



# A STATE-BY-STATE GUIDE TO NON-DRIVER IDENTIFICATION REQUIREMENTS

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# Alabama

Who:	abama Department of Public Safety.
	Proof of Social Security number, including:
	a. Original Social Security card
	b. U.S. military form DD 214
	c. Medicare/Medicaid ID card
	d. W-2 form
	Primary documentation:
	a. Original U.S. Birth Certificate
	b. U.S. Passport
	c. Alabama ID card or driver's license
	d. Certificate of Naturalization
	e. Certificate of Citizenship
	f. U.S. certificate of birth abroad
	g. Resident alien card
	h. Valid foreign passport with valid U.S. immigration document
	Secondary documentation ONLY if primary identification does not have photo:
	a. U.S. state-issued driver's license or non-driver ID card
	b. Current international driver's license/permit
	c. Marriage license d. U.S. armed forces driver's license
	e. U.S. military form DD-214 f. Professional license issued by a state or federal agency
What:	g. Selective service card
	h. Veterans administration card
	i. Current medical insurance ID card
	j. U.S. military ID card (includes dependents IDs)
	k. ID card issued by school with photo
	I. School enrollment form
	Certified school record: either a letter, GED certificate, or certificate of graduation:
	a. W-2 tax form, along with copy of previous year's filed forms (tax return)
	b. Documents from court of record, including divorce decree, adoption decree, name
	change decree, or bankruptcy decree
	c. Probation or release documents issued by state or federal department of correction with
	photo ID issued by the same authority, or felon ID card issued by sheriff of county of the
	applicant's release
	d. Employment authorization document with valid Social Security card
	e. Valid Visa (with supporting documents) authorizing presence in the United States for a
	period exceeding 160 days  f Valid LOA arrival (departure record issued by the LLS. Department of Hemoland Security)
	f. Valid I-94 arrival/departure record issued by the U.S. Department of Homeland Security
	g. Original I-797 (notice of action) issued by the U.S. Department of Homeland Security showing approval of change of status or extension of stay
	h. Original I-797 (notice of action) issued by the U.S. Department of Homeland Security
	evidencing timely filing of an extension petition
	evidencing timety fitting of all extension petition

### Alabama



When:	No minimum age.
Where:	Alabama Driver License Offices, listed <u>here</u> .
Fee:	\$36.25.
Expiration:	Valid 8 years from the date of issuance.

# Alaska

Who:	Alaska Department of Administration, Division of Motor Vehicles.		
What:	<ol> <li>Primary document:         <ul> <li>Original or certified copy of birth certificate</li> <li>U.S. Passport</li> <li>Foreign passport with appropriate immigration status forms issued by U.S. Department of Homeland Security, U.S. Citizen and Immigration Service</li> <li>Resident alien, temporary resident alien, or employment work authorization document issued by U.S. Department of Homeland Security, U.S. Citizenship and Immigration Service</li> <li>U.S. military identification for active duty, retiree, or reservist</li> <li>Alaska instruction permit or Alaska state ID card</li> <li>Court order</li> <li>Certificate of Citizenship, naturalization, or birth abroad</li> </ul> </li> <li>Secondary document:         <ul> <li>Permit or license from another state</li> <li>Employee ID</li> <li>Health insurance card</li> <li>IRS or state tax form</li> <li>Medical records</li> <li>Military dependent identification</li> <li>Pilot's license</li> <li>Schol ID</li> </ul> </li> <li>Proof of residence:         <ul> <li>Utility bill</li> <li>Alaska voter registration card</li> <li>Alaska voter registration card</li> <li>Alaska title and/or registration (issued at least 30 days prior to application)</li> <li>Paycheck stub</li> <li>Medical assistance card</li> <li>Public assistance card</li> <li>Canceled check or bank statement</li> <li>Mortgage or rental document</li> </ul> </li> <li>Proof of Social Security number; original card not required</li> <li>If you were issued no Social Security card, you must provide documentation from Social Security Administration verifying that you have not been issued a number</li> </ol>		
When:	No minimum age.		
Where:	Alaska DMV offices, located <u>here</u> . College students outside of Alaska may renew ID card by mail. \$15.00; free to those 60 years and older.		
Fee:			
Expiration:	Valid 5 years after issuance; expires on your birthday. For those 16 - 20 years old, the ID expires 90 days after your 21st birthday.		

### **Arizona**



Who:	Arizona Department of Transportation, Motor Vehicle Division.	
		Primary documentation:
		<ul><li>a. Birth certificate (original or certified copy) issued in any state, territory, or possession of the U.S.</li><li>b. Delayed birth certificate or certificate or birth abroad</li></ul>
		c. U.S. Passport or Passport Card
		d. Tribal certificate of Indian blood
		e. Tribal or Bureau of Indian Affairs Affidavit of Birth
		f. Foreign passport with U.S. Visa or Visa waiver I-94(green) or admission stamp (WB or WT class)
		g. I-94 form without passport
		h. Permanent resident card or resident alien card
		i. Refugee travel document I-571
		j. U.S. Certificate of Naturalization
		k. U.S. Certificate or Citizenship
		l. U.S. military DD-214 form
		m. U.S. Military ID card, active duty, reserve, and retired
		n. Record of previous Arizona driver's license, ID card, or instruction permit
		o. Affidavit of ID (with photo and within 15 days of issue) from AZ Department of Corrections p. Released offender ID (with photo) from AZ Department of Corrections
		q. ALPHA program community re-entry ID from Maricopa County Sheriff's Office
		r. Affidavit of Identification (with photo and within 15 days of issue) from Maricopa County
		Adult Probation Department)
What:		s. REAL ID driver's license or identification card
	2.	Secondary documentation:
		a. Instruction permit or ID card issued in any state, territory, or possession of the U.S.
		b. U.S. military dependent ID card
		c. Social Security card
		d. Legal guardian certificate
		e. W-2 form
		f. School ID (with photo)
		g. Medical insurance card (including AHCCCS ID card)
		h. Certified letter of identification for a ward or the court, issued by a court or government agency in the U.S.
		<ul><li>i. Decrees from Court of Record, including adoption, name change, divorce, bankruptcy,</li></ul>
		or emancipation
		j. AZ certificate of birth (foreign born)
		k. U.S. armed forces driver's license
		l. U.S. Department of Veteran's Affairs Card
		m. U.S. Department of Justice Inmate ID Card
		n. Motor Vehicle Record or Clearance Letter (within 30 days of issue)
		o. Concealed weapons permit
		p. Professional license
		q. Bank card
		r. Credit card



What:	<ul> <li>r. Employee ID badge (with photo)</li> <li>s. Marriage certificate issued by any state or territory</li> <li>3. Tertiary Documentation from either of the above lists if you do not present a photo ID</li> <li>4. Social Security number (no proof required unless requested)</li> <li>5. Must be presented in English</li> </ul>	
When:	No minimum age , but minor's parent/guardian must be present to sign.	
Where:	Local MVD office or third party driver's license provider.	
Fee:	\$12.00; free for those over 65 and those receiving SSI disability checks.	
Expiration:	5 years from year of issue, on your birthday.	

### **Arkansas**



Who:	Arkansas Department of Finance and Administration.
What:	<ol> <li>Primary Document (one primary document + one secondary document or two primary documents are acceptable):         <ul> <li>U.S. Passport/Passport Card</li> <li>U.S. Birth Certificate of Birth/Birth Abroad (U.S. only) (No Birth Cards Accepted) Must be original or certified copy, have a raised seal and be issued by the Bureau of Vital Statistics or State Board of Health</li> <li>Photo Document from DHS - (Department of Homeland Security, U.S. Citizenship and Immigration Services) (No Border Crossing Cards)- Must Verify through Systematic Alien Verification for Entitlements (S.A.V.E)</li> <li>U.S. Visa with Valid Foreign Passport- appropriate INS document is also required-Must verify through S.A.V.E</li> <li>Employment Authorization Card -Must verify through S.A.V.E</li> <li>Immigration and Naturalization Service (INS) Documents, as follows:</li></ul></li></ol>

### **Arkansas**



When:	5 years or older.	
Where:	Local Revenue Office, found <u>here</u> .	
Fee:	\$5.00.	
Expiration:	ID issued to children from 5-13 years expires two years from the date of issue and must be accompanied by a parent, grandparent, guardian or sibling over 18 years to obtain the ID; for those over 14, the ID expires 4 years from the date of issue.	

### California



Who:	California Department of Motor Vehicles.		
What:	1. An original or certified copy of one of the following: a. U.S. Birth Certificate (certified copy from state or local vital statistics office) b. U.S. Certificate of Birth Abroad or Report of Birth Abroad c. Federal Proof of Indian Blood Degree d. U.S. CIS American Indian Card e. Birth Certificate or passport issued from a U.S. Territory f. U.S. Passport g. U.S. Military Identification Cards (Active or reserve duty, dependent of a military member, retired member, discharged from service, medical/religious personnel) h. Common Access Card (only if designated as Active military or Active Reserve or Active Selected Reserve) i. Certificate of Naturalization or Citizenship j. Northern Mariana Card k. U.S. CIS U.S. Citizen ID Card l. Permanent Resident Card m. Temporary Resident Identification Card n. Canadian Passport/Birth Certificate o. Non-resident Alien Canadian Border Crossing Card p. Valid foreign passport with a valid Record of Arrival/Departure (form I-94) q. "Processed for I-551" stamped in a valid foreign passport r. Permanent Resident Re-Entry Permit s. Refugee travel document t. Certified court order or judgment issued from a court of competent jurisdiction. Must contain name, birth date, place of birth, legal presence status, and judge's signature. u. Certification from California Department of Corrections or California Youth Authority v. Employment Authorization Card w. Valid 1-94 stamped "Refugee," "Parole or Parolee," "Asylee," or Section 207, Section 208, Section 209, Section 212d (2), HP or PIP x. Valid 1-94 with attached photo stamped "Processed for I-551 temporary evidence of lawful admission for permanent residence" y. Notice of Action (I-797 Approved Petition) - must indicate approved extension of stay or change in status that grants temporary or permanent residency, or indicates that an original, duplicate or renewal Resident Alien card air forthcoming. z. Immigration judge's order granting asylum a. Mexican Border Crossing Identification card with valid I-94 ab. U.S. Border Crossing Identif		
When:	No minimum age. No consent required for ID, but be prepared to advocate in the DMV office that consent is only required for Driver's License or Permit due to frequent misinterpretation.		
Where:	Any <u>DMV office</u> .		

### California CA



Fee:		\$29.00; those qualifying as "homeless person" in California may obtain a no fee ID. Those
	F00:	receiving public assistance may obtain a form DL 937 from the government or nonprofit agency
	ree:	where they receive benefits to fill out and present to the DMV and receive a reduced fee of
		\$8.00.

Expiration: Valid for 6 years.

### Colorado



Who:	Colorado Department of Revenue		
What:	1. Identification Document or Documents that prove Identity, Age, Name, and Lawful Presence. a. The following documents prove all four elements. Presenting one of the following documents satisfies the requirement: ii. Colorado license, expired less than 10 years, image on file; iii. Colorado ID card, expired less than 10 years ago, image on file; iii. Colorado ID card, expired for less than 10 years ago, image on file; iv. U.S. Passport, expired for less than 10 years; v. Out-of-State driver's license or ID card, expired less than one year; vi. Foreign passport with photo, plus U.S. Visa I-94; vii. Valid military ID/common access card; viii. Certificate of Naturalization with photo less than 20 years old; ix. Certificate of Citizenship with photo less than 20 years old; x. Valid I-551 verified by S.A.V.E; xi. Valid I-551 verified by S.A.V.E; xii. Refugee/Asylee I-94 with photo less than 20 years old verified by S.A.V.E b. Presenting a combination of the following documents satisfies the requirements: i. One lawful presence document: 1. Social Security card 2. U.S. Birth Certificate, or report of birth abroad 3. Certificate of Citizenship 4. U.S. adoption order with birth information 5. Refugee/Asylee I-94, no photo verified by S.A.V.E ii. One name, age, and identity document: 1. CO license, expired less than 10 years, no image on file 2. CO ID card, expired less than 10 years, no image on file 3. Out-of-State driver's license or ID card, expired less than 10 years 4. Military ID/CAC expired less than 10 years ago 5. Bureau of Indian Affairs ID card, with photo less than 20 years old 6. VA Card with photo 7. Birth certificate + parent/guardian affidavit, if under 21 + document proving parent's identity 8. Birth certificate + CO Department of Corrections or BOP ID card c. For those unable to prove lawful presence in the U.S. or can only demonstrate temporary lawful presence: i. Foreign passport from country of origin + U.S. Visa (not expired) and I-94 (not expired); ii. Consular ID card; iii. Military ID document		

### Colorado



Who:	Coloredo Donartmant of Doverno
VVIIO:	Colorado Department of Revenue

- Identification Document or Documents that prove Identity, Age, Name, and Lawful Presence.
  - a. The following documents prove all four elements. Presenting one of the following documents satisfies the requirement:
    - ii. Colorado license, expired less than 10 years, image on file;
    - iii. Colorado ID card, expired less than 10 years ago, image on file;
    - iv. U.S. Passport, expired for less than 10 years;
    - v. Out-of-State driver's license or ID card, expired less than one year;
    - vi. Foreign passport with photo, plus U.S. Visa I-94;
    - vii. Valid military ID/common access card;
    - viii. Certificate of Naturalization with photo less than 20 years old;
    - ix. Certificate of Citizenship with photo less than 20 years old;
    - x. Valid I-551 verified by S.A.V.E;
    - xi. Valid E.A.D/Temporary resident card verified by S.A.V.E;
    - xii. Refugee/Asylee I-94 with photo less than 20 years old verified by S.A.V.E
  - b. Presenting a combination of the following documents satisfies the requirements:
    - i. One lawful presence document:
      - 1. Social Security card
      - 2. U.S. Birth Certificate, or report of birth abroad
      - 3. Certificate of Citizenship
      - 4. U.S. adoption order with birth information
      - 5. Refugee/Asylee I-94, no photo verified by S.A.V.E
    - ii. One name, age, and identity document:
      - 1. CO license, expired less than 10 years, no image on file
      - 2. CO ID card, expired less than 10 years, no image on file
      - 3. Out-of-State driver's license or ID card, expired less than 10 years
      - 4. Military ID/CAC expired less than 10 years ago
      - 5. Bureau of Indian Affairs ID card, with photo less than 20 years old
      - 6. VA Card with photo
      - 7. Birth certificate + parent/guardian affidavit, if under 21 + document proving parent's identity
      - 8. Birth certificate + CO Department of Corrections or BOP ID card
  - c. For those unable to prove lawful presence in the U.S. or can only demonstrate temporary lawful presence:
    - i. Foreign passport from country of origin + U.S. Visa (not expired) and I-94 (not expired);
    - ii. Consular ID card;
    - iii. Military ID document or common access card, not expired;
    - iv. CO license or ID card, expired less than 10 years, without photo;
    - v. U.S. Form DS 232 with photo and with U.S. Visa attached and 1-year I-551.
- 2. Proof of Social Security number
  - a. Social Security card
  - b. W-2 form

# Colorado



	c. Social Security Administration-1099 form
	d. Non-Social Security Administration-1099 form
	e. Pay stub with applicant's name and SSN on it
	f. Can be verbally provided if above documents are not available and you are a current CO driver's license, ID, or instruction permit holder.
	3. Two proofs of current (dated within the past year) Colorado address, UNLESS you are
	renewing a license or ID expired for less than one year, including:
	a. Utility, credit card, doctor, or hospital bill or another computer generated bill
	b. Credit card statement
	c. Bank statement
	d. First class mail from government agency
	e. Mortgage, lease, or rental contract
	f. USPS change of address form, W-2, Social Security Administration-1099, Non-Social Security Administration-1099
	g. DD 214
What:	h. Pay stub or earnings statement
	i. Rent receipt
	j. Phone bill
	k. Transcript or report card from accredited school
	l. Bank statement
	m. Mortgage document
	n. Tax document
	o. Homeowners or renter's insurance policy
	p. Vehicle title or registration g. Auto insurance
	r. Note: verification documents from the parent may be used by the minor
	s. Homeless applicants without a residential address or those living in a halfway house or
	residential treatment facility must provide a letter from the government entity or not-
	for-profit organization on its letterhead showing facility's name, address, and telephone
	number, including the legal representative's name, signature, and signature date. The
	letter must state that the individual will accept delivery of mail for the customer.
	Any age, but you may not hold both an ID card and a Colorado driver's license. Legal guardians
When:	must accompany the minor to the driver's license officer and must present proof of legal
	guardianship and proof of identity.
Where:	Department of Revenue. Locations listed <u>here</u> .
Fee:	\$11.50, under 60 years old.
Expiration:	5 years from issuance on applicant's birthday.

# Connecticut CT

d. Property or excise tax bill, or Social Security Administration or other pension or retirement annual benefits summary statement and dated within the previous 12 months

# Connecticut CT



What:	<ul> <li>e. Medicaid or Medicare benefit statement</li> <li>f. Current valid homeowners, renter's policy or motor vehicle insurance card or policy dated within the previous 12 months</li> <li>g. Current valid Connecticut motor vehicle registration</li> <li>h. Current motor vehicle loan statement for a motor vehicle registered in your name</li> <li>i. Residential mortgage or similar loan contract, lease or rental contract showing signatures from all parties needed to execute the agreement and dated within the previous 12 months</li> <li>j. Postmarked mail (If postmarked, address may be handwritten)</li> <li>k. Connecticut voter registration card</li> <li>l. Change-of-address confirmation from the United States Postal Service showing your prior and current address (Form CNL107)</li> <li>m. Survey of your Connecticut property issued by a licensed surveyor</li> <li>n. Official school records showing enrollment</li> <li>o. Parents or legal guardian of minor (under 18) may provide any two of the foregoing documents addressed to the parent residing at same address to prove minor residency, or use their own CT driver's license or ID which shows the same address as one of the two required</li> </ul>
When:	No minimum age.
Where:	Any DMV Hub office location, found <u>here</u> .
Fee:	\$22.50; fee is waived for applicants who provide proof of residency from an authorized shelter or transitional housing location; the location must provide form B-230.
Expiration:	6 years from the date of issuance.

### Delaware



Who:	Department of Motor Vehicles
	1. Proof of identity:
Who:	<ul> <li>1. Proof of identity:</li> <li>a. Certificate of birth (U.S. issued). Must be original or certified copy, have a raised seal and be issued by the Office of Vital Statistics or State Board of Health. Wallet cards, birth registration or hospital announcements/records are not accepted. (If under 18, birth certificate must include birth parent(s) names)</li> <li>b. Consular report of birth abroad</li> <li>c. Certificate of Naturalization (N-550, N570m or N-578)</li> <li>d. Certificate of Citizenship (N-560, N-561, or N-645)</li> <li>e. Northern Marina Card (I-551)</li> <li>f. American Indian Card (I-551)</li> <li>g. U.S. Citizen Identification Card (I-179 or I-197)</li> <li>h. Valid U.S. Passport. If foreign, appropriate INS document also is required</li> <li>i. Resident Alien Card (I-515, I-551, AR-3, or AR-103)</li> <li>j. Temporary Resident Identification Card (K-688)</li> <li>k. Non-Resident Alien Canadian Border Crossing Card (I-185 or I-586)</li> <li>l. Record of Arrival and Departure (in a valid Foreign Passport) (I-94 or I-94W Visa waiver program)</li> <li>m. Record of Arrival and Departure w/attached photo stamped "Temporary Proof of Lawful Permanent Resident"(I-94)</li> <li>n. Processed for I-551 stamp (in a valid Foreign Passport)</li> <li>o. Permanent Resident Re-Entry Permit (I-327)</li> <li>p. Refugee Travel Document (I-571)</li> <li>q. Employment Authorization Card (I-688A, I-688B, I-766)</li> <li>r. Canadian Immigration Record and Visa or Record of Landing (IMM 1000)</li> <li>s. Federally Compliant State/Province/Territory issued photo ID card + proof of citizenship</li> <li>u. Court order + proof of citizenship, Must contain full name, date of birth and court seal. Examples include: adoption document, name change document, gender document, etc. Does not include abstract of criminal or civil conviction</li> <li>v. State issued photo driver's license + proof of citizenship</li> <li>w. State/Province/Territory issued photo ID card + proof of citizenship</li> <li>w. Certified microfilm/copy of</li></ul>
	z. Certified school records or transcripts verifying full name and date of birth + proof of
	2. Proof of Social Security number:
	a. Social Security card
	b. W-2 tax form
	c. Social Security Administration 1099 form
	d. Social Security Administration Non-1099 form
	e. Pay stub containing full SSN

## Delaware



	<ul> <li>f. Any valid document from Social Security Administration (SSA) containing full SSN (Medicare/Medicaid cards not acceptable)</li> <li>g. Ineligibility letter from SSA (only issued if not eligible based on legal presence status)</li> <li>3. Two Proofs of Delaware Residency, postmarked or received within the last 60 days</li> <li>a. Utility Bills</li> <li>b. Credit Card Statement</li> <li>c. Auto or Life Insurance policies</li> <li>d. Voter Registration Cards</li> </ul>
	<ul> <li>e. Bank Account Records</li> <li>f. Employment Records</li> <li>g. Rental Agreements</li> <li>h. U.S. Postal Service change of address confirmation form/postmarked mail with forwarding address label</li> <li>i. Other non-personal mail postmarked within the last 60 days</li> <li>4. Proof of Immigration Statuses. Those with the following immigration status cannot apply for DE identification:</li> </ul>
What:	<ul> <li>a. Those with invalid or expired immigration or passport documents</li> <li>b. Those I-94 holders without a valid INS or U.S. CIS stamp</li> <li>c. Immigration status A-1. Ambassador, public minister, career diplomatic or consular officer and dependents are ineligible, because an "A" status may only be issued a driver's license from the United States State Department</li> <li>d. Immigration status A-2 for other foreign government officials or employees and dependents unless they are foreign military official and/or their dependents. Foreign military members and their dependents must provide a valid passport, I-94, Visa, or assignment orders to be eligible</li> <li>e. Immigration status B-1. Visitor for business</li> </ul>
	<ul> <li>f. Immigration status B-2. Visitor for pleasure (tourist)</li> <li>g. Immigration status C-1. Alien in transit through the United States</li> <li>h. Immigration status C-2. Alien in transit to United Nations Headquarters district. Travel limited to a 25-mile radius of Columbus Circle in New York</li> <li>i. Immigration status C-3. Foreign government official coming to the United Nations, dependents, attendants, servants, or other personal employees of an official in transit through United States</li> <li>j. Immigration status D-1. Alien crew members</li> <li>k. Immigration status G-1. Resident representative of a foreign government to an international organization, plus staff and dependents</li> <li>l. Immigration status WB. Visitor for business (Visa waiver program.)</li> <li>m. Immigration status WT. Visitor for pleasure (tourist in Visa waiver (program.)</li> <li>n. Attached unexpired temporary I-551 Visa</li> </ul>
When:	No age minimum, but a parent or guardian must have a photo ID and sign for you if you are under 18.
Where:	Any Division of Motor Vehicles office, located <u>here</u> .
Fee:	\$22.00.
Expiration:	4 years from the applicant's next birthday.

name and address



Who:	District of Columbia Department of Motor Vehicles
	<ul> <li>D.C. offers a limited purpose ID for those who do not have a Social Security number or who are no longer eligible for one, who are at least 15 years of age, and who have lived in D.C. for 6 months. You must schedule an appointment with the DMV to obtain a limited purpose non-driver ID. A limited purpose ID requires the following:</li> <li>1. Proof of Identity - name and date of birth; must provide either 1 primary document or 2 secondary documents:</li> </ul>
	<ul> <li>a. Primary documents:</li> <li>i. U.S. Birth Certificate or Birth Certification Card filed with a state office of vital statistics;</li> <li>ii. Unexpired passport;</li> <li>iii. Consular card;</li> </ul>
	iv. Unexpired U.S. military identification card.
	v. Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or D.C. Department of Corrections (D.C. DOC) certifying name and date of birth (for 6-month ID card only)
	a. Secondary documents
	i. Foreign birth certificate (original)
	ii. Unexpired foreign driver's license or ID card
	<ul><li>iii. Certified school records</li><li>iv. Must be translated to English from a certified translator, if applicable.</li></ul>
	2. Two Proofs of Current District of Columbia Residency
What:	a. Utility bill (water, gas, electric, oil, or cable), with name and address, issued within the last 60 days (disconnect notices/bills are not accepted)
	b. Telephone bill (cell phone, wireless, or pager bills acceptable), reflecting applicant's name and current address, issued within the last 60 days (disconnect notices/bills are not accepted)
	c. Deed, mortgage, or settlement agreement reflecting applicant's name and property address issued within the last 60 days
	d. Unexpired lease or rental agreement with the name of the applicant listed as the lessee, permitted resident, or renter (may be a photocopy). The unexpired lease or rental agreement must be signed by all parties.
	e. D.C. property tax bill issued within the last 12 months reflecting the applicant's name and property address
	f. Unexpired homeowners or renter's insurance policy reflecting name and address
	g. **Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or D.C. Department of Corrections (D.C. DOC) certifying name and D.C. residency issued within the last 60 days
	h. *D.C. DMV proof of residency form signed by the certifier residing at the residence AND a copy of the certifier's unexpired D.C. Driver's License or D.C. identification card AND 2 proof of residency documents (i.e., utility bill, telephone bill, etc.) in the certifier's name. The D.C. DMV proof of residency form is available here: D.C. DMV Proof of Residency Form
	i. Bank/credit card/investment account statement issued within the last 60 days reflecting



- j. Official mail—received from ANY government agency (with full name and address) to include contents and envelope received within the last 60 days, excluding mail from D.C. DMV
- k. \*\*D.C. DMV-approved form from certified social service provider
- l. Medical bill issued within the last 60 days reflecting name and address
- m. Student loan statement issued within the last 60 days reflecting name and address
- n. Home line of equity statement issued within the last 60 days reflecting name and address
- o. Car/personal loan statement (no coupon books/vouchers accepted) issued within the last 60 days reflecting name and address
- p. Home security system bill issued within the last 6
- \*Does NOT require a second source of residency document.
- \*\*May only be used to obtain a D.C. DMV non-driver identification card and does NOT require a second source of residency document
- 3. Two Proofs of 6 month D.C. residency
  - a. Utility bill (water, gas, electric, oil, or cable), with name and address, issued within the last 60 days (disconnect notices/bills are not accepted)
  - b. Telephone bill (cell phone, wireless, or pager bills acceptable), reflecting applicant's name and current address, issued within the last 60 days (disconnect notices/bills are not accepted)
  - c. Deed, mortgage, or settlement agreement reflecting applicant's name and property address issued within the last 60 days
  - d. Unexpired lease or rental agreement with the name of the applicant listed as the lessee, permitted resident, or renter (may be a photocopy). The unexpired lease or rental agreement must be signed by all parties.
  - e. D.C. property tax bill issued within the last 12 months reflecting the applicant's name and property address
  - f. Unexpired homeowners or renter's insurance policy reflecting name and address
  - g. \*Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or D.C. Department of Corrections (D.C. DOC) certifying name and D.C. residency issued within the last 60 days
  - h. D.C. DMV proof of residency form (for minors under 18 years old) signed by the parent/guardian residing at the residence AND a copy of parent/guardian's unexpired D.C. driver's license or D.C. identification card AND 2 proof of residency documents (i.e., utility bill, telephone bill, etc.) in the parent/guardian's name. The D.C. DMV proof of residency form is available here: D.C. DMV Proof of Residency Form
  - i. Bank/credit card/investment account statement issued within the last 60 days reflecting name and address
  - j. Official mail—received from ANY government agency (with full name and address) to include contents and envelope received within the last 60 days, excluding mail from D.C. DMV
  - k. \*D.C. DMV-approved form from certified social service provider
  - l. Medical bill issued within the last 60 days reflecting name and address
  - m. Student loan statement issued within the last 60 days reflecting name and address
  - n. Home line of equity statement issued within the last 60 days reflecting name and address
  - o. Car/personal loan statement (no coupon books/vouchers accepted) issued within the last 60 days reflecting name and address



- p. Home security system bill issued within the last 60 days reflecting name and address
- 4. Social Security Declaration for Limited Purpose Credential, found here: Social Security Declaration Form

Otherwise, D.C. will issue a federally compliant REAL ID in which applicants must provide the following information:

Proof of identity - full legal name and Date of Birth:

- a. United States birth certificate or birth certification card filed with a state office of vital statistics.
- b. Valid REAL ID driver's license, learner permit, or identification card (only if the REAL ID presented has been issued to a U.S. citizen; if the REAL ID presented as a proof has been issued to a U.S. resident with lawful status, it will require immigration documentation as well)
- c. Unexpired U.S. Passport or Passport Card
- d. Certificate of Naturalization
- e. Certificate of U.S. citizenship
- f. Consular report of birth abroad (CRBA) issued by the U.S. Department of State
- g. Unexpired foreign passport with accompanying Visa and I-94 reflecting duration of stay.
- h. Unexpired foreign passport with accompanying Visa (classification A and G), I-94, and U.S. Department of State letter reflecting no diplomatic immunity.
- i. Unexpired foreign passport with accompanying Visa (classification F), I-94 and I-20.
- j. Unexpired foreign passport with accompanying Visa (classification J), I-94 and DS-2019.
- k. Unexpired Employment Authorization Card
- I. Unexpired Permanent Resident Card
- m. I-94 stamped asylee and asylum approval letter
- n. I-94 stamped refugee
- o. Letter with picture from Court Services and Offender Supervisor Agency (CSOSA) or D.C. Department of Corrections (D.C. DOC) certifying name, date of birth, Social Security number, and address (for ID card only). This is known as a CSOSA and D.C. DOC sole source document. This is an exception process that may only be used to receive a 6-month identification card if none of the other acceptable documents is available. After the initial 6 months, CSOSA and D.C. DOC applicants will be required to undergo a re-validation process and provide acceptable source documents, excluding the original CSOSA or D.C. DOC sole source document (i.e., CSOSA and D.C. DOC sole source document will not be an acceptable document to use for re-validation after the 6-months ID card has expired)
- 2. Two Proofs of Current District of Columbia Residency; must be original AND contain a valid D.C. address, not a PO Box. Computer printouts of online bills are okay:
  - a. Utility bill (water, gas, electric, oil, or cable), with name and address, issued within the last 60 days (disconnect notices/bills are not accepted)
  - b. Telephone bill (cell phone, wireless, or pager bills acceptable), reflecting applicant's name and current address, issued within the last 60 days (disconnect notices/bills are not accepted)
  - c. Deed, mortgage, or settlement agreement reflecting applicant's name and property address issued within the last 60 days
  - d. Unexpired lease or rental agreement with the name of the applicant listed as the lessee, permitted resident, or renter (may be a photocopy). The unexpired lease or rental agreement must be signed by all parties



When:  Must be at least 15 years of age for a limited purpose non-driver ID card; no age restriction on REAL ID  Where:  DC Dept of Motor Vehicles offices, located here.  \$20.00; No fee for those 65 years and older, those who were released from prison within the last 6 months, and those who are homeless, as certified by an approved social service provider by a form given by the provider.  Note: "homeless" is defined as an individual lacking a fixed, regular residence or someone who has a primary nighttime residence that is in a shelter, transitional housing, or outside. "Resident" refers to an individual or family who lives in the District voluntarily and not for a temporary purpose. Applicants who intend to stay long-term in the District are considered residents.  Expiration:  8 years from issuance on the applicant's birthday.	What:	<ul> <li>e. D.C. property tax bill issued within the last 12 months reflecting the applicant's name and property address</li> <li>f. Unexpired homeowners or renter's insurance policy reflecting name and address</li> <li>g. **Letter with picture from Court Services and Offender Supervision Agency (CSOSA) or D.C. Department of Corrections (D.C. DOC) certifying name and D.C. residency issued within the last 60 days</li> <li>h. *D.C. DMV proof of residency form signed by the certifier residing at the residence AND a copy of the certifier's unexpired D.C. Driver's License or D.C. identification card AND 2 proof of residency documents (i.e., utility bill, telephone bill, etc.) in the certifier's name. The D.C. DMV proof of residency form is available here: D.C. DMV Proof of Residency Form i. Bank/credit card/investment account statement issued within the last 60 days reflecting name and address</li> <li>j. Official mail—received from ANY government agency (with full name and address) to include contents and envelope received within the last 60 days, excluding mail from D.C. DMV</li> <li>k. **D.C. DMV-approved form from certified social service provider</li> <li>l. Medical bill issued within the last 60 days reflecting name and address</li> <li>m. Student loan statement issued within the last 60 days reflecting name and address</li> <li>n. Home line of equity statement issued within the last 60 days reflecting name and address</li> <li>o. Car/personal loan statement (no coupon books/vouchers accepted) issued within the last 60 days reflecting name and address</li> <li>p. Home security system bill issued within the last 60 days reflecting name and address</li> <li>3. Proof of Social Security number; must contain the whole number.</li> <li>a. Social Security card bearing applicant's full name, Social Security number, and signature</li> <li>b. Pay statement reflecting full name and full Social Security number</li> <li>c. W-2 (wage and tax statement) reflecting full name and full Social Security number</li> <li>**Does NOT</li></ul>
\$20.00; No fee for those 65 years and older, those who were released from prison within the last 6 months, and those who are homeless, as certified by an approved social service provider by a form given by the provider.  Note: "homeless" is defined as an individual lacking a fixed, regular residence or someone who has a primary nighttime residence that is in a shelter, transitional housing, or outside. "Resident" refers to an individual or family who lives in the District voluntarily and not for a temporary purpose. Applicants who intend to stay long-term in the District are considered residents.	When:	
Fee:  6 months, and those who are homeless, as certified by an approved social service provider by a form given by the provider.  Note: "homeless" is defined as an individual lacking a fixed, regular residence or someone who has a primary nighttime residence that is in a shelter, transitional housing, or outside. "Resident" refers to an individual or family who lives in the District voluntarily and not for a temporary purpose. Applicants who intend to stay long-term in the District are considered residents.	Where:	DC Dept of Motor Vehicles offices, located <u>here</u> .
Expiration: 8 years from issuance on the applicant's birthday.	Fee:	6 months, and those who are homeless, as certified by an approved social service provider by a form given by the provider.  Note: "homeless" is defined as an individual lacking a fixed, regular residence or someone who has a primary nighttime residence that is in a shelter, transitional housing, or outside. "Resident" refers to an individual or family who lives in the District voluntarily and not for a temporary purpose. Applicants who intend to stay long-term in the District are considered
	Expiration:	8 years from issuance on the applicant's birthday.

### **Florida**



#### Who: Florida Department of Highway Safety and Motor Vehicles

- 1. Proof of identity:
  - a. Certified U.S. Birth Certificate, including territories and D.C.; must be issued by government agency
  - b. Valid U.S. Passport or Passport Card
  - c. Consular report of birth abroad
  - d. Certificate of Naturalization, Form N-550 or N-570
  - e. Certificate of Citizenship, form N-560 or N-561
  - f. Valid alien registration receipt card, green card, form I-551
  - g. I-551 stamp in passport or on I-94
  - h. Immigration judges order, with customer's A-number, granting asylum
  - i. I-797 with customer's A-number
  - j. I-797 or another form from Bureau of Citizenship and Immigration Services, with customer's A-number, stating that the customer's application for refugee status is approved.
  - k. Valid Employment Authorization Card issued by U.S. Department. Of Homeland Security (1688B or I-766), or
  - l. Proof of non-immigrant classification provided by Department. Of Homeland Security
  - m. I-571 Travel Document/Refugee Travel Permit
  - n. I-512 Parole Letter Accepted
  - o. IJO Asylum or Cancellation of Removal
- 2. Proof of Social Security number:
  - c. Social Security card
  - d. W-2 (not handwritten)
  - e. Pay check or pay stub
  - f. Social Security Administration-1099
  - g. Any 1099 that is not handwritten
  - h. If no Social Security card must provide a letter from the Social Security Administration indicating that you were never issued one, plus an additional form of ID from the following list:
    - i. A driver's license from the District of Columbia, U.S. territories, or one of our 50 states;
    - ii. School record stating date of birth, which must contain the registrar's signature.
    - iii. Transcript of the birth record filed with a public officer charged with the duty of recording certificates;
    - iv. Baptism certificate, which shows date of birth and the place of baptism;
    - v. Family Bible record or birth announcement in a baby book;
    - vi. An insurance policy on the customer's life which has been in force for at least two years and has the month, day and year of birth;
    - vii. United States military or military dependent identification card;
    - viii.An identification card from the District of Columbia, U.S. territories, or one of our 50 states;
    - ix. Florida license record or identification card record;
    - x. Selective Service Registration (Draft Card);
    - xi. Florida Vehicle Registration certificate (HSMV 83399, owner's copy) obtained from the tax collector's office where the customer's vehicle was registered, Florida, or out-of-state registration certificate, if name and date of birth are shown;

## **Florida**



What:	xii. Receipt copy of your last Florida driver's license issuance; xiii. Immigration form I-571; xiv. Federal form DD-214 (military record); xv. Marriage certificate; xvi. Court order, which includes legal name; xvii. A Florida voter registration card, which was issued at least 3 months previously; xviii. Parent consent form of minor, signed by the parent or legal guardian; xix. Government issued out-of-country passport, driver's license, or identification card xx. Concealed Weapons Permit; g. Two Proofs of Address (Internet printout or fax okay) i. Deed, mortgage, monthly mortgage statement, mortgage payment booklet or residential rental/lease agreement; ii. Florida voter registration card; iii. Florida voter registration or title; iv. Florida boat registration or title; iv. Florida boat registration or title; v. Two proofs of address from parent, step-parent, legal guardian or other person with whom the applicant resides; vi. Utility hook up or work order dated within 60 days; vii. Automobile payment booklet; viii. Selective service card; ix. Medical or health card with address listed; x. Current homeowners insurance policy or bill; xi. Current auto insurance policy or bill; xii. Educational institution transcript forms for current school year; xiii. Unexpired professional license issued by government agency in the U.S.; xiv. W-2 or 1099 form; xv. Form DS 2019; xvi. Letter from homeless shelter, transitional service provider, or a half-way house verifying that they receive mail for the customer + certification of address form; xvii. Utility bill, not more than 2 months old; xviii. Mail from financial institutions, including checking, savings, or investment account statements, not more than 2 months old; xviii. Mail from federal, state, county, or city government agency;
	xviii. Transient FDLE registration form completed by local sheriff's department.
When:	ID cards are available for those 5 and up who do not have a driver's license (can only have one or the other).
Where:	DHSMV offices, listed <u>here</u> .
Fee:	\$25.00; free for those who submit an affidavit certifying homeless status.
Expiration:	4 years from date of issuance.

### Georgia



#### Who: Florida Department of Highway Safety and Motor Vehicles

- 1. One Proof of primary documentation:
  - a. Passport expired less than ten years
  - b. Original or certified copy of U.S. Birth Certificate
  - c. Consular report of birth abroad issued by U.S. Department of State
  - d. Certificate of Naturalization issued by DHS, Form N-550 or N-570
  - e. Certificate of Citizenship, Form N-560 or N-561,
  - f. Social Security Administration Numident Record (if DOB is prior to Jan 1, 1940)
  - g. Original U.S. military discharge papers (only if DOB is prior to Jan 1, 1940)
  - h. Visa waiver + unexpired foreign passport
  - i. Unexpired foreign passport + valid U.S. Visa + valid I-94 or I-797 + I-766 or I-20 or DS-2019
  - j. I-766 (temporary protected status)
  - k. I-551 or I-551 stamp with photo on I-94 form
  - l. I-551 + unexpired foreign passport
  - m. I-94 (Asylee status)
  - n. I-94 (refugee status)
  - o. Certificate of Citizenship
  - p. Certificate of Naturalization
  - q. Unexpired foreign passport with immigration status of A, B, E, H, I, L, O, P, Q, R, S
- 2. One Proof of Social Security number:
  - a. Social Security card original or laminated original or copy
  - b. W-2 form with applicant's name and full or partial SSN
  - c. Non-Social Security Administration 1099 with applicant's name and full or partial SSN
  - d. Pay stub with applicant's name and full or partial SSN
  - e. SSN denial letter or refusal letter
  - f. Social Security Administration print-out containing office stamp and Social Security Administration employee signature as well as applicant's name and SSN
  - g. I-797C with applicant's name, demographic info, and SSN (non-citizens only)
  - h. Federal state tax return with applicant's name and SSN
  - i. Medicare/Medicaid card with applicant's name and SSN
  - j. Social Security annual statement
  - k. Selective service notice with applicant's name and SSN
- 3. Two Proofs of Residential Address from separate sources, including full name and address
  - a. Utility bill issued within the last two (2) years for services installed at your residential address (ex. water, sewer, gas, electricity, cable/satellite TV, Internet, telephone/cell phone, or garbage collection)
  - b. Financial statement for bank/credit union account, investment account, credit card account, or loan/credit financing issued within the last two (2) years.
  - c. Your unexpired Georgia driver's license, permit or ID card showing your current residential address.
  - d. Employer verification, including, but not limited to, one of the following:
    - i. Paycheck or paycheck stub issued within the last two (2) years;
    - ii. Letter from your employer on company letterhead issued within the last two (2) years;
    - iii. W-2 for earnings issued within the last two (2) years;
    - iv. Military orders issued within the last two (2) years.

# Georgia



What:	<ul> <li>e. A Georgia driver's license, permit, or ID card issued to parent, guardian, spouse or other immediate family member residing in the same household. The immediate family member must be present and provide their Georgia driver's license, permit or ID card in person</li> <li>f. Health insurance statement or explanation of benefits (EOB) for claim or a health care bill/invoice issued within the last two (2) years</li> <li>g. State of Georgia or Federal income tax return or refund check issued within the last two (2) years.</li> <li>h. Social Security documentation including Social Security Annual Statement issued within the last two (2) years, Numident record, or Social Security check.</li> <li>i. Statements for Federal, State, and Local assistance programs including Medicare, Medicaid, unemployment insurance claims, or WIC</li> <li>j. Medicaid, unemployment insurance claims, or WIC</li> <li>k. School record or transcript, report card, student loan application, or form DS-1 issued within the last two (2) years</li> <li>l. Homeowners insurance policy or premium bill issued within the last two (2) years</li> <li>m. Mortgage, payment coupon, deed, escrow statement or property tax bill issued within the last two (2) years</li> <li>n. Voter Registration Card issued within the last two (2) years</li> <li>o. Auto-Registration Card issued within the last two (2) years</li> <li>o. Auto-Registration with Applicant's name and address issued within the last two (2) years</li> <li>p. Unexpired Firearms License (Gun Permit)</li> <li>q. Unexpired Firearms License (Gun Permit)</li> <li>q. Unexpired Focuments issued by the Federal/State/Municipal Government</li> <li>u. Refugee Address Verification Affidavit (DS-20) – a second document for verification of residency is not required with this document</li> <li>v. Georgia Department of Corrections Residency Verification Form (DS-752) – a second document for verification of residency is not required with this document</li> <li>w. Georgia or Federal Income Tax Return or Refund</li></ul>
	document for verification of residency is not required with this document
	years. x. Correspondence from DDS
	<ul> <li>y. Current, valid rental contract/agreement and/or rent payment receipts issued within the last two (2) years (includes rental agreement/leases for a home, apartment, mobile home, dorm, extended stay motel, retirement/assisted living home, and letter from a shelter)</li> <li>z. Any postmarked mail showing your name and delivered by the U.S. Post Office to your current address within the last two (2) years (includes marketing materials, personal letters, periodicals and magazines where your name, residential address and evidence that postage was paid to the U.S. Post Office within the last two (2) years to deliver)</li> <li>aa. Mail forwarded to your new address by the U.S. Post Office displaying the yellow rerouting sticker</li> </ul>
When:	No minimum age. Minor's parent/guardian consent required.
Where:	Georgia Department of Driver Services, Customer Service Centers found <u>here</u> .
Fee:	\$32.00; \$5.00 ID vouchers may be available from some homeless shelters or service providers and non-profit agencies who qualify as indigent service agencies. Limited info is provided <a href="here">here</a> .
Expiration:	8 years from date of issuance.

### Hawai'i



#### Who: State of Hawai'i Department of Transportation.

- 1. Documents establishing legal name, date of birth, and legal presence:
  - a. U.S. state- or local government-issued certificate of birth or birth ID card. (No Puerto Rico birth certificates accepted if issued before July 1, 2010.)
  - b. Valid U.S. Passport or Passport Card
  - c. U.S. state or local government issued consular report of birth abroad
  - d. Valid state of Hawai'i ID card with photo issued after Jan 1, 2013 (must present additional document proving legal presence either from this list, or the list of additional documents below)
  - e. Certificate of Citizenship (N560)
  - f. Certificate of Naturalization (N550)
  - g. Valid U.S. jurisdiction-issued REAL ID compliant driver's license or ID or photo learners permit, which includes signature, card holder's name (must present additional document proving legal presence either from this list, or the list of additional documents below)
  - h. Valid DHS/U.S. CIS I-551 Permanent Resident Card issued since 1997
  - i. Valid DHS/U.S. CIS I-688 temporary resident card
  - j. Valid DHS/U.S. CIS I-688B, I-766 Employment Authorization Card
  - k. Valid foreign passport with appropriate immigration documentation, or U.S. Visa with approved I-94 form.
  - l. Valid U.S. active duty/retiree/reservist military ID card or DD-214 (must present additional proof of legal presence either from this list, or the list of additional documents below)
  - m. Valid U.S. uniform services ID and privileges card (DD1173 card, with additional proof of legal presence either from this list, or the list of additional documents below)
  - n. U.S. Department of Receptions of Placement Program Assurance Form (refugee) (proof of legal presence only; must provide an additional document from the list that proves birth date and legal name)
  - o. DHS/U.S. CIS I-797 Notice of Action (proof of legal presence only; must provide an additional document from the list that proves birth date and legal name)
- 2. Social Security number:
  - a. Original Social Security card
  - b. W-2 or 1099-R, original or printed electronically transmitted copy okay
  - c. Medicare ID card (A, M, T, and TA only)
  - d. Social Security Administration-1099 from a previous year
  - e. Non Social Security Administration-1099 form
- 3. Two Proofs of Principal Residence
  - a. Valid driver's license
  - b. Vehicle registration or title issued at least 30 days before the application date
  - c. Voter notification postcard (yellow card) or other mail addressed to applicant from government or medical entity
  - d. Utility bill with the applicant's name and address
  - e. Checking or savings account statement not more than 2 months old
  - f. Payroll check or payroll stub with applicant's name and address issued by an employer within 2 months of the application date
  - g. Mortgage account or proof of home ownership

# Hawai'i HI



What:	<ul> <li>h. Current property tax assessment form</li> <li>i. Receipt for personal property taxes paid</li> <li>j. Residential rental or time-share agreement for six months or more</li> <li>k. W-2 or 1099 form from the previous year</li> <li>l. Student ID card or document</li> <li>m. Medical card issued by health insurance agency</li> <li>n. Letter from Hawai'i State Department of Human Services indicating the applicant is receiving welfare assistance, including the applicant's address</li> <li>o. Department of Taxation form A-6, application for tax clearance</li> <li>p. Homeless applicants may use the address of their current shelter agency, or if not staying in a shelter, may use the general delivery of the post office nearest where they spend most of their time</li> <li>q. If the applicant is in a shelter because of abuse, applicant may display the address of a relative or friend or post office box number on the card, but must provide the applicant's principal address for file purposes</li> <li>r. Applicants documenting enrollment in a state of federal address confidentiality program which allows an applicant to obtain and use alternative addresses may use an alternative address on the card, but must provide the applicant's permanent address for file purposes</li> <li>s. In areas where a number and street name have not been assigned for U.S. mail delivery, an address convention used by the USPS is acceptable</li> <li>t. Spouse or parent affidavit, provided the spouse or parent's address can be verified</li> <li>u. Other documents the examiner of drivers accepts as proof of Hawai'i principal ad</li> </ul>
When:	Individuals ten years and up may apply for identification; those between the ages of ten and fourteen must apply through a parent or individual in loco parentis who can provide proof of guardianship.
Where:	Drivers License Centers or Public Offices, listed <u>here</u> .
Fee:	\$40.00 in Honolulu, Maui, and Hawai'i counties; \$32.00 in Kauai; there is both pending legislation and regulations to waive fees for homeless applicants statewide.
Expiration:	8 years, renewable 6 months prior to the applicant's birthday in the 18th year following issuance, but expiring on the applicant's birthday in the 8th year following issuance.

### Idaho



#### Who: Idaho Transportation Department.

Applicants must present a combination of documents from the primary list and secondary list that confirm full legal name, date of birth, and identity; one must contain a photo.

- 1. Primary documents, which verify age and identity and contain full legal name and date of birth:
  - a. Out-of-State driver's license or ID card (with a photo) not expired for five years or more
  - b. Idaho driver's license or ID card not expired for five years or more
  - c. Original naturalization/citizenship document
  - d. Certified original birth certificate or certified abstract
  - e. Valid Immigration and Naturalization card from the Department of Homeland Security (DHS)
  - f. U.S. military photo identification card
  - g. U.S. Passport or Passport Card
  - h. Valid Foreign passport with a valid U.S. Visa
  - i. Idaho concealed weapons permit not expired for one year or more.
  - j. Veteran's Universal Access Card with photo
  - k. Native American ID card with photo
- 2. Secondary documents that can be used to confirm identity:
  - a. Out-of-State issued driver's license or ID card (with photo) expired for five years or more
  - b. U.S. military discharge paper (form # DD214)
  - c. Certified marriage certificate (meeting Idaho standards) with seal and document number showing that it was recorded
  - d. Certified divorce document from a court or state vital statistics office
  - e. Guardianship or custody documents, notarized or court certified
  - f. Certified court name-change document
  - g. Junior or senior high school (not college or university) photo activity card
  - h. Junior or senior high school, college, or military yearbook/annual
  - i. Idaho Automobile dealer/salesman photo ID card
  - i. Idaho Department of Corrections photo ID card
  - k. Idaho Department of Juvenile Corrections photo ID card
- 3. Lawful Presence (may be provided in primary document; if not provided, supplement with the following documents):
  - a. Certified original U.S. Birth Certificate
  - b. Certification of Birth Abroad
  - c. Original Certificate of Naturalization/Citizenship
  - d. Permanent Resident card or Resident Alien card
  - e. Employment Authorization Card
  - f. Valid foreign passport with valid U.S. VISA and I-94 (Arrival/Departure record)
- 4. Social Security card or number (card is not necessary to present). If you do not have an SSN, you must provide a letter from the Social Security Administration stating that you do not have a SSN
- 5. Proof of Residency:
  - a. Lease or rental agreement
  - b. Utility bill
  - c. School enrollment records
  - d. Unclear whether homeless individuals may provide other proof would have to contact local office

# Idaho ID



When:	No age minimum is listed either by statute, regulation, or by the Idaho Transportation Department otherwise. § 49-2442 simply says "any Idaho resident may apply."
Where:	County Sheriff's office, locations listed <u>here</u> .
Fee:	\$10.00 for a 4-year card; \$20.00 for an 8-year card.
Expiration:	Any ID card issued to an individual under 18 expires 5 days following the person's 18th birthday; ID cards otherwise expire on the applicant's birthday 8 years or 8 years from issuance, depending on whether the applicant possesses a 4-year or an 8-year card.

### Illinois



Who: Secretary of State.

Applicants must provide one document from Group A, Group B, and Group C, plus 2 documents from Group D. All documents must be current, original or certified copies, and not expired. Homeless applicants may provide documentation of homelessness in place of documentation from Group D.

- 1. Group A written signature:
  - a. Canceled Check (dated within 90 days prior to application)
  - b. Cooperative Driver Certificate
  - c. Court Order
  - d. Credit Card/Debit Card Major Brand
  - e. Driver Education Certificate
  - f. Government Driver's License
  - g. Government Identification Card
  - h. Illinois Driver's License current
  - i. Illinois Identification Card current
  - j. U.S. Citizenship and Immigration Services (U.S. CIS) forms:
  - k. I-551 (Alien Registration Card)
  - l. I-766 (Employment Authorization Card)
  - m. I-94 (Arrival/Departure Record) with Valid Passport
  - n. Medicare Card with suffix A, J, H, M or T
  - o. Military Driver's License U.S.
  - p. Military Identification Card U.S.
  - q. Military Service Record DD214
  - r. Mortgage or installment loan documents
  - s. Out-of-state Driver's License/ID Card current
  - t. Passport Valid U.S. or Foreign
  - u. Social Security card
- 2. Group B proof of date of birth, must contain the applicant's full name and complete date of birth and must be verifiable by the regulatory authority
  - a. Adoption Records
  - b. Birth Certificate
  - c. Court Order Change of Birth Date
  - d. Certified Grade/High School/College/University Transcript
  - e. Illinois Driver's License current
  - f. Illinois Identification Card current
  - g. U.S. Citizenship and Immigration Services (U.S. CIS) forms:
  - h. I-551 (Alien Registration Card)
  - i. I-571 (Refugee Travel Document)
  - j. I-766 (Employment Authorization Card)
  - k. I-797 (Notice of Action Status Change)
  - l. I-94 (Arrival/Departure Record) with Valid Passport
  - m. U.S. Visa
  - n. Military Driver's License U.S.
  - o. Military Identification Card U.S.

### Illinois



- p. Military Service Record DD214
- g. Naturalization Certificate
- r. Passport Valid with Complete Date of Birth
- s. U.S. Passport Card Valid with Complete Date of Birth
- t. Social Security Award Letter (Primary Beneficiary Only)
- 3. Group C Social Security number (must also contain the applicant's full name)
  - a. Illinois Driver's License Record
  - b. Illinois Identification Card Record
  - c. Military Driver's License U.S.
  - d. Military Identification Card U.S.
  - e. Military Service Record DD214
  - f. Social Security Award Letter (Primary Beneficiary Only)
  - g. Social Security card issued by Social Security Administration
- 4. Group D Two Proofs of Residency (must contain the full residential address; if any document above also provides the full address, it may be counted in Group D as well.)
  - a. Affidavit Certificate of Residency (available at facility)
  - b. Bank Statement (dated within 90 days prior to application)
  - c. Canceled Check (dated within 90 days prior to application)
  - d. Certified Grade/High School/College/University Transcript
  - e. Credit Report issued by Experian, Equifax or TransUnion dated within 12 months prior to application
  - f. Deed/Title, Mortgage, Rental/Lease Agreement
  - g. Insurance Policy (Homeowners or Renter's)
  - h. Letter on Official School Letterhead dated within 90 days prior to application
  - i. Medical claim or statement of benefits from private insurance company or public (government) agency, dated within 90 days prior to application
  - j. Official mail received from a State, County, City or Village or a Federal Government agency that includes first and last name of the applicant and complete current address. This may include, but is not limited to:
  - k. Homestead Exemption Receipt
  - l. Jury Duty Notice issued within 90 days prior to application
  - m. Selective Service Card
  - n. Social Security Annual Statement
  - o. Social Security Disability Insurance (SSDI) Statement
  - p. Supplemental Security Income (SSI) Benefits Statement
  - q. Voter Registration Card
  - r. Pay Stub or Electronic Deposit Receipt
  - s. Pension or Retirement Statement
  - t. Phone book, current, produced by a phone book publisher
  - u. Report Card from Grade/High School or College/University
  - v. Tuition invoice or other official mail from a college or university dated within the 12 months prior to application
  - w. Utility Bill Electric, water, refuse, telephone (land or cell), cable or gas, issued within 90 days prior to application

### Illinois



When:	No minimum age.
Where:	Any Secretary of State facility, listed <u>here</u> .
Fee:	Free for those considered homeless as defined by the McKinney-Vento Act, with proper notarized homeless status certification completed and signed by a representative of the homeless service agency, an attorney licensed to practice in Illinois, a services provider of homeless or runaway youth, a public school homeless liaison or school social worker, or representative of religious organization that serves the homeless.
Expiration:	Valid for 5 years.

# Indiana

Who:	Bureau of Motor Vehicles.
What:	<ul> <li>1. One proof of identity: <ul> <li>a. Unexpired U.S. Passport or Passport Card</li> <li>b. Original or certified copy of a birth certificate filed with a U.S. state or territory office</li> <li>c. Consular report of birth abroad issued by U.S. Department of State</li> <li>d. Certificate of Citizenship (forms N-560, N-561)</li> <li>e. Certificate of Naturalization issued by DHS (forms N-550, N-570)</li> <li>f. Unexpired Permanent Resident Card (formI-551)</li> <li>g. Unexpired foreign passport in your name with English subtitles or translation + unexpired U.S. Visa and approved I-94</li> <li>h. Unexpired foreign passport without U.S. Visa if authorized admittance and lawful status can be verified by DHS</li> <li>i. Unexpired Employment Authorization Card (form I-766)</li> <li>j. Unexpired Indiana Secure ID credential</li> <li>k. Other documentation as determined by DHS or BMV commissioner</li> </ul> </li> <li>2. One proof of lawful status: <ul> <li>a. Unexpired U.S. Passport or Passport Card</li> <li>b. Original or certified copy of birth certificate filed with U.S. state or territory office in your state of birth</li> <li>c. Certificate of Citizenship (forms N-560, N-561)</li> <li>d. Certificate of Naturalization issued by DHS (forms N-550, N-570)</li> <li>e. Unexpired Permanent Resident Card (form I-551)</li> <li>f. Unexpired foreign passport in your name with English subtitles or translation + unexpired U.S. Visa and approved I-94</li> <li>g. Unexpired foreign passport without U.S. Visa if authorized admittance and lawful status can be verified by DHS</li> <li>h. Proof of application for asylum in the U.S. (I-589)</li> <li>i. I-797 Notice of Action received by DHS and accompanied by other U.S. citizenship and Immigration Services (U.S. CIS) documents</li> <li>j. Other U.S. CIS lawful status documents that can be used to verify lawful status with DHS</li> </ul> </li> <li>3. One proof of Social Security number: <ul> <li>a. Social Security Administration-1099</li> <li>d. Non-Social Security Administrati</li></ul></li></ul>
	<ul> <li>e. Pay stub containing the applicant's name and Social Security number</li> <li>f. If not eligible for SSN, you must provide a letter from SSA issued within 60 days</li> <li>4. Two proofs of Indiana residency:</li> <li>a. USPS change of address confirmation</li> <li>b. Indiana voter registration card</li> <li>c. Survey of Indiana property</li> <li>d. Utility company, credit card, doctor, or hospital bill issued within 60 days of application</li> <li>e. Residence mortgage or similar loan contract or lease and rental contract</li> <li>f. Bank statement or bank transaction receipt, dated within 60 days of application</li> </ul>

## Indiana 🗀



	<ul> <li>g. Current motor vehicle loan payment book</li> <li>h. Valid homeowners, renter's, or car insurance policy, dated within 1 year of application</li> <li>i. W-2 form, property tax, excise tax bill, or Social Security Administration or other pension or retirement annual benefit summary statement, dated within current or immediately prior year</li> <li>j. Preprinted pay stub, dated within 60 days of application</li> <li>k. Indiana Family and Social Services Administration child support check stub, Medicaid or Medicare benefit statement dated within 60 days of application</li> <li>l. Valid Indiana handgun permit</li> <li>m. First-class mail from any federal or state court or agency, dated within 60 days of application</li> <li>n. Valid and active ID card issued pursuant to the Indiana Attorney General's address confidentiality program under IC 5-26.5</li> </ul>
When:	Any resident of age who does not have a driver's license.
Where:	BMV locations, listed <u>here</u> .
Fee:	If over 18, eligible to vote before the next election, and without a driver's license, the ID is free. Otherwise, the ID is \$11.50.
Expiration:	6 years.



Who:
Who:

## Iowa



What:	e. Utility hookup or bill (water, gas, electric, or garbage removal) f. Second utility hookup or bill (different than the first) g. Telephone hookup, service agreement or bill (landline or mobile) h. Statement from a financial institution (bank, credit union or other financial institution) i. Second statement from a financial institution (different from the first) j. Personal check or deposit slip issued by a financial institution (you may mark this "VOID") k. Credit, debit or charge card statement l. lowa residential mortgage, lease or rental agreement (lease and rental agreements must include the landlord's name and contact information) m. Application for homestead tax credit for lowa residential property n. Application for military tax credit for lowa residential property o. Valid real estate tax statement or receipt for lowa residential property p. Pay stub or statement from your employer q. Your current school enrollment papers for an lowa public or private school r. Current school enrollment papers for an lowa public or private school s. A federal, State of Iowa or local government document (such as a receipt, license, permit, assessment, professional or trade license, or another document) t. Second federal, State of Iowa or local government document (different than the first) u. An envelope, box, postcard or magazine that includes a postmark or stamped date v. lowa DL or ID card that has not been expired for more than one year w. If under 18, lowa requires that parent, guardian, or custodian documents your lowa residency and address on a consent form. Can be signed ahead of time before a notary or at the issuance site x. If under 18 and married, bring 2 documents proving residence and residential address from the above list and a certificate of marriage, which allows you to apply for an ID without parental consent
When:	No minimum age.
Where:	Driver's License Issuance sites, listed <u>here</u> .
Fee:	\$8.00; replacements are \$10.00.
Expiration:	8 years from date of issuance.

# Kansas KS



Who:	Idaho Transportation Department.
	Proof of identity and lawful presence.
	1. U.S. Citizens:
	b. Certified U.S. Birth Certificate (state, county, or city), including U.S. territories, and District
	of Columbia
	c. Unexpired United States Passport or Passport Card d. U.S. Consular Report of Birth Abroad
	e. Certificate of Naturalization
	f. Certificate of Citizenship
	2. Non-U.S. Citizens:
	a. Unexpired Permanent Resident Card
	b. Unexpired Employment Authorization Card
	c. Unexpired Foreign Passport with required U.S. entry markings and/or documentation
	d. Valid I-94 (i.e. Asylee/Refugee)
	e. Refugee Travel Document f. F-1's and M-1's must be accompanied by I-20
	g. J-1's and J-2's must be accompanied by a Certificate of Eligibility for Exchange Visitor,
	DS2019
	h. For non-U.S. Citizen applicants, the Examiner will need documentation sufficient to
	initiate and complete a SAVE verification
	3. Proof of Social Security number:
	a. Social Security card showing current full name
	b. Current W-2 Form c. Current 1099 Form
What:	d. Current pay stub with applicant's name and Social Security number on it
1111011	e. If you do not have a Social Security card, you must provide proof of lawful presence in the
	U.S.
	4. Two proofs of Kansas Residency:
	f. Kansas Renewal Notice/Postcard
	g. Current Kansas Vehicle Registration or Vehicle Title
	h. Utility Bill or equivalent notice, not more than two months old i. Mail from a financial institution (i.e. monthly bank statement)
	j. Deed, mortgage, monthly mortgage statement, residential rental/lease agreement
	k. Kansas Voter Registration Card
	l. Current automobile, life or homeowners bill that includes the name and address of the
	applicant
	m. Educational institution transcript forms or grade cards for current school year
	n. Unexpired professional license issued by a government agency in the U.S.
	o. W-2 Form, 1099 Form, or similar notice from employer, not more than 12 months old p. Mail from Federal, State, County or City Government agencies
	q. Letter from social welfare institution
	r. Identification certificate issued by the department of corrections to an offender
	s. Proof of residential address may be established by a minor applicant's parent, step-
	parent, legal guardian or other person with whom the applicant resides along with a copy
	of the DE-56a, which must be completed by the parent, step-parent, legal guardian or
	another person with whom the applicant resides. DE-56a forms are available at all Kansas

driver licensing offices.

t. PO Boxes are not acceptable as address of principal residence.

## Kansas



When:	No age minimum, but parent or guardian must sign the application for those under 16.
Where:	Driver's license stations, located <u>here</u> .
Fee:	\$22. Free if the individual seeking is over 17 and certifies that the ID is for the purposes of meeting the voter ID requirements.
Expiration:	21 IDs expire on the individual's 21st birthday, otherwise, the ID expires on the individual's sixth birthday following the date of original issue.

# Kentucky KY



Who:	Transportation Cabinet.
What:	<ol> <li>Birth certificate:         <ul> <li>A birth certificate issued by the hospital or by the town or county clerk is acceptable. Certified copies are acceptable.</li> </ul> </li> <li>Social Security card:         <ul> <li>In the alternate, a letter from the Social Security Administration declining to issue or affidavit swearing that the person does not have an SSN or refuses to divulge for religious reasons</li> </ul> </li> <li>Proof of residence (may include):         <ul> <li>Deed</li> <li>Property tax</li> <li>Utility agreement or utility bill</li> <li>Rental housing agreement</li> <li>If the person does not have a fixed, permanent address, the person may use as proof of residency a signed letter from a homeless shelter, health care facility, or social service agency currently providing the person treatment or services and attesting that the person is a resident of Kentucky.</li> <li>"If the applicant is not the legal owner or possessor of the address provided on the application form, the applicant shall swear that he or she has permission from the legal owner, authorized agent for the legal owner or possessor to use the address for purposes of obtaining the personal identification card."</li> </ul> </li> <li>If not a permanent resident:         <ul> <li>I-551 card with photograph</li> <li>Form with photograph of the applicant or passport with a photo of the applicant on which DHS or BCIS has stamped the following: "Processed for I-551. Temporary evidence of lawful admission for permanent residence. Valid until Employment authorized."</li> </ul> </li> <li>If not a permanent resident or citizen, the applicant's paperwork shall be submitted to a Transportation Cabinet field office and must be accompanied by documentation authorizing the person to be in the U.S.</li> </ol>
When:	"Child IDs" are issued for children 2 - 15 years old and require a signature from the child's parent or guardian.
Where:	Office of the Circuit Clerk of the county where you live (listed <u>here</u> ).
Fee:	\$12.00 (\$4 for a child ID).
Expiration:	4 years from the date of issuance for those with a permanent address. For those without a permanent address, the ID card shall be valid for one year from the date of issuance.

## Louisiana



Who:

What:

Department of Public Safety and Corrections, Office of Motor Vehicles.

Applicants must provide one primary and two secondary documents OR two primary documents. Applicants seventeen and under must provide a signature and identification of parent/guardian as well, documentation of custody/guardianship, and a completed Certification of Required Attendance form.

- 1. Primary Documents:
  - a. Birth certificate
    - i. Original or certified copy (long form) or birth card; seal not required;
    - ii. Birth registration card or certificate issued by a state or county bureau of vital statistic;
    - iii. Certificate of birth abroad issued by U.S. Department of State;
    - iv. Certificate of Naturalization;
    - v. Native American tribal document.
  - b. Current driver's license or ID card issued by another state or letter of clearance
  - c. Expired Louisiana ID or driver's license
  - d. Department of Public Safety and Corrections prison identification card containing photograph, name, race, sex, and date of birth
  - e. Passport
    - i. U.S. Passport book or Passport Card;
    - ii. Applicants under 17 must also present certified birth certificate or documentation proving legal guardianship or custody;
    - iii. Foreign passport accompanied by proper immigration documents or stamps;
    - iv. Permanent resident card (I-551);
    - v. DHS Refugee Travel Document (I-571);
    - vi. DHS permit to reenter the U.S. (I-327).
  - f. Military:
    - i. Current U.S. IS card;
    - ii. Dependent ID card;
    - iii. Draft record;
    - iv. DD-214;
    - v. Selective Service Notification;
    - vi. U.S. Coast Guard Merchant Mariner Card.
- 2. Secondary Documents:
  - a. Out-of-State driver's license/identification card
    - i. Must have a photo that clearly identifies you;
    - ii. Foreign driver's license must be accompanied by proper immigration documents.
  - b. Proof of Social Security number
    - i. Social Security card:
    - ii. Official verification of Social Security card from Social Security Administration or verbal verification;
    - iii. Letter from the Social Security Administration indicating that you are ineligible for a Social Security card or have not been issued one.
  - c. ID card with photo
    - i. Louisiana college or university + tuition paid receipt for the current semester;
    - ii. Louisiana middle / high school;

## Louisiana



- iii. Law enforcement officer's ID;
- iv. Employment ID card (major corporations, hospitals, governmental agencies);
- v. ID cards issued by federal, state, local governmental agencies;
- vi. Louisiana Department of Public Safety and Corrections prison or parish ID card;
- vii. TWIC (Transportation Worker Identification Credential);
- viii. Employment Authorization Document I-766 issued by DHS;
- ix. Original Refugee Resettlement Program letter. This document will include the agency director's signature with a raised seal and is valid for 15 days from issuance.
- c. Educational diploma/certificate/license
  - i. High school, college or university;
  - ii. High school yearbook photo;
  - iii. School records or at least 2 report cards from separate years;
  - iv. Original or certified professional degree or license;
  - v. Driver education certificate.
- d. Medical
  - i. Medicare/Medicaid card;
  - ii. Medical eligibility card;
  - iii. CDL medical form/card;
  - iv. Health insurance card.
- e. Miscellaneous documents
  - i. Original adoption papers;
  - ii. Baptismal certificate;
  - iii. Original marriage license or certificate of marriage issued by a county, parish or city in the U.S. or an original or certified copy of a divorce from a county, parish or city in the U.S. If an applicant marries outside the United States or its territories, the certificate of marriage shall be filed with the State Registrar of Vital Records;
  - iv. Official deed or title to property in Louisiana, including burial plots;
  - v. Vehicle registration or certificate of title of vehicle in applicant's name;
  - vi. Voter's registration card;
  - vii. Motor vehicle lien instrument;
  - viii.Local utility statements showing name and address of the applicant or a receipt indicating utilities have been turned on (i.e., phone, cable, electric, water, sewer);
  - ix. Insurance policy (health, home, life, auto);
  - x. One-payroll stub (printed);
  - xi. W-2 forms for 2 years;
  - xii. Prison release documents or letter from probation officer;
  - xiii.Letter of verification / introduction from another state agency responsible for placement of deprived / impaired individuals (i.e., Blind Services);
  - xiv. CDL driver's log book.

# Louisiana



When:	No minimum age.
Where:	Louisiana Office of Motor Vehicles, listed <u>here</u> .
Fee:	Under 16: \$3 for a 2-year card, \$5.00 for a 4-year card. Must be renewed in person. Over 16: \$10.00. Free for: a) those who do not have a driver's license AND who are registered to vote; b) children who are in foster care as defined in Article 603 of the Louisiana Children's Code. May be renewed by mail, online, or in person.
Expiration:	4 years from the issue date.



Who:	Department of the Secretary of State, Bureau of Motor Vehicles.
	1. Proof of Identity:
	a. Adoption papers
	b. Birth certificate
	c. Citizenship papers
	d. Copy of marital application
	e. Divorce papers
	f. Driver education card
	g. Driver's permit
	h. Military dependent ID card
	i. Military ID card
	j. Passport
	k. Social Security card
	l. Baptismal record
	m. Certificate of marriage
	n. Concealed weapons permit
	o. Court order
	p. Draft card
	q. Driver's license
	r. Medical record from doctor/hospital
	s. Military discharge/separation (DD214)
	t. Parent/guardian identification, if applicant is a minor
	u. School records/transcript, certified
What:	v. Unemployment card
	2. Proof of Legal Presence:
	a. Citizens:
	i. Birth certificate, certified copy from state office of vital statistics or equivalent agency
	in a U.S. state, D.C., Puerto Rico after 2010, Virgin Islands after 1917, Guam after 1899,
	American Samoa after 1900, Swains Island after 1925 or Commonwealth of Northern
	Mariana Islands after 1978;
	ii. Passport or Passport Card from the U.S.;
	iii. Consular of Report of Birth Abroad, certificate of report of birth or certification of
	report of birth;
	iv. Certificate of Naturalization;
	v. Certificate of U.S. citizenship;
	vi. U.S. Citizen Identification Card; vii. Identification card for resident citizen in the U.S.;
	viii.American Indian Card;
	ix. Northern Mariana Identification Card.
	b. Alternative documents for citizens:
	i. Certified letter from a jurisdiction above stating that no birth record exists; must
	indicate name, date of birth, and years covered by the search of a birth record, and that there is no birth record on file, AND
	1. A document issued by the U.S. or a jurisdiction listed above, showing the name,
	date of birth, and the birth occurred in a jurisdiction listed above, including

military discharge

## Maine



records, census records, and school records, OR

- 2. At least one of the following:
  - a. Baptismal certificate, religious record or tribal record showing name, date of birth, and the birth occurred in a jurisdiction named above
  - b. Hospital birth certificate showing name, DOB, and the birth occurred in a jurisdiction listed above
  - c. Doctor's record of birth showing name, DOB, and the birth occurred in a jurisdiction named above
  - d. Newspaper or insurance files showing name, DOB, and the birth occurred in a jurisdiction listed above.
- ii. Those born outside the U.S. claiming citizenship through one U.S. citizen parent may present:
  - 1. Person's foreign birth certificate
  - 2. Proof of citizenship of parent, and
  - 3. Evidence of the applicant's legal relationship to parent
- iii. Persons born outside the U.S. claiming citizenship through two U.S. citizen parents may present
  - 1. Person's foreign birth certificate
  - 2. Parent's marriage certificate or evidence of the applicant's relationship to the citizen parents, and
  - 3. Proof of citizenship of parents

#### c. Non-Citizen:

- i. Permanent Resident Card or Resident Alien Card;
- ii. Memorandum of Creation of Record of Lawful Permanent Residence:
- iii. Arrival/Departure Form I-94 or foreign passport with the notation "Processed for I-551" or I-551 Alien Documentation and Identification System (ADIT) stamp,
- iv. Temporary Resident Card;
- v. Re-Entry Permit;
- vi. Employment Authorization Card;
- vii. Travel Document or Refugee Travel Document;
- viii. An Arrival/Departure card, Form I-94 stamped or endorsed;
- ix. Notice of Action or other official notification showing the period of admission,
- x. Student and Exchange Visitor Information System (SEVIS) (Form I-20) or (DS-2019) properly endorsed or stamped;
- xi. Letter, order, appellate decision, Arrival/Departure Form I-94 or foreign passport stamped with Section 207 Refugee, Section 208-Asylee, Section 212(d)(5) Parolee, or Cuban/Haitian Entrant, Section 243(h), Section 241(b)(3), or Conditional Entrant;
- xii. Arrival/Departure Form I-94 or Canadian passport coded S13;
- xiii. Letter or tribal document establishing person is an American Indian born in Canada
- xiv. Letter, order, appellate decision or Arrival/Departure Form I-94 showing a grant of asylum;
- xv. An approved or pending application for asylum;
- xvi. An approved or pending application for temporary protected status, or letter or order granting temporary protected status or deferred enforced departure;
- xvii. Letter, order, appellate decision or Arrival/Departure Form I-94 showing a grant of withholding of deportation, withholding or removal, suspension of deportation; cancellation removal, deferral of removal or Convention Against Torture relief;

## Maine



- xviii. Pending application for status as a special immigrant juvenile;
- xix. Letter or notice acknowledging person as victim of crime pursuant to Victims of Trafficking and Violence Protection Act of 2000, certification letter from United States Department of Health and Human Services in accordance with the Victims of Trafficking and Violence Protection Act of 2000, or letter or notice showing person has a prima facie case as a self-petitioning spouse pursuant to the Violence Against Women Act;
- xx. Letter, notice, or order of the Board of Immigration Appeals or a federal court granting a stay of deportation or removal;
- xxi. Letter or notice showing a grant of deferred action or Order of Supervision or similar status:
- xxii. Any other documents issued by the United States Department of Justice or Homeland Security, including predecessor or successor federal agencies with responsibility for implementation of the Immigration and Nationality Act, which indicates legal presence in the United States.
- 3. One Proof of Actual Physical Address:
  - a. Recent Maine Driver's License with a physical address
  - b. Maine Vehicle Registration or another credential
  - c. Utility Bill electric bill, water/sewer bill, cell phone bill, etc.
  - d. Maine Resident Hunting and or Fishing License
  - e. Contract in their name mortgage agreement, lease, insurance policy, insurance ID card, SR22
  - f. Tax bill
  - g. Document issued by a government entity
  - h. Tax return
  - i. Paycheck stub
  - j. W-2
  - k. Conditional order of restoration
  - l. Exemptions:
    - i. Those who are not a resident and prove that they are on active duty in the U.S. Armed Forces:
    - ii. Spouse or child of a person that is not a resident that has proven they are on active duty in the U.S. Armed Forces;
    - iii. An out-of-state resident who is a student enrolled in a university, college or school within Maine;
    - iv. An applicant must provide proof that they qualify for the exemption including an outof-state residential address. Some examples of proof are:
      - 1. Certified school record/transcript issued by an educational institution in Maine
      - 2. College ID card with no visible signs of irregularity issued by a college or university in Maine
      - 3. Form DS2019 issued to a J-1 scholar (issued and signed by a school in Maine)
      - 4. Military dependent ID card
      - 5. Military ID
      - 6. Military service location orders
    - v. A person that cannot provide acceptable evidence but resides in Maine or is domiciled in Maine may submit affidavits from 2 individuals who have knowledge of the person and the person's residence or domicile which may include a shelter in Maine;
    - vi. If the applicant is a minor, only one affidavit is required if it is signed by the applicant's parent or guardian.



# Maine ME



	4. Social Security number or letter of ineligibility OR unexpired immigration document
When:	No minimum age.
Where:	Any motor vehicle <u>branch office or mobile unit</u> .
Fee:	\$5.00.
Expiration:	Any ID card issued to an individual under 18 expires five days following the person's 18th birthday; ID cards otherwise expire on the applicant's birthday 8 years or 8 years from issuance, depending on whether the applicant possesses a 4-year or an 8-year card.



Who: Department of Transportation, Motor Vehicle Administration.

For a federally compliant REAL ID, the following is required:

- 1. Proof of Age, Identity, and Lawful Presence:
  - a. Original or certified copy of a U.S. Birth Certificate filed with a State Office of Vital Statistics (OVS) or equivalent agency in the applicant's state of birth; or
  - b. Valid, unexpired U.S. Passport
  - c. Consular Report of Birth Abroad (CRBA) issued by the Department of State (DOS), form FS-240, DS-1350 or FS-545; or
  - d. Valid, unexpired Permanent Resident Card, form I-551, issued by the U.S. Department of Homeland Security (DHS); or
  - e. Certificate of Naturalization, form N-550 or N-570 issued by the U.S. DHS; or
  - f. Certificate of Citizenship, form N-560 or N-561 issued by the U.S. DHS; or
  - g. Unexpired employment authorization documents (EAD), form I-766; or
  - h. Unexpired foreign passport with current valid U.S. CIS documentation
  - i. Foreign birth certificates, birth certificates issued by a hospital, and notifications of birth records are not accepted, nor are Puerto Rican birth certificates issued prior to 2010
- 2. Two Proofs of Maryland Residency (must include full name and residence address, must be from two different issuers; Internet printouts of statements may be accepted):
  - a. Maryland vehicle registration card or title
  - b. Utility, telephone or cable/satellite TV bill
  - c. Checking or savings account statement
  - d. Life insurance card or policy (over 3 years old)
  - e. Property tax bill or receipt
  - f. Mortgage account or proof of home ownership (deed, title, bill of sale or statement from Maryland Assessment and Taxation)
  - g. Residential rental contract for an apartment or other rental property with the current, formal contract or agreement between the landlord and tenant which includes all signatures
  - h. First class or priority mail from a federal, state or local government agency to include the contents and envelope, excluding mail from the MD Motor Vehicle Administration;
  - i. Copy of federal or MD income tax return filing not more than 18 months old, with proof of filing;
  - i. Installment contract from a bank or other financial institution;
  - k. Sales tax or business license;
  - l. Major credit card and department/retail store credit card bills (Wal-Mart, Sears, Lowe's, Exxon, etc.);
  - m. Residential service contract (refers to services performed at the address of residence; for example, cable or satellite television, TV repairs, lawn service or exterminator contract);
  - n. Canceled check with imprinted name and address;
  - o. Voter registration card;
  - p. Selective service card.
  - q. For inmates or former inmates, the MVA will accept:
    - i. An order of parole; or
    - ii. Order of mandatory release; or
    - iii. An address certification issued by the MD MVA, signed by a Department of Public Safety official, and dated within 60 days of release.



- w. Homeless or a resident of a nursing home, the MVA will accept: certification from nursing homes or homeless service providers (on letterhead of home/provider).
- x. A dependent (may be of any age: minor, college student, elderly parent): The MVA may accept a certified statement (MVA form DL202) from the parent or guardian, signed in the presence of a MVA official
  - i. Proof of relationship **AND** dependency are required if applicant is not a minor. Examples of documents to prove relationship and dependency (these are **examples**, if you have other items that you would like for the MVA to consider, present them at the time of application):
    - 1. Federal or MD income tax filing, not more than 18 months old
    - 2. Military ID card that lists the dependent
    - 3. Health insurance policy/card that lists the dependent
    - 4. Letter on official letterhead from a school (identifying student and parents/guardians)
  - ii. Proof of relationship only required for minors (dependency not required):
    - 1. Birth certificate (as long as parents' names are listed)
    - 2. Certificate/Decree/Declaration of Adoption (as long as parents' names are listed)
    - 3. Guardianship papers
    - 4. Certified school records
    - 5. Medical records

For a non-federally compliant ID, the following is required:

- 1. Proof of Age/Identity:
  - a. Unexpired foreign passport without current valid U.S. CIS documentation; or
  - b. Unexpired consular ID (consular IDs are only accepted from the list of countries below):
    - i. Mexico;
    - ii. Guatemala;
    - iii. Ecuador.
  - c. If you do not have an unexpired foreign passport or unexpired consular identification, you must present two (2) from the list below. One must contain a photo not more than eight (8) years old:
    - i. Foreign birth certificate (original or certified copy);
    - ii. National identification or voter card displaying applicant's photo, name, and date of birth;
    - iii. Foreign driver's license;
    - iv. U.S. state driver's license;
    - v. U.S. state identification card;
    - vi. U.S. military identification card;
    - vii. U.S. military dependent identification card;
    - viii. Certified school records, DL-300;
    - ix. I-766 employment authorization document.
- 2. Proof of Maryland Income Tax Filing for Preceding Two Years:
  - a. You must have a certification letter from the Maryland Comptroller's Office which verifies that you have filed MD tax returns for the preceding two (2) years.
  - b. The certification letter contains a control number that is necessary to make an appointment with the MVA.
- 3. You must make an appointment



# Maryland MD

- 4. Two proofs of Maryland Residency:
  - a. Maryland vehicle registration card or title;
  - b. Utility, telephone or cable/satellite TV bill;
  - c. Checking or savings account statement;
  - d. Life insurance card or policy (over 3 years old);
  - e. Property tax bill or receipt;
  - f. Mortgage account or proof of home ownership (deed, title, bill of sale or statement from Maryland Assessment and Taxation);
  - g. Residential rental contract for an apartment or other rental property with the current, formal contract or agreement between the landlord and tenant which includes all signatures;
  - h. First class or priority mail from a federal, state or local government agency to include the contents and envelope, excluding mail from the MD Motor Vehicle Administration;
  - i. Installment contract from a bank or other financial institution;
  - j. Sales tax or business license;
  - k. Major credit card and department/retail store credit card bills (Wal-Mart, Sears, Lowe's, Exxon, etc.);
  - l. Residential service contract (refers to services performed at the address of residence; for example, cable or satellite television, TV repairs, lawn service or exterminator contract);
  - m. Canceled check with imprinted name and address;
  - n. Selective service card.
  - o. For inmates or former inmates, the MVA will accept:
    - i. An order of parole; or
    - ii. Order of mandatory release; or
    - iii. An address certification issued by the MD MVA, signed by a Department of Public Safety official, and dated within 60 days of release.
  - p. Homeless or a resident of a nursing home, the MVA will accept: certification from nursing homes or homeless service providers (on letterhead of home/provider).
  - q. A dependent (may be of any age: minor, college student, elderly parent): The MVA may accept a certified statement (MVA form DL202) from the parent or guardian, signed in the presence of a MVA official
    - i. Proof of relationship **AND** dependency are required if applicant is not a minor. Examples of documents to prove relationship and dependency (these are **examples**, if you have other items that you would like for the MVA to consider, present them at the time of application):
      - 1. Federal or MD income tax filing, not more than 18 months old
      - 2. Military ID card that lists the dependent
      - 3. Health insurance policy/card that lists the dependent
      - 4. Letter on official letterhead from a school (identifying student and parents/guardians)
    - ii. Proof of relationship only required for minors (dependency not required):
      - 1. Birth certificate (as long as parents' names are listed)
      - 2. Certificate/Decree/Declaration of Adoption (as long as parents' names are listed)
      - 3. Guardianship papers
      - 4. Certified school records
      - 5. Medical records



When:	No minimum age , but minor's parent/guardian must be present to sign
Where:	First time: must go to a <u>Maryland Motor Vehicle Administrative office</u> ; renewals can be made online.
Fee:	Under 18: \$15.00; Over 18: \$24.00; Homeless: \$1.00.
Expiration:	Under 18: valid for 5 years; over 18: valid for 8 years.



Who:

Massachusetts Department of Transportation, Registry of Motor Vehicles.

Massachusetts issues either a photo state ID or a liquor ID.

#### **PHOTO ID**

Applicants 17 and younger must provide:

- 1. Verifiable SSN or notice of denial with Visa, I-94, and current non-U.S. Passport
- 2. One document proving date of birth:
  - a. Massachusetts learners permit (current), driver's license or ID (current or expired less than 12 months)
  - b. Out-of-State license, issued by a state, territory, or possession of the U.S., D.C., a province of Canada, state of Mexico or federal district of Mexico City
  - c. U.S. or non-U.S. Passport with current Visa and I-94 form
  - d. Birth certificate issued in the U.S., must be original or certified copy
  - e. Birth certificate issued out of country must be certified by the agency that issued it. If it is not in English, it must be translated by a certified translator
  - f. Official immigration documentation
    - i. Certificate of Naturalization (N-550, N-570, or N-578);
    - ii. Certificate of Citizenship (N-560, N-561, or N-645);
    - iii. U.S. Citizen Identification Card (I-179 or I-197);
    - iv. Permanent resident card (green card I-551);
    - v. Temporary resident identification card (I-688);
    - vi. Record of arrival and departure (I-94);
    - vii. Processed for I-551 stamp in valid, foreign passport;
    - viii.U.S. permanent resident re-entry permit (I-327);
    - ix. U.S. Refugee Travel Document (I-571);
    - x. Employment authorization card (I-688B, I-766).
  - g. U.S. military ID (or military dependent)
  - h. U.S. military discharge papers (DD214)
  - i. U.S. coast guard merchant mariner card
  - j. Marriage certificate issued in the U.S., original or certified copy
  - k. Baptismal certificate, original or certified copy
  - l. Court order with raised seal
  - m. Massachusetts School letter on school letterhead, stating that the applicant is enrolled and listing name and date of birth
  - n. Massachusetts firearms card
- 3. One document proving signature (can be the same document):
  - a. Social Security card
  - b. U.S. or non-U.S. Passport with Visa and I-94 form
  - c. Out-of-State license
  - d. Massachusetts learner's permit (current) or driver's license or ID card (current or expired)
  - e. Immigration documents, listed above
  - f. Marriage certificate, original or certified copy
  - g. Canceled personal check
  - h. Lease or loan contracts with name and signature



- i. U.S. military ID, coast guard merchant mariner card, or military discharge papers (DD214)
- j. Selective service card
- k. Photo ID issued by U.S. agency, province of Canada, or state of Mexico (current or expired)
- 4. One document proving Massachusetts residency:
  - a. Massachusetts learners permit (current), driver's license or ID (current or expired less than 12 months)
  - b. Massachusetts registration card (current)
  - c. W-2 Form from current or immediate prior year that displays residential address
  - d. Utility bill gas, electric, telephone, cable, or heating oil bill, less than 60 days old, containing applicant's name and residential address
  - e. Cell phone, credit card, doctor, or hospital bill, less than 60 days old
  - f. Car insurance policy or bill, less than 60 days old
  - g. Car loan payment book (current, displays residential address)
  - h. ATM/debit card statement with name and residential address, less than 60 days old
  - i. Bank statement or transaction-related document, less than 60 days old, on a form generated by the bank
  - j. Bank checkbook with preprinted name and residential address
  - k. Canceled personal check with signature of applicant and preprinted residential address, dated less than 60 days earlier
  - l. Bank passbook
  - m. Pay stub, preprinted with employer's name and address and applicant's name and residential address, less than 60 days old
  - n. Tuition bill or student loan coupons, with residential address, with a due date not more than 12 months earlier
  - o. School transcript, original, with name and residential address, and must be less than 12 months old
  - p. Massachusetts school letter on school letterhead that states that the applicant currently is an enrolled student and includes the name and residence
  - q. Home mortgage lease or loan contract, less than 12 months old
  - r. Home owners or renter's insurance policy, current with residential address
  - s. Property tax or excise bill, current or the immediate prior year
  - t. Credit report issued from Experian, Equifax, or Transunion, less than 12 months old
  - u. Court order, with seal, including applicant's name, residential address, and date of birth, less than 12 months old
  - v. Medicaid correspondence, less than 6 months old
  - w. Annual pension or retirement statement for the current or immediate prior year
  - x. Social Security statement for the current or immediate prior year
  - y. First class mail from any federal or state agency that displays residential address
  - z. Voter registration signed and certified by city/town clerk
  - aa. Professional license, current, that displays residential address
  - ab. Jury duty summons, less than 12 months old
  - ac. Census or census verification for current year
  - ad. Massachusetts firearms card with photo, signature, residential address, and date of birth, current or expired less than 12 months
  - ae. Notarized statement from parent/legal guardian that states applicant currently resides in the parent/guardian's home



#### **LIQUOR ID**

- 1. Verifiable SSN or notice of denial with Visa, I-94, and current non-U.S. Passport
- 2. Document proving date of birth:
  - a. Massachusetts learner's permit (current), driver's license or ID (current or expired less than 12 months)
  - b. Out-of-State license, issued by a state, territory, or possession of the U.S., D.C., a province of Canada, state of Mexico or federal district of Mexico City
  - c. U.S. or non-U.S. Passport with current Visa and I-94 form
  - d. Birth certificate issued in the U.S., must be original or certified copy
  - e. Birth certificate issued out of country must be certified by the agency that issued it. If it is not in English, it must be translated by a certified translator
  - f. Official immigration documentation
    - i. Certificate of Naturalization (N-550, N-570, or N-578);
    - ii. Certificate of Citizenship (N-560, N-561, or N-645);
    - iii. U.S. Citizen Identification Card (I-179 or I-197);
    - iv. Permanent resident card (green card I-551);
    - v. Temporary resident identification card (I-688);
    - vi. Record of arrival and departure (I-94);
    - vii. Processed for I-551 stamp in valid, foreign passport;
    - viii.U.S. permanent resident re-entry permit (I-327);
    - ix. U.S. Refugee Travel Document (I-571);
    - x. Employment authorization card (I-688B, I-766).
  - k. U.S. military ID (or military dependent)
  - l. U.S. military discharge papers (DD214)
  - m. U.S. coast guard merchant mariner card
  - n. Marriage certificate issued in the U.S., original or certified copy
  - o. Baptismal certificate, original or certified copy
  - p. Court order with raised seal
  - q. Massachusetts School letter on school letterhead, stating that the applicant is enrolled and listing name and date of birth
  - r. Massachusetts firearms card
- 3. Document proving signature:
  - a. Social Security card
  - b. U.S. or non-U.S. Passport with Visa and I-94 form
  - c. Out-of-State license
  - d. Massachusetts learner's permit (current) or driver's license or ID card (current or expired)
  - e. Immigration documents, listed above
  - f. Marriage certificate, original or certified copy
  - g. Canceled personal check
  - h. Lease or loan contracts with name and signature
  - i. U.S. military ID, coast guard merchant mariner card, or military discharge papers (DD214)
  - j. Selective service card
  - k. Photo ID issued by U.S. agency, province of Canada, or state of Mexico (current or expired)



When:	Must be 14 years or older for photo ID; 21 or older for liquor ID. Applicants between 14 and 18 years old need parent/guardian signature on application.
Where:	In person, at a <u>Registry of Motor Vehicles branch office</u> .
Fee:	\$25.00.
Expiration:	5 years.

# Michigan )



Who:	Department of State.
7110.	Standard State ID Card
	1. Social Security number:
	a. Social Security card
	b. W-2 or 1099 form
	c. Pay stub containing your name and Social Security number
	d. Valid U.S. military ID card with photo (DD-2 or CAC card), current or expired less than one
	year
	e. Completed 1040 tax return form
	f. If you are ineligible, you must have a letter of ineligibility from the Social Security
	Administration attesting to that fact, issued within 30 days  2. U.S. citizenship or legal presence:
	a. Certified birth certificate with stamp or raised seal issued by a government unit of the U.S.
	or U.S. territory government office
	b. Michigan delayed foreign birth certificate with adoption record and U.S. CIS immigration
	documents
	c. Valid U.S. Passport or Passport Card
	d. Enhanced Michigan Driver's License or ID card
	e. Consular report of birth abroad issued by U.S. Department of State
	f. U.S. Census Record
	g. Valid Permanent Resident Card (I-551)
	h. Valid, unexpired Employment Authorization Card (I-766) i. Temporary I-551 stamp on foreign passport or I-94
	j. Certificate of Citizenship (N-560 or N-561)
What:	k. Certificate of Naturalization (N-550, N-570 or N-578)
	l. Valid, unexpired re-entry permit (I-327)
	m. Valid, unexpired Refugee Travel Document (I-571) with valid stamped I-94
	n. Other DHS documents with I-94 or alien registration number
	3. Identity verification:
	a. Out-of-State, U.S. territory, or Canadian driver's license or ID card, current or expired for
	less than four years b. Marriage license issued in the U.S.
	c. Divorce decree issued in the U.S.
	d. Court order for a name change
	e. Photo ID card issued by a federal or Michigan government agency
	f. U.S. Customs and Border Protection Trusted Traveler Card (global entry, SENTRI or
	NEXU.S.)
	g. U.S. military ID card with photo (DD2, DD1173 or CAC card)
	h. U.S. military discharge or separation documents (DD214)
	i. Tribal photo ID card from a federally recognized Native American tribe
	<ul><li>j. Michigan Department of Corrections prisoner ID card</li><li>k. Michigan driver education certificate (under 18)</li></ul>
	l. Michigan adoption record
	m. U.S. school records, including school ID card with name and photo, diplomas, transcripts,
	yearbooks, or record of attendance
	n. If under 18 and you do not have one of the above, a parent or guardian may present their
	driver's

## Michigan



- license or ID and sign for the teen
- p. The identity requirement may also be met if two of the following documents are presented: foreign passport, I-94, Employment Authorization Card, Refugee Travel Document or immigrant Visa
- 3. Two proofs of Michigan residency
  - a. Utility bill or credit card bill issued within 90 days. Electronic copy also accepted
  - b. Account statement from a bank or other financial institution issued within the last 90 days (electronic copy also acceptable)
  - c. Michigan high school, college, or university report cards or transcripts
  - d. Mortgage, lease, or rental agreement (lease and rental agreement must include the landlord telephone number
  - e. Pay stub or earnings statement issued with the name and address of the employee
  - f. Life, health, auto, or home insurance policy
  - g. Federal, state, or local government documents such as receipts, licenses, or assessments
  - h. Michigan title and registration, showing current address
  - i. Other documents containing your name and address, but not including PO Boxes
  - j. Residency documents in a family member's name may be used if the family relationship can be established.

#### **ENHANCED STATE ID CARD**

- 1. Valid Social Security number:
  - a. Social Security card
  - b. W-2 or 1099 form
  - c. Pay stub containing your name and Social Security number
  - d. Valid U.S. military ID card with photo (DD-2 or CAC card), current or expired less than one year
- 2. U.S. Citizenship:
  - a. Certified birth certificate with stamp or raised seal issued by a government unit of the U.S. or U.S. territory government office
  - b. Valid, unexpired U.S. Passport or Passport Card
  - c. Certificate of Citizenship (N-560 or N-561)
  - d. Certificate of Naturalization (N-550, 570, or 578)
  - e. Consular report of birth abroad issued by the U.S. Department of State (FS-240, DS-1350, or FS-545)
- 3. Identity Verification:
  - a. Out-of-State driver's license or ID card, current or expired for less than one year
  - b. Valid, unexpired U.S. Passport or Passport Card
  - c. Government issued employee photo ID card (Federal, state, or municipality)
  - d. U.S. military ID card with photo (DD-2, DD-1173, or CAC card)
  - e. Tribal photo ID card from a federally recognized Native American tribe
  - f. If applicant is below 18 years and does not have one of the above, a parent or guardian must present his or her driver's license or ID card and sign for the applicant
- 4. Proof of Michigan residency:
  - a. Utility bill or credit card bill issued within 90 days. Electronic copy also accepted
  - b. Account statement from a bank or other financial institution issued within the last 90 days (electronic copy also acceptable)

# Michigan MI



	<ul> <li>c. Michigan high school, college, or university report cards or transcripts</li> <li>d. Mortgage, lease, or rental agreement (lease and rental agreement must include the landlord telephone number</li> <li>e. Pay stub or earnings statement issued with the name and address of the employee</li> <li>f. Life, health, auto, or home insurance policy</li> <li>g. Federal, state, or local government documents such as receipts, licenses, or assessments</li> <li>h. Michigan title and registration, showing current address</li> <li>i. Residency documents in a family member's name may be used if the family relationship can be established by other forms of documented proof</li> </ul>
When:	No minimum age.
Where:	Department of State Branch Office, located <u>here</u> .
Fee:	\$10.00 for a standard state ID; \$30.00 for an enhanced ID; standard state ID is free for those who present good cause - if you receive benefits from the Family Independence Program (FIP), State Disability Assistance (SDA), SSDI, or SSI.
Expiration:	4 years from the applicant's last birthday.

### **Minnesota**



Who:	Minnesota Department of Public Safety, Driver and Vehicle Services.
	· · · · · · · · · · · · · · · · · · ·

- 1. One primary document (full name and date of birth):
  - a. Certified birth record issued by a government bureau of vital statistics or board of health in the United States, District of Columbia, Guam, Puerto Rico or the United States Virgin Islands
  - b. Certificate of Birth Abroad (FS-545 or DS-1350) issued by the U.S. Department of State
  - c. Report of Birth Abroad of a United States Citizen (FS-240) issued by a U.S. embassy
  - d. Certified adoption certificate from a U.S. court Valid, unexpired U.S. Passport book or card
  - e. Secure unexpired Minnesota tribal identification card.
  - f. Unexpired active duty, reserve or retired U.S. military identification card (DD-2 or Geneva Conventions Common Access Card)
  - g. Valid, unexpired passport from a country other than the U.S. with an unexpired I-94 form or with an unexpired I-551 stamp
  - h. Canadian birth or naturalization certificate with an unexpired I-94 form attached (Must be presented with a photo Secondary Document issued by a Canadian government agency)
  - i. One of the following valid, unexpired documents issued by the U.S. Department of Justice or U.S. Department of Homeland Security
    - i. Employment Authorization Card with photo (I-688 or I-766 series);
    - ii. Permanent Resident or Resident Alien card (I-551 or I-151);
    - iii. Re-Entry Permit/Refugee Travel Document (I-327, I-571);
    - iv. Certificate of Naturalization (N-550, N-570, or N-578);
    - v. Certificate of Citizenship (N-560, N-561, or N-645);
    - vi. United States Citizen Identification Card (I-179 or I-197);
    - vii. Northern Mariana Card (I-873);
    - viii. American Indian Card (I-872).

#### 2. One secondary document:

- a. Another primary document
- b. Photo driver's license, state identification card or permit, issued by a U.S. state other than Minnesota, the District of Columbia, Guam, Puerto Rico, the U.S. Virgin Islands or a Canadian province or territory, that is current or expired for five years or less
- c. U.S. Social Security card (nonmetal) or Canadian social insurance card
- d. Certified birth certificate from a government jurisdiction other than the U.S., the District of Columbia, Guam, Puerto Rico or the U.S. Virgin Islands
- e. Certified government-issued marriage certificate
- f. Certified U.S. or Canadian court order with full name and date of birth
- g. Certified secondary or post-secondary school transcript containing legal full name and date of birth
- h. Current secondary school (grades 7-12) student identification card with student's name, photograph and date of birth or unique identification number (identification card must have the academic/school year or issue date printed on the card)
- i. Government employee photo identification card from a jurisdiction in the U.S. or Canada
- j. Current identification card (DD-1173 or DD-214) issued by the U.S. Department of Defense
- k. Unexpired color-photo permit to carry a firearm or concealed weapon, issued by a U.S. police department or sheriff
- l. Current pilot's license issued by the Federal Aviation Administration

# Minnesota



	<ul> <li>3. Social Security number:</li> <li>a. If you do not have an SSN, you must apply for a variance</li> <li>4. If you cannot provide sufficient documentation, you may apply for a variance here (\$10.00 fee).</li> </ul>
When:	No minimum age.
Where:	Driver and Vehicle Services Offices, located <u>here</u> .
Fee:	\$20.25 for those under 65; \$35.50 for an enhanced ID. For those with a physical or developmental disability or qualified mental illness, the fee is \$0.50.
Expiration:	If under 21, the card is valid until your 21st birthday. 21 and up, the ID card will expire on your birthday in the fourth year following the date of issuance.

# Mississippi MS



Who:	Mississippi Department of Public Safety.	
What:	<ol> <li>Original long form birth certificate or certified copy (long form only).</li> <li>Social Security card         <ul> <li>Non-U.S. Citizens must present valid immigration papers, including birth certificate (translated by a state-run university or an approved translator), passport, I-94, proof of domicile, and alien resident card (if you have one) in lieu of a Social Security card.</li> </ul> </li> <li>Proof of Domicile         <ul> <li>Electric bill</li> <li>Water bill</li> <li>Lease or rent agreement</li> <li>Car tag registration receipt</li> <li>Mortgage papers</li> <li>Homestead exemption receipt</li> <li>Bank statement with physical address (no blank checks accepted)</li> <li>Notarized employer verification on their letterhead stating address of applicant (must include phone number)</li> <li>Mississippi license issued to parent or legal guardian when applicant is under 21 years of age</li> <li>Voter registration card if it shows address</li> <li>Applicants under 21 may use the same documents in their parents' name as proof of domicile</li> </ul> </li> </ol>	
When:	Any person 5 years and older.	
Where:	Driver License location <u>nearest you</u> that issues non-driver ID.	
Fee:	\$17.00 for U.S. citizens; \$19 for those with a disability card; \$14 for non-U.S. Citizens.	
Expiration:	Four years, except to those issued to people who are legally blind, which expire after ten years. For non-U.S. Citizens, the identification card is valid for one year or for the length of your stay.	

# Missouri



Who:	Missouri Department of Revenue.	
	Proof of Name, I	Date of Birth, and Place of Birth
	a. U.S. Citizens i. U.S. Birth birth cert ii. U.S. Pass iii. U.S. Cert iv. Photocop U.S. milit a. Non-U.S. Cit i. I-551 card ii. Passport iii. Passport iv. Re-Entry v. I-94 stam vi. Employm vii. Refugee viii.Receptio ix. Passport	Certificate, certified with an embossed, stamped, or raised seal. Hospital ificates are not accepted; port (valid or expired); ficate of Citizenship, naturalization, or birth abroad; by of certified U.S. Birth Certificate accompanied by U.S. military ID card or ary discharge papers. Zens: d (Resident Alien Card); stamped "Approved I-551"; stamped "Processed for I-551"; permit I-327; ped "Processed for I-551"; nent Authorization Document I-688B or I-766; fravel Document I-571; nand Placement Assurance Form;
	Social Security r	number (card not necessary):
What:		ot been assigned an SSN, you must present a letter from the Social Security on regarding the status of the applicant's SSN
		souri Residential Address (PO Boxes not accepted):
	<ul><li>a. Utility bill</li><li>b. Paycheck</li></ul>	
	c. Government	check
	d. Mortgage do	cument
	e. Voter registra	
	f. Property tax	
	g. Housing ren	
	h. Bank statem	
	<ul><li>i. Homeowner</li><li>j. Auto Insurar</li></ul>	s Insurance Policy;
	k. W-2 or 1099	
		stration or Title;
	m. Boat Registra	
		anscript for current school year from an educational institution in Missouri;
		License (nurse, physician, engineer, etc.), only if home address;
		ax Receipt, only if home address;
		helter (homeless only);
		ter or document from another state or local government agency (on agency r which contains the official seal of the agency) issued within the previous

### Missouri



- s. Letter or other documentation issued by the postmaster within the previous 30 days; or
- t. Other government document containing the name and address of the applicant issued within the previous 30 days.
- 4. Exceptional circumstances:
  - a. U.S. citizens who wish to obtain a new Missouri non-driver's license, and are unable to obtain a government-issued U.S. Birth Certificate, may provide the following:
    - i. A certified "No Record Statement" from your state of birth plus two supporting documents (referenced below). If you were born in Missouri, a certified "No Record Statement" may be obtained from the Missouri Department of Health and Senior Services, Bureau of Vital Records (the same agency that provides certified birth certificates). This verifies that there is no birth record on file; and
    - ii. Supporting documents include, but are not limited to, military records, your child's certified birth certificate -- listing you as parent -- issued by a vital records agency (hospital-issued birth certificates and birth registration cards are not accepted), baptismal record, insurance policy, Social Security Administration numident, school records, employment records, and Census Bureau records, etc. The supporting documents should list the applicant's name, place of birth, date of birth, or age at the time the document was issued. Each document does not need to have all of the preceding information but the department needs sufficient information to establish place and date of birth. For example, Military Discharge Papers stating that Mr. John Brown was discharged on March 25, 1945 would not be sufficient since the document does not include Mr. Brown's place of birth.

When:	No minimum age.
Where:	License Offices, located <u>here</u> .
Fee:	\$11.00.
Expiration:	6 years after issuance on your date of birth.



Who: Montana Department of Justice, Motor Vehicle Division.

#### 1. Proof of Identity:

- a. Must present either two primary documents or one primary document and one secondary document
- b. Primary documents:
  - i. A color photo driver's license or identification card, not expired for more than four years, issued by a U.S. or Canadian jurisdiction;
  - ii. A certified birth certificate issued by a U.S. or Canadian jurisdiction:
    - 1. Note: a certified birth certificate typically has the registrar's unique seal (e.g., raised, embossed, impressed or multicolored), the registrar's signature and the date the certificate was filed with the registrar's office
  - iii. A certification from the U.S. Department of State or a U.S. embassy of the birth abroad of a U.S. citizen (Consular Report of Birth Abroad, form FS-240 or Certification of Report of Birth, form DS-1350);
  - iv. A digital identification card issued to the applicant by a federally recognized Indian tribe whose reservation is located in Montana, that contains the applicant's digitized image, date of birth and tribal enrollment number;
  - v. An unexpired military identification card issued by the U.S. Department of Defense (active duty, reserve, retired personnel or dependent of active duty personnel) that contains a color photo or digitized image of the applicant and the applicant's date of birth:
  - vi. A valid, unexpired passport issued by the U.S. Department of State;
  - vii. A valid, unexpired Passport Card issued by the U.S. Department of State;
  - viii. A valid, unexpired passport issued by a jurisdiction other than the U.S. and either:
    - 1. An attached U.S. Citizenship and Immigration Services (U.S. CIS) record of arrival and departure, form I-94 (same name with an unexpired endorsement of the non-immigrant status) or
    - 2. An unexpired resident permanent resident I-551 stamp
  - ix. One of the following valid, unexpired documents issued by the U.S. CIS:
    - 1. Certificate of Naturalization, form N-550, N-570 or N-578
    - 2. Certificate of Citizenship, form N-560, N-561 or N-645
    - 3. Northern Mariana Card, form I-551 with "Northern Mariana" imprinted instead of "permanent resident"
    - 4. American Indian card, form I-551 with "American Indian" imprinted instead of "permanent resident"
    - 5. U.S. Citizen Identification Card, form I-179 or I-197
    - 6. Permanent Resident Card, form I-551
    - 7. Temporary Resident Identification Card, form I-688
    - 8. U.S. Re-Entry Permit, form I-327
    - 9. Refugee Travel Document, form I-571
    - 10. Employment Authorization Card, form I-688A, I-688B or I-766, or
    - 11. Record of arrival and departure, stamped "refugee", form I-94 without a valid passport but stamped "refugee" with a photo affixed
  - x. A U.S. or Canadian-issued instruction, learner's driving permit or receipt of driver's license or permit, if it is current and contains the applicant's photo and date of birth;



- xi. A prison inmate identification card issued to the applicant by the Montana Department of Corrections that contains a photo or digitized image of the applicant and the applicant's date of birth and adult offender number;
- xii. An emergency identification photo issued and certified by the driver licensing authority of a U.S. or Canadian jurisdiction that includes the applicant's name and date of birth not acceptable for mail renewals or mail duplicates.

#### c. Secondary documents:

- i. Han original U.S. Social Security card or Canadian social insurance card;
- ii. A certified copy of a marriage certificate or license issued by a government jurisdiction;
- iii. A U.S. or Canadian driver's license or identification card that has been expired for more than one year but not more than five years;
- iv. A current U.S. or Canadian government jurisdiction employee photo identification card:
- v. A U.S. or Canadian driver's license or identification card that is current but does not have a color photograph;
- vi. A certified copy of a court order or judgment from a U.S. or Canadian court of competent jurisdiction containing the applicant's full legal name and date of birth;
- vii. Any U.S. CIS document approved as a primary document, but that is not expired for more than one year;
- viii. A certified copy of a birth certificate issued by a jurisdiction other than by a state, territory or possession of the United States, the District of Columbia, or the Commonwealth of Puerto Rico or a province or territory of Canada;
- ix. A certification of release of discharge issued by the U.S. Department of Defense;
- x. A Medicare, Medicaid or health insurance card with the applicant's name and individual Medicare, Medicaid or health insurance identification number;
- xi. An unexpired, color photo firearm or concealed weapon permit issued by a chief of police in an organized, full-time police department or the county sheriff in a local jurisdiction within the U.S.;
- xii. A current pilot's license issued by the U.S. Department of Transportation, Federal Aviation Administration;
- xiii. A certified copy of school records or a transcript containing the applicant's full name and, preferably, date of birth and issued by an elementary, secondary or postsecondary school;
- xiv. A certificate of completion of a Montana department-approved traffic or driver's education course containing the applicant's name and date of birth;
- xv. A current school photo identification card with the student's name and student identification number;
- xvi. A certified copy, fax or photocopy of a certified copy of the birth certificate of the applicant's child, if the certificate lists the applicant's name and date of birth as parent.

#### 2. Proof of Montana Residency:

- a. Any primary or secondary document
- b. A U.S. or Montana income tax return for the previous year
- c. A Montana voter registration card
- d. A receipt for personal or real property taxes paid within the last year to the state of Montana or a Montana county
- e. A current automobile or life insurance policy or statement



- a. A certified copy of school records issued by the school the applicant is attending or attended within four months of the application
- b. A written statement from the applicant's parent, guardian or adult child that the applicant resides at the same address as the parent, guardian or adult child, along with a copy of a document permitted under this rule that shows the Montana residential address of the applicant's parent, guardian or adult child
- c. The original copy of a rental agreement or rent payment receipt signed by the landlord or rental agent that includes the applicant's name and residential address
- d. Home mortgage or equity loan papers showing the applicant's name and residential address a rural address will be accepted when there is no other physical address
- e. Any of the following, dated or issued not more than four months prior to application:
  - i. A payroll check or payroll check stub;
  - ii. A bank statement;
  - iii. A utility bill or utility hook-up order;
  - iv. Canceled mail addressed to the applicant.
- f. If the applicant is homeless, a descriptive address of the location where the applicant actually resides, e.g., "under the west end of the East Street bridge." The applicant must also provide a separate mailing address and present a written statement from a social service agency on the agency's letterhead verifying the applicant's homeless status and the descriptive address given by the applicant
- 3. Verification of SSN
- 4. Proof of authorized presence in the U.S.:
  - a. An original or certified copy of a birth certificate issued by a U.S. jurisdiction. (To obtain a certified copy of your birth certificate, contact your birth state by clicking here.)
  - b. A certification from the U.S. Department of State or a U.S. embassy of the birth abroad of a U.S. citizen (Consular Report of Birth Abroad, form FS-240 or Certification of Report of Birth, form DS-1350)
  - c. A valid, unexpired passport issued by the U.S. Department of State
  - d. A valid, unexpired Passport Card, issued by the U.S. Department of State
  - e. A valid, unexpired passport issued by a jurisdiction other than the U.S. with:
    - i. An attached U.S. Citizenship and Immigration Services (U.S. CIS) record of arrival and departure (form I-94) (same name with an unexpired endorsement of the nonimmigrant status);
       OR
    - ii. An unexpired permanent resident I-551 stamp.
  - f. A valid, unexpired Certificate of Naturalization (form N-550, N-570 or N-578)
  - g. A valid, unexpired Certificate of Citizenship (form N-560, N-561 or N-645)
  - h. A valid, unexpired Northern Mariana Card (form I-551) with "Northern Mariana" imprinted instead of "permanent resident"
  - i A valid, unexpired American Indian card (form I-551) with "American Indian" imprinted instead of "permanent resident"
  - j. A valid, unexpired U.S. Citizen Identification Card (form I-179 or I-197)
  - k. A valid, unexpired Permanent Resident Card (form I-551)
  - l. A valid, unexpired Temporary Resident Identification Card (form I-688)
  - j. A valid, unexpired U.S. Re-Entry Permit (form I-327)
  - m. A valid, unexpired Refugee Travel Document (form I-571)



	<ul> <li>o. A valid, unexpired Employment Authorization Card (form I-688A, I-688B or I-766)</li> <li>p. A valid, unexpired record of arrival and departure, stamped "refugee" (form I-94) without a valid passport but stamped "refugee" with a photo affixed</li> <li>q. A digital identification card issued to the applicant by a federally recognized Native American Tribe whose reservation is located in Montana, that contains a digitized image of the applicant, the applicant's date of birth and tribal enrollment number</li> </ul>
When:	No minimum age.
Where:	Must be obtained by appointment only at a <u>Driver License Office</u> .
Fee:	21: \$8.00; 21 and up: \$16.00. Credit cards not accepted.
Expiration:	Under 21: valid for 4 years; 21 and up: valid for 8 years.

## Nebraska



Who: Nebraska Department of Motor Vehicles.

- 1. One document proving identity, U.S. citizenship or lawful status:
  - a. A valid Nebraska Digital Image Photo retained in the DMV computer system
  - b. A certified birth certificate issued by a State Government Office. Individuals presenting city or county birth certificates may be asked to provide additional identification documents. Hospital issued birth certificates cannot be accepted nor can Puerto Rican birth certificates issued prior to September 30, 2010
  - c. A valid Nebraska permit, operator's license, CDL or State ID Card, as long as the document is not mutilated or altered
  - d. A valid out-of-state permit, operator's license or State ID Card issued in compliance with the standards of the Real ID Act (must have Real ID indicator on it), as long as the document is not mutilated or altered
  - e. A valid, unexpired U.S. Passport or Passport Card
  - f. A valid, unexpired Record of Arrival and Departure in a valid foreign passport (I-94 or I-94A). If status is F1, F2, J1, J2, M1 or M2, an I-20 and/or DS2019 will also be required to provide SEVIS information. If the I-94 or I-94A is stamped "Refugee" or the place of origin is Canada, the valid foreign passport is not required. If the I-94 or I-94A is stamped "Refugee" an I-797 may be required. If you have a current I-797 for any I-94 status, you may want to show this to help simplify the process. Visas, Form I-151, I-94W or I-94 Border Crosser will not be accepted
  - g. A valid, unexpired Permanent Resident Card (I-551)
  - h. A valid, unexpired ADIT stamp "Processed for I-551, temporary evidence of lawful admission for permanent resident until \_\_\_\_\_" in a valid foreign passport. After June 28, 2004 printed statement "Upon Endorsement Serves as Temporary I- 551 Evidencing Permanent Resident for 1 Year" in a valid foreign passport, providing the proper placement of an admission stamp
  - i. A valid, unexpired Employment Authorization Card (I-766)
  - j. Certificate of Naturalization, Form N-550 or Form N-570.
  - k. Certificate of Citizenship, Form N-560 or Form N-451
  - l. Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545
  - m. Individuals under 18 who are unable to provide a certified birth certificate will be required to provide another document from the identity verification list and have parent or guardian complete an additional form
- 2. Two proofs of Nebraska principal address:
  - a. Account statement from a bank or other financial institution issued within the last 90 days
  - b. Pay stub or earnings statement issued within the last 90 days with the name and address of the employer
  - c. Federal, state or local government documents, issued within the last 90 days such as receipts.
  - d. Magazines issued within the last 90 days
  - e. Any envelope, box or postcard that has been sent indicating a postmark or stamped date within the last 90 days
  - f. Any correspondence, receipt, invoice dated within the last 90 days
  - g. Valid Nebraska vehicle registration
  - h. Valid life, health, auto or home insurance policy or card

# Nebraska



What:	<ul> <li>i. Valid real estate tax statement or receipt</li> <li>j. Any valid license (driver's, nursing, law, teaching, hair, fishing, etc.)</li> <li>k. Nebraska voter registration card</li> <li>l. Mortgage, lease or rental agreement. (Lease and rental agreements must include the landlord's name and contact information)</li> <li>m. Nebraska DMV Renewal Notice</li> <li>n. Blank check or deposit slip</li> <li>o. Individuals under 21 may use parent or guardian's proof of principal address</li> <li>3. Social Security number</li> <li>Proof MAY be required and can be demonstrated by: <ol> <li>i. Social Security card;</li> <li>ii. W-2 Form;</li> <li>iii. Social Security Administration-1099 Form;</li> <li>iv. Pay stub showing applicant's name and Social Security card;</li> <li>v. Valid, unexpired record of arrival and departure in a valid foreign passport (I-94 or I-94A).</li> </ol> </li> </ul>	
When:	No minimum age.	
Where:	Any Driver's Licensing Office, listed <u>here</u> .	
Fee:	Valid for 5 years: \$26.50; valid for 4 years: \$21.50; valid for 3 years: \$16.50; valid for 2 years: \$12.50; valid for 1 year or less: \$7.50.	
Expiration:	5 years, but identification granted within 5 years of the applicant's 21st birthday will expire on their 21st birthday and must be renewed at that point.	

## Nevada



Who:	Nevada Department of Motor Vehicles.	
What:	Applicants can request a REAL ID or a standard state identification card, but both require the same documents:  1. One Proof of Identity:  a. U.S. Birth Certificate (no hospital birth certificates)  b. U.S. Passport or Passport Card  c. U.S. Certificate of Citizenship or Naturalization  d. Permanent Resident/Resident Alien card (I-551) (Permanent Resident Cards must be updated at age 14 unless the bearer turns age 16 prior to expiration.)  e. Foreign Passport with temporary I-551 stamp  f. Out-of-state Real ID (not marked limited term)  g. Name change documents such as a marriage certificate or court order- if different from birth name  h. Employment Authorization Card (I-766)  i. Foreign passport, U.S. Visa and I-94  2. One Proof of Social Security number  a. Social Security card  b. Pay stub with complete SSN  c. W-2 or 1099  3. Two Proofs of Residency (last-issued or dated within 60 days)  a. Bank or credit card statement  b. Bill or statement requesting payment  c. Court documents  d. Nevada public assistance documents  e. Enrollment records or student ID  f. Lease /rental agreement, mortgage or deed  g. Motel, hotel, campground or RV park receipt showing 30 days of residency  h. Notarized statement from property owner  i. Nevada Evidence of Insurance card  j. Nevada Voter Registration card  k. Paycheck or stub Relief  l. Agency or Shelter Statement (DMV-115)  m. Property Owner Residency Affidavit (DMV-116)  n. Certification of Nevada Residency (DMV-005)  o. Tax records other than property taxes  p. Documentation of receipt of benefits from any State of Nevada program of public assistance  q. Leave and Earnings Statement or equivalent or successor form which indicates Nevada residency of an applicant who is a member of the military deployed outside Nevada on active duty	
When:	10 years and up.	
Where:	Department of Motor Vehicles Offices, <u>located here</u> .	
Fee:	10 - 17 years old: \$10.25; 18 - 64 years old: \$22.25; 65 and older: \$8.25. Fees may be waived for homeless persons to receive a duplicate identification card. This is a one-time exception for duplicates only.	
Expiration:	8 years, on your birthday in the 8th year following issuance of the ID.	

## **New Hampshire**



#### Who: New Hampshire Department of Safety, Division of Motor Vehicles.

- 1. One primary document and one secondary document OR two primary documents:
  - a. Primary documents:
    - i. An original or certified copy of his/her birth certificate (this would include U.S. Citizens born abroad or a U.S. Department of State issued birth certificate)
    - ii. If your current name is different than your birth name on the certificate, you must also provide legal documentation to prove your name change, i.e., marriage certificate, civil union certificate or divorce decree.
    - iii. A valid Passport
    - iv. A valid Military ID or other photo identification issued by the U.S. Government
    - v. Military dependent ID
    - vi. A valid photo/digital image driver's license from another state
  - a. Secondary documents:
    - i. A photo/digital image driver's license that has not been expired for more than 1 year;
    - ii. A non-driver ID issued by the State of New Hampshire that has not been expired for more than 1 year;
    - iii. A current employee ID issued by the State of New Hampshire;
    - iv. A Marriage Certificate or a Civil Union Certificate;
    - v. A Divorce Decree (ONLY the section that allows a person to go back to his/her former name)
    - vi. Social Security card issued by the Social Security Administration (SSA). Social Security cards that are laminated, or that are tattered and worn will not be accepted;
    - vii. Current student photo/digital image ID card;
    - viii. Military discharge papers/separation papers (for example: DD214);
    - ix. Social Security card and one of the following:
      - 1. Valid I-94 departure card indicating refugee or asylee status.
      - 2. Valid passport, Visa and I-551 stamp.
      - 3. Valid Permanent Resident Card issued by the Bureau of Citizenship and Immigration Services (BCIS).
      - 4. Valid Employment Authorization Card (EAD or OPT), a current employment verification letter dated within sixty (60) days, including dependent names. An offer letter or employment contract will not be accepted.
      - 5. The BCIS and EAD/OPT card is required to have a minimum of 60 days before expiration.
    - x. For temporary residents:
      - 1. A valid, original passport and one of the following:
        - a. Visa for attending a learning institution.
        - b. Visa for employment, along with a current employment letter including dependent names, dated within sixty (60) days, signed on company letterhead, stating you are currently employed. We will not accept offer of employment letters nor employment contracts.
        - c. Visa including spouse, partner in a civil union or dependent(s) of the above.
      - 2. A valid I-94 with at least two months of duration remaining. If your I-94 is in an electronic format, please print it out at the <u>U.S. Customs and Border Protection</u> website.
      - 3. A valid I-20 for F-1 Visa holders and their dependents.
      - 4. A valid 2019 for J-1 Visa holders and their dependents, along with one of the following (must

## **New Hampshire**



be dated within sixty (60) days from the date of application):

- a. Current letter from a learning institution or class enrollment letter, including dependent names, signed on official school letterhead; or
- b. Current employment letter including dependent names, signed on company letterhead, stating you are currently employed. We will **not** accept offer of employment letters or employment contracts
- c. Social Security identification card if you are work authorized or a denial letter if you are not eligible to work
- 2. Proof of New Hampshire Residency:
  - a. Valid New Hampshire Certificate of Title
  - b. A title application prepared by a Town or City Clerk or Tax Collector that is not marked "Non Resident"
  - c. Valid New Hampshire Vehicle Registration Certificate (Boat Registration is not acceptable) Lease or rental agreement (properly signed by both parties)
  - d. A notarized letter from a landlord at the address provided (not older than 60 days)
  - e. A mortgage statement at the address provided
  - f. Any current utility bill with service at address provided (not older than 60 days): Gas (natural or propane), Electric Oil, Water/Sewer, Cable/Dish Service, Telephone (for fixed service only)
  - g. Property Tax (real estate) bill at address provided
  - h. A government check or a government document issued by an official in the municipality of residence (not older than 60 days)
  - i. A payroll check, payroll document, or employment contract (not older than 60 days)
  - j. Direct verification by a parent or guardian

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When:	Must be at least 12 years of age.
Where:	Any DMV office; non-U.S. Citizens must appear at the Concord DMV office only.
Fee:	\$10.00.
Evniration:	Valid for 5 years and expires on the 5th hirthday after it was issued

## **New Jersey**



#### Who: New Jersey Motor Vehicle Commission.

New Jersey uses a 6-point identification system. Applicants must meet 6 points' worth of identification to verify their identity.

- 1. At least one primary document:
  - a. 4 point documents:
    - i. Civil birth certificate or certified copy from one of the 50 states, District of Columbia or a U.S. territory. Photocopies or certificates from hospitals or religious entities are not accepted;
    - ii. U.S. Department of State birth certificate (Form FS-545, FS-240 or DS-1350);
    - iii. U.S. Passport, current or expired less than 3 years;
    - iv. Current U.S. Passport Card;
    - v. Current New Jersey digital driver's license;
    - vi. Current New Jersey digital non-driver ID card;
    - vii. Current New Jersey digital boat license;
    - viii. Valid active duty U.S. military photo ID card;
    - ix. U.S. adoption papers;
    - x. Certificate of Naturalization (Form N-550, N-570 or N-578);
    - xi. Certificate of Citizenship (Form N-560, N-561 or N-645);
    - xii. Foreign passport with INS or U.S. CIS verification and valid record of arrival/departure (Form I-94):
    - xiii. Foreign passport with INS or U.S. CIS verification and valid Form I-551 stamp
    - xiv. Current alien registration card (new Form I-551) with expiration date and verification from INS or U.S. CIS;
    - xv. Refugee travel document (Form I-571);
    - xvi. U.S. Re-Entry Permit (Form I-327);
    - xvii. Valid I-94 stamped "Refugee," "Parolee," "Asylee" or "Notice of Action" (Form I-797 approved petition) by INS or U.S. CIS;
    - xviii. Valid I-94 with attached photo stamped "Processed for I-551..." by INS or U.S. CIS.
  - b. 3-point documents:
    - i. Current photo Employment Authorization Card (Form I-688B or I-766). Must be presented with valid Social Security card.
  - c. 2-point documents:
    - i. Current alien registration card (old Form I-551) without expiration date and with INS or U.S. CIS verification;
    - ii. Photo temporary resident card (Form I-688).
- 2. At least one secondary document:
  - a. 3-point documents:
    - i. Civil marriage, domestic partnership or civil union certificate issued by the municipality or state in which the ceremony occurred. Please note: Photocopies or certificates issued by religious entities are not acceptable;
    - ii. Order or decree of divorce, dissolution or termination;
    - iii. Court order for a legal name change, signed by a judge or court clerk;
    - iv. Current U.S. military dependent card;
    - v. U.S. military photo retiree card;
    - vi. Valid New Jersey firearm purchaser card.

## **New Jersey**



#### b. 2-point documents:

- i. U.S. school photo ID card with transcript or school records;
- ii. U.S. college photo ID card with transcript;
- iii. Valid federal, state or local government employee driver's license;
- iv. Valid federal, state or local government employee photo ID card;
- v. U.S. military discharge papers (DD214);
- vi. FAA pilot license.
- c. 1-point documents (cannot use more than 2):
  - i. Current PHOTO driver's license from any other state or the District of Columbia;
  - ii. Social Security card;
  - iii. Bank statement or record;
  - iv. ATM card with preprinted name and applicant's signature. (Please note: An ATM card and bank statement cannot be submitted together.);
  - v. Current health insurance card, prescription card;
  - vi. Employee ID card with printed pay stub;
  - vii. State professional license;
  - viii. New Jersey public assistance card with photo (also known as a New Jersey Social Services ID card);
  - ix. High school diploma, GED or college diploma;
  - x. Property tax statement, bill or receipt issued by a New Jersey municipality;
  - xi. For New Jersey high school students: a waiver certificate for the written portion of the driver's test:
  - xii. Veterans Affairs universal access photo ID card.
- 3. Verifiable SSN
- 4. Proof of Address:
  - a. Utility or credit card bill issued in the past 90 days that shows your name at your current address. Note: Mail addressed to P.O. boxes not accepted as proof of address (39:3-9a)
  - b. Checking or savings account statement from a bank or credit union, issued in the past 60 days
  - c. High school or college report card or transcript containing your address, issued within the past two years
  - d. Original lease or rental agreement showing your name as the lessee or renter
  - e. Property tax bill, statement or receipt from the past year
  - f. Any letter or correspondence (including tax bills) received from the IRS or state tax office in the last year
  - g. First-class mail received from any federal, state or local government agency in the past six months
  - h. If you are under 18, then we will accept a Parent or Guardian Certification that verifies you are living with a parent or guardian

When:	14 years of age or older.
Where:	Submit application and identification materials at an MVC Agency.
Fee:	\$24.00; \$6.00 if disabled.
Expiration:	2 years; no expiration date if issued to a person with a disability.



New Mexico residents can obtain a secure identification card or an alternative identification card.

TO OBTAIN A SECURE NEW MEXICO ID CARD, APPLICANTS MUST PROVIDE:

- 1. One proof of identification number:
  - a. Applicants eligible for a Social Security number (SSN):
    - i. Applicant must produce his or her Social Security card, or two of the following documents to verify the applicant's SSN:
      - 1. A U.S., state, or local government-issued medical card;
      - 2. A statement from a federally regulated financial institution; or
      - 3. Any document listed below as applicable to either identification number or identity, as long as the document can be used to verify the SSN and is not also used for proof of identity.
    - ii. Foreign nationals who are unable to obtain a SSN must produce:
      - 1. A Matricula Consular card issued after February 1, 2005, by the Mexican Consulate in Albuquerque or El Paso;
      - 2. A valid passport issued by their country of citizenship; or
      - 3. An individual tax identification number (ITIN) card or the applicant's letter from the IRS issuing the ITIN, so long as the ITIN card or letter is accompanied by a Matricula consular card (issued after February 1, 2005, by the Mexican Consulate in Albuquerque or El Paso) or a valid passport issued by their country of citizenship.
- 2. One proof of identity:
  - a. Original or certified copy of a birth certificate issued by a state or territory of the United States [Note: Hospital birth records do not qualify as birth certificates.];
  - b. An original or certified copy of a foreign birth certificate with a notarized English translation;
  - c. Original official copy of an FS545 or FS1350 form certifying birth abroad and translated into English;
  - d. Affidavit of Indian birth;
  - e. N560 Certificate of Citizenship;
  - f. N550 Certificate of Naturalization;
  - g. A valid Permanent Resident Card issued by the United States government;
  - h. A valid I-551 resident alien card issued since 1997;
  - i. A court order for name change, gender change, adoption or divorce, as long as it includes the legal name, date of birth and court seal;
  - j. A marriage certificate issued by a state or a territory of the United States; or
  - k. Any document listed below, as long as the document is not also used for proof of identification number.
- 3. THE FOLLOWING DOCUMENTS CAN PROVE EITHER IDENTITY OR IDENTIFICATION NUMBER, BUT MAY ONLY BE U.S. ED FOR ONE CATEGORY:
  - a. A driver's license, learner's permit or identification card issued by the U.S. government or by a state or territory of the U.S., or by a jurisdiction of Canada, as long as it has a photograph and has not been expired more than one year; [Note: New Mexico's new Alternative Identification Card may not be used to satisfy this requirement.];
  - b. A Matricula Consular card issued after February 1, 2005, by the Mexican Consulate in Albuquerque or El Paso;
  - c. A valid passport issued by country of citizenship;
  - d. An American Indian or Alaskan proof of Indian blood, certificate of degree of Indian blood,



federal Indian census card or tribal membership card;

- e. A photo identification card issued by the United States Military or Coast Guard or the New Mexico National Guard;
- f. An identification document issued by the United States Veterans Administration (VA), if it is accompanied by a VA Medical Center ID card; or
- g. A valid United States active-duty, retiree or reservist military ID (DOD ID DD-2).
- 4. Two proofs of New Mexico residency if over 18; one proof of New Mexico residency if under 18:
  - a. Applicants 18 years of age or older must provide two of the following documents, showing the applicant's New Mexico residential address, as proof that the applicant lives in New Mexico:
    - i. A real property rental agreement or purchase agreement;
    - ii. A utility bill, such as water, gas, electric, waste, telephone, cable or satellite bill, but not a bill for a cell phone;
    - iii. An insurance bill or other document verifying current coverage such as automobile, home or health;
    - iv. A bank statement:
    - v. An employment pay stub that contains the applicant's name and address;
    - vi. A local property tax statement or mortgage documents;
    - vii. Proof of a minor child enrolled in a New Mexico public, private, or tribal school;
    - viii. A current, valid motor vehicle registration;
    - ix. Original documents from a New Mexico community organization attesting to the fact that the applicant is a New Mexico resident;
    - x. Original documents from a city, county, state, tribal or federal government organization attesting to the fact that the applicant is a New Mexico resident;
    - xi. A New Mexico medical assistance card; or
    - xii. A New Mexico public assistance card.
  - b. Applicants less than 18 years of age must provide one of the following documents, showing the applicant's New Mexico residential address, as proof that the applicant lives in New Mexico:
    - i. Proof that the child is enrolled in a New Mexico public, private, or tribal school;
    - ii. A bank statement;
    - iii. Original documents from a New Mexico community organization, or from a city, county, state, tribal or federal government organization, attesting to the fact that the applicant is a New Mexico resident;
    - iv. Documents from membership in a New Mexico religious organization; or documents from membership in a New Mexico sports organization; or
    - v. An affidavit (MVD-10021) from the applicant's parent or guardian stating that the applicant lives with that person, as long as the affidavit is accompanied by the parent/guardian's New Mexico driver's license or identification card, or two proofs of the parent's or guardian's New Mexico residency.

#### TO OBTAIN AN ALTERNATIVE IDENTIFICATION CARD, APPLICANTS MUST PROVIDE:

- 5. Two proofs of identity, NO SSN:
  - i. Original or certified copy of a birth certificate issued by a state or territory of the United States [Note: Hospital birth records do not qualify as birth certificates.];
  - ii. An original or certified copy of a foreign birth certificate with a notarized English translation;



- iii. Original official copy of an FS545 or FS1350 form certifying birth abroad and translated into English;
- iv. Affidavit of Indian birth;
- v. N560 Certificate of Citizenship;
- vi. N550 Certificate of Naturalization;
- vii. A valid Permanent Resident Card issued by the United States government;
- viii. A valid I-551 resident alien card issued since 1997;
- ix. A court order for name change, gender change, adoption or divorce, as long as it includes the legal name, date of birth and court seal;
- x. A marriage certificate issued by a state or a territory of the United States
- xi. A driver's license, learner's permit or identification card issued by the U.S. government or by a state or territory of the U.S., or by a jurisdiction of Canada, as long as it has a photograph and has not been expired more than one year; [Note: New Mexico's new Alternative Identification Card may not be used to satisfy this requirement.];
- xii. A Matricula Consular card issued after February 1, 2005, by the Mexican Consulate in Albuquerque or El Paso;
- xiii. A valid passport issued by country of citizenship;
- xiv. An American Indian or Alaskan proof of Indian blood, certificate of degree of Indian blood, federal Indian census card or tribal membership card;
- xv. A photo identification card issued by the United States Military or Coast Guard or the New Mexico National Guard;
- xvi. An identification document issued by the United States Veterans Administration (VA), if it is accompanied by a VA Medical Center ID card; or
- xvii. A valid United States active-duty, retiree or reservist military ID (DOD ID DD-2).
- 6. One proof of New Mexico Residency:
  - i. Applicants 18 years of age or older must provide one of the following documents, showing the applicant's NM residential address, as proof that the applicant lives in New Mexico:
  - ii. A real property rental agreement or purchase agreement;
  - iii. A utility bill, such as water, gas, electric, waste, telephone, cable or satellite bill, but not a bill for a cell phone;
  - iv. An insurance bill or other document verifying current coverage such as automobile, home or health;
  - v. A bank statement:
  - vi. An employment pay stub that contains the applicant's name and address;
  - vii. A local property tax statement or mortgage documents;
  - viii. Proof of a minor child enrolled in a New Mexico public, private, or tribal school;
  - ix. A current, valid motor vehicle registration;
  - x. Original documents from a New Mexico community organization attesting to the fact that the applicant is a NM resident;
  - xi. Original documents from a city, county, state, tribal or federal government organization attesting to the fact that the applicant is a NM resident;
  - xii. A New Mexico medical assistance card; or
  - xiii. A New Mexico public assistance card.



	<ul> <li>b. Applicants less than 18 years of age must provide one of the following documents, showing the applicant's NM residential address, as proof that the applicant lives in New Mexico: <ol> <li>Proof that the child is enrolled in a New Mexico public, private, or tribal school;</li> <li>A bank statement;</li> <li>Original documents from a New Mexico community organization, or from a city, county, state, tribal or federal government organization, attesting to the fact that the applicant is a NM resident;</li> <li>Documents from membership in a New Mexico religious organization; or documents from membership in a New Mexico sports organization; or</li> <li>An affidavit (MVD-10021) from the applicant's parent or guardian stating that the applicant lives with that person, as long as the affidavit is accompanied by the parent/guardian's New Mexico driver's license or identification card, or two proofs of the parent's or guardian's New Mexico residency.</li> </ol> </li> </ul>
When:	No minimum age.
Where:	New IDs can be obtained in an MVD Field Office, located <u>here</u> .
Fee:	\$10.00 for a four-year ID or alternative ID card; \$18.00 for an eight-year ID or alternative ID card.
Expiration:	4-year IDs expire on the last day of the applicant's birthday month in the 4th year following issuance; 8-year IDs expire on the last day of the applicant's birthday month in the 8th year following issuance.

### **New York**



#### Who: New York State Department of Motor Vehicles.

- 1. Proof of identity and date of birth (documents must be original, certified by the issuing agency, and not expired unless provided otherwise) totaling four points. If you are not eligible for a SSN, you must show documents that total 6 points from this list and a letter from the Social Security Administration that was issued within 30 days of your application to the DMV. Date of birth must be on one of the documents:
  - a. 4-point documents:
    - i. U.S. State Department-issued passport or Passport Card;
    - ii. Statement of identity and/or residence (under age 21);
    - iii. Statement of identity and/or residence for applicants represented by government or government-approved facilities;
    - iv. <u>Statement of Identity for Applicants who can be Considered a Disenfranchised</u>
      Homeless Youth.
  - b. 3-point documents:
    - i. U.S. military photo ID card;
    - ii. Certificate of Citizenship (N-560, N-561, or N-645);
    - iii. Certificate of Naturalization (N-550, N-570, or N-578);
    - iv. Valid Employment Authorization Card (I-688B or I-766 with photo);
    - v. Permanent resident card (I-551);
    - vi. Re-Entry Permit (I-327);
    - vii. Refugee Travel Document (I-571);
    - viii. Foreign passport with a valid I-551 stamp or with a statement on the Visa;
    - ix. Foreign passport with Visa and valid I-94 issued by INS/DHS. Must be in English or translated by an embassy.
      - 1. **F1** (student) or **F2** (spouse or child of student), you must also show the original stamped INS/DHS form I-20, with any subsequent I-20 and "notice of approval" (if appropriate).
      - 2. **J1** (exchange visitor) or **J2** (spouse or child of exchange visitor), you must also show the original stamped INS/DHS form DS-2019 with any subsequent IAP-66 and "notice of approval" (if appropriate).
      - 3. **A1, A2, G1** or **G3**, you must contact the Department of State to get a driver's license, learner permit, or non-driver identification card.
      - 4. **G4**, you must apply for DMV services at DMV's Midtown Manhattan office.
      - 5. I, you must bring a letter from the Foreign Press Center to DMV's Midtown Manhattan office.
    - x. Welfare/Medicaid/New York food stamp card with photo.
  - c. 2-point documents:
    - i. Welfare/Medicaid/New York Food stamp card without photo;
    - ii. New York State interim license/permit without photo;
    - iii. New York State or New York City pistol permit;
    - iv. New York State professional license;
    - v. New York State registration document (vehicle or boat only);
    - vi. New York State certificate of title;
    - vii. Out-of-State enhanced driver's license, learner permit, or non-driver ID card;
    - viii.St. Regis Mohawk tribal photo ID card;
    - ix. Photo driver's license issued by another U.S. state, jurisdiction, Canadian province, or territory (must be current or expired no longer than 2 years);

### **New York**



- x. Canadian Birth Certificate with St. Regis Mohawk Trial photo ID card;
- xi. U.S. military dependent ID card;
- xii. U.S. college ID card with photo and transcript;
- xiii. U.S. high school ID card with report card;
- xiv. U.S. marriage or divorce record or court-issued name change decree;
- xv. U.S. Social Security card.
- d. 1-point documents:
  - i. U.S. computer-printed pay stub;
  - ii. U.S. union card;
  - iii. U.S. health insurance card/prescription card;
  - iv. U.S. employee ID card;
  - v. U.S. high school diploma or GED;
  - vi. U.S. supermarket check cashing card with signature and preprinted name;
  - vii. U.S. utility bill (must include name and address);
  - viii.U.S. life insurance policy (in effect at least 2 years);
  - ix. Veterans universal access photo ID card;
  - x. W-2 form (must have Social Security card on it);
  - xi. One of the following items:
    - 1. U.S. bank statement
    - 2. U.S. canceled check (must have preprinted name)
    - 3. U.S. cash card (ATM- must have signature and preprinted name)
    - 4. Major U.S. credit card (must be valid)
- 2. Original Social Security card or proof of ineligibility
- 3. If under 21, a parent or guardian can verify your identity by filling out a form
- 4. If under 16, the parent or guardian must apply for the child and provide proof of date of birth and Social Security card or proof of ineligibility

When:	No minimum age.
Where:	Applicants must present documentation at a <u>DMV office</u> , and may make an appointment at certain offices, <u>listed</u> .
Fee:	If you are under age 62 and your next birthday is within 6 months, the ID will be valid for 4 years and cost \$9.00. If you are under age 62 and your next birthday is more than 6 months away, the ID will be valid for 8 years and cost \$13.00. If you are under age 62 and receive SSI, you must bring proof of SSI, including Notice of Award notifying you that you are eligible for SSI benefits, Cost of Living Adjustment (COLA) letter, notice of change in payment (Social Security Administration-L8151), Third Party Query (TPQY) letter, Report of Confidential Social Security Information (Social Security Administration-2258), or Benefit Verification letter (you must call the Social Security Administration in advance to obtain this letter: 1-800-772-1213), and the ID costs \$6.50.
Expiration:	IDs expire in either 4 or 8 years as determined above

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## North Carolina



State, Puerto Rico, a U.S. Territory, or a Canadian Province- A driver's license, learner permit or ID card that is expired less than 2 years. The DL/ID or learner's perm submitted must reflect a photo  ii. Certified birth certificate issued by a government agency in the U.S., Puerto Rico, U.S. territory, or Canada or U.S. Report of Consular Birth Abroad. Certified true copy no photocopies unless certified by issuing agency;  iii. Original Social Security card. When submitted as a form of identification, the original Social Security card is required;  iv. Tax forms that reflects your full name and full SSN. W-2 or 1099;  v. Motor Vehicle Driver's Record;  vi. Non-Certified North Carolina Motor Vehicle Record. (Certified Out-of-State Motor Vehicle Record)		Of the Carolina (1975)
<ul> <li>i. Driver's License or State-Issued Identification Card from North Carolina or another State, Puerto Rico, a U.S. Territory, or a Canadian Province- A driver's license, learner's permit or ID card that is expired less than 2 years. The DL/ID or learner's permit submitted must reflect a photo</li> <li>ii. Certified birth certificate issued by a government agency in the U.S., Puerto Rico, U.S. territory, or Canada or U.S. Report of Consular Birth Abroad. Certified true copy no photocopies unless certified by issuing agency;</li> <li>iii. Original Social Security card. When submitted as a form of identification, the original Social Security card is required;</li> <li>iv. Tax forms that reflects your full name and full SSN. W-2 or 1099;</li> <li>v. Motor Vehicle Driver's Record;</li> <li>vi. Non-Certified North Carolina Motor Vehicle Record. (Certified Out-of-State Motor Vehicle Record)</li> </ul>	Who:	North Carolina Division of Motor Vehicles.
GED from a North Carolina school, community college or North Carolina University; viii. Valid unexpired U.S. military ID, including DD-2, DD-214, or U.S. military dependent Card, U.S. Veteran Universal Access Card. Other than a DD 214, documents submitte as a form of identification must be valid and unexpired; ix. Valid, unexpired Passport from any nation; x. Certified document from a Register of Deeds or government agency in the U.S., Puert Rico, U.S. territories or Canada. Marriage certificate, divorce decree, court documer of name change; xi. Limited Driving Privilege issued by a North Carolina court. Cannot be expired mor than 1 year xii. Valid, unexpired documents issued by DHS/U.S. CIS. An expired immigration documer may be; valid if accompanied by a letter from U.S. CIS extending the expiration dat (e.g. I-797) 12; xiii. Court documents from U.S. jurisdiction, Puerto Rico, U.S. territories or Canada. 2. Proof of Legal Presence in the U.S. (if necessary):  i. Permanent Resident Card (I-551); ii. Waiver Traveler/Waiver Business (WT/WB) Admission Stamp; iii. Machine-Readable Immigrant Visa (MRIV) with Temp I-551 Language; iv. U.S. Passport or U.S. Passport Card; v. Temporary I-551 Stamp on Passport or I-94; vi. Other Documents (Non-Student) w/Alien Number; vii. I-766 Employment Authorization Card; viii.I-220 B Order of Supervision w/I-766 card; ix. I-20 (F1, F2, M1, M2) Certification with I-94 Arrival/Departure Document or Unexpire Foreign Passport with CBP Admission Stamp; x. I-512L Authorization for Parole of an Alien into the U.S. w/supporting immigratio document (I-551, I-766 or I- 94);		<ol> <li>Two forms of identification:         <ol> <li>Driver's License or State-Issued Identification Card from North Carolina or another State, Puerto Rico, a U.S. Territory, or a Canadian Province- A driver's license, learner's permit or ID card that is expired less than 2 years. The DL/ID or learner's permit submitted must reflect a photo</li> <li>Certified birth certificate issued by a government agency in the U.S., Puerto Rico, a U.S. territory, or Canada or U.S. Report of Consular Birth Abroad. Certified true copy, no photocopies unless certified by issuing agency;</li> <li>Original Social Security card. When submitted as a form of identification, the original Social Security card is required;</li> <li>Tax forms that reflects your full name and full SSN. W-2 or 1099;</li> <li>Motor Vehicle Driver's Record;</li> <li>Non-Certified North Carolina Motor Vehicle Record. (Certified Out-of-State Motor Vehicle Record)</li> <li>Non-Certified North Carolina Motor Vehicle Record. (Certified Out-of-State Motor Vehicle Record)</li> <li>North Carolina school transcript/registration signed by a school official, or diploma or GED from a North Carolina school, community college or North Carolina University.</li> <li>Viii. Valid unexpired U.S. military ID, including DD-2, DD-214, or U.S. military dependents Card, U.S. Veteran Universal Access Card. Other than a DD 214, documents submitted as a form of identification must be valid and unexpired;</li> <li>Valid, unexpired Passport from any nation;</li> <li>Certified document from a Register of Deeds or government agency in the U.S., Puerto Rico, U.S. territories or Canada. Marriage certificate, divorce decree, court document of name change;</li> <li>Limited Driving Privilege issued by a North Carolina court. Cannot be expired more than 1 year</li> <li>Limited Driving Privilege issued by Neth Carolina court. Cannot be</li></ol></li></ol>

## **North Carolina**



- xv. I-797 Notice of Action (Case type I-821) Approval Notice with valid "to and from" dates
- 3. Social Security number
  - i. If not eligible, you must provide documents indicating legal presence in the U.S.
  - ii. If DMV is unable to verify SSN, you may be required to present documentation, including:
  - iii. Social Security card;
  - iv. Payroll record;
  - v. 1099 Tax Form;
  - vi. Social Security Document reflecting the SSN;
  - vii. W-2 Form;
  - viii. Military Record reflecting the SSN;
  - ix. DD-214;
  - x. Medicaid or Medicare Card reflecting the SSN.
- 4. One proof of North Carolina residency (may be found in the identity documents presented above or in this list):
  - a. Any document issued by this State or county, city, or the federal government
  - b. Housing lease or contract, mortgage statement, property or income tax statement
  - c. North Carolina Vehicle Registration Card or title
  - d. Preprinted financial statement
  - e. North Carolina Voter Precinct Card
  - f. School records
  - g. Military Orders/Documents
  - h. North Carolina Vehicle insurance policy
  - i. Utility bill or cable bill
  - j. Letter from homeless shelter
  - k. If unable to provide a document above, you may provide an affidavit.
- 5. Other documents the DMV may use to determine identity for no-fee IDs:
  - a. Certificate of Adoption
  - b. College or Student ID
  - c. Concealed Handgun Permit
  - d. Department of Revenue Tax Document
  - e. Employee or Government ID
  - f. Extended Health Care Facility Record
  - g. Hunting or Fishing License
  - h. License to Carry Firearms
  - i. Life Insurance Policy
  - j. Medicaid/Medicare Card
  - k. Medical, Clinic, or Hospital Record
  - l. Military Dependent's ID Card
  - m. Military Draft Record
  - n. Passport Card
  - o. Payment Statement or Check Stub
  - p. Prison ID or Inmate Record
  - g. Retirement Benefits Record

# **North Carolina**



What:	r. Traffic Citation or Court Record s. U.S. Coast Guard Merchant ID Card t. U.S. Vital Statistics Official Notification of Birth Registration
When:	No minimum age.
Where:	Driver License Offices, found <u>here</u> .
Fee:	\$13.00. No fee if a) you are registering to vote and do not have other photo ID or b) if you are homeless (must provide proof from shelter where you reside) or legally blind (must provide proof from the American or North Carolina Council of the Blind).
Expiration:	8 years.

# North Dakota



Who:	North Dakota Department of Transportation.
What:	1. Proof of Identification (current name, date of birth, and legal presence in the United States). No photocopies or hospital certificates. Certified copies or original documents only:  a. U.S. birth certificate (state certified; Government issued)  b. Valid, unexpired U.S. Passport  c. Report of Birth Abroad issued by the U.S. Department of State  d. Certificate of Naturalization  e. Certificate of Citizenship  f. Valid, unexpired Permanent Resident Card  g. Unexpired Employment Authorization Card  h. Unexpired Foreign Passport with I-94  i. I-94 Card stamped Refugee or Asylee  2. Proof of Social Security number may be required:  a. Social Security card (actual blue and white card)  b. W-2 Form  c. Social Security Administration 1099 Form  d. Non-Social Security Administration 1099 Form  e. Pay stub (must contain name and Social Security card)  3. Two Proofs of North Dakota Residence Address:  a. A government issued tax form  b. Bank statement  c. Mortgage document  d. Homeowners/renters insurance policy  e. Utility bill  f. Credit card statement  g. Pay stub or earnings statement  h. Rent receipt  i. Phone bill  j. Transcript or report card from accredited school  k. A parent's proof of address is acceptable for a minor child  l. P.O. Boxes are not acceptable for residence address
When:	No minimum age. No consent required for ID, but be prepared to advocate in the DMV office
wilen:	that consent is required only for Driver's License or Permit due to frequent misinterpretation
Where:	Any North Dakota <u>Drivers License Site</u> .
Fee:	\$8.00 if you possess a North Dakota Driver's License; no fee if you do not possess a North Dakota Driver's License.
Expiration:	8 years from the date of issue.

### Ohio



#### Who: Bureau of Motor Vehicles.

Applicants must present one primary and one secondary document or two primary documents that contain the following elements: 1) legal first name, middle name, and current last name; 2) date of birth; 3) SSN; 4) U.S. citizenship OR U.S. legal presence; and 5) residential street address in Ohio. If the primary and/or secondary document does not contain applicant's Ohio residential street address; the applicant shall present documents contained in the proof of residency list. Only original or a certified copy are acceptable.

- 1. Primary documents (must include DOB):
  - a. Certificate of birth
  - b. Certified copy of court order
  - c. Concealed weapons permit
  - d. Military identification
  - e. Offenders release identification card
  - f. State issued driver's license
  - g. State issued identification card
  - h. State issued learners permit
  - i. U.S. Citizenship and Immigration Service (U.S. CIS) documents
  - j. Valid passport or Passport Card
- 2. Secondary documents (must include SSN if not on the primary document):
  - a. Bureau of American Indian Affairs Card or American Indian Treaty Card (NOT tribal ID card)
  - b. Certified copy of court order
  - c. Credit Card
  - d. Employer ID Card with photograph
  - e. Foreign birth certificate accompanied by a translation by an approved translator if the birth certificate is not in English
  - f. Gun permit with photograph
  - g. Health insurance card (current and valid)
  - h. IRS or state tax form (issued by appropriate governmental agency within the 3 years)
  - i. Marriage certificate or license
  - j. Medical records from a doctor or hospital
  - k. Military discharge documents
  - l. Motor vehicle title
  - m. Pilot's license
  - n. Public assistance benefit card
  - o. School record or transcript
  - p. Social Security documentation
  - q. Student ID card with photograph issued by a recognized school or university
  - r. W-2 Wage and Tax statement (must contain full SSN)
  - s. 1099 form
- 3. Proof of U.S. Citizenship or Legal Presence:
  - a. Certificate of birth
  - b. U.S. Passport or Passport Card
  - c. Naturalization document
  - d. U.S. CIS documents that are original and valid

### Ohio



- 4. Proof of Residency in Ohio (only if primary and secondary documents do not establish the applicant's current Ohio residential street address):
  - a. Certification of residency from a nursing home or homeless shelter on a Certified Statement of Residency form
  - b. Change of address card issued by BMV
  - c. Checking, savings account, or online bank statements within the last sixty days
  - d. Child support check stub from Ohio Department of Job and Family Services
  - e. Copy of federal or Ohio income tax return filing not more than eighteen months old, with proof of filing.
  - f. Court order of probation, order of parole, or order of mandatory release
  - g. Current and valid premises liability, life insurance, or automobile liability policy OR card with address
  - h. In the case of a dependent child, the BMV may accept a Certified Statement of Residency form from the child's parent signed in the presence of a BMV official
  - i. In the case of a married person, the BMV may accept a Certified Statement of Residency form from the applicant's spouse, signed in the presence of a BMV official. Proof of marital relationship is required
  - j. Installment loan contract from a bank or other financial institution
  - k. Major credit card statement or major retail store credit card statement with Ohio street address issued within the last 60 days
  - l. Mortgage account or proof of home ownership
  - m. Ohio BMV vehicle registration mail-in renewal notice
  - n. Ohio certificate of title
  - o. Ohio resident hunting or fishing license, current or previous year
  - p. Paycheck stub issued within the last six months
  - q. Professional license issued by an Ohio governmental agency
  - r. Property tax bill or receipt
  - s. Public assistance check stub or food stamp card issued by a governmental agency, or letter on governmental agency letterhead, within the last 12 months
  - t. Sales tax or business license
  - u. School records
  - v. Selective service registration acknowledgment card
  - w. Social Security Administration document with OH street address
  - x. TSA letter
  - y. Utility bill issued within the last sixty days
  - z. Valid concealed weapons permit

When:	No minimum age. While the form requires parent/guardian form, field offices will accept any adult willing to accept responsibility for the minor in obtaining ID.
Where:	Any deputy registrar license agency, located <u>here</u> .

For a new or renewal ID card: \$8.50; for a duplicate/replacement ID card: \$7.50.

Expiration: 4 years.

Fee:

## Oklahoma



#### Who: Oklahoma Department of Public Safety.

- 1. Primary proof of ID:
  - a. Certified birth certificate or certification of birth abroad
  - b. Current, not expired, U.S. Passport
  - c. Current, not expired, Oklahoma driver's license or identification card issued after 2007
  - d. Certification of naturalization
  - e. For non-citizens:
    - i. A passport issued by a country other than the United States and I-94 card, when applicable. The name on the passport shall be the same as the name used by the applicant on the driver's license or identification card;
    - ii. An I-94 card, which shall be accompanied by the applicant's passport when applicable, shall not be considered a separate identification document;
    - iii. The following passport classifications shall not be accepted for the purpose of issuing a driver's license or identification card: B-1, B-2, C-1, C-2, C-3, D-1, D-2, I-185/586, I-444, Q, TWOV, WT, WB;
    - iv. An alien registration card issued by the United States Citizenship and Immigration Service.
- 2. Secondary Proof of ID:
  - a. Any primary proof of identification listed above (as applicable to U.S. citizen, foreign national, or legal permanent resident alien) which is not used as the primary identification document of the applicant
  - b. For any person under the age of 18, an affidavit signed by the parent or legal guardian
  - c. Photo identification card issued by one of the following: Oklahoma public, private, or parochial secondary school; Oklahoma institution of higher education; Oklahoma technology center school; Oklahoma employer
  - d. Oklahoma gun permit
  - e. Pilot license
  - f. Oklahoma lifetime hunting or fishing license
  - g. Oklahoma voter identification card
  - h. Social Security card
  - i. Health insurance card
  - j. Motor vehicle registration or title
  - k. Marriage certificate
  - l. Separation or divorce judgment
  - m. High school, technology center school, college, or university diploma
  - n. Professional degree, certificate, or license
  - o. Deed or title to property in Oklahoma, including a burial plot deed
  - p. Health, life, or home insurance policy issued to the applicant
  - q. Automobile insurance policy or security verification form issued to the applicant,
  - r. A valid U.S.D.O.T. health card, as required by 49 C.F.R. Part 391
  - s. Digital photograph comparison, if a Department-generated digital photograph is already on file with the Department
  - t. An identification document issued by the United States Armed Services; one of the following: Military discharge (DD-214), unless specified not to be used for identification; Military identification card; Military dependent identification card

# Oklahoma



	<ul> <li>a. United States Bureau of Indian Affairs identification card or a Oklahoma tribal photo identification card which identifies the person and includes all the following information: color photograph of the person, full legal name of the person, birth date of the person, signature of the person, signature of person who verifies records, tribal seal</li> <li>b. Out-of-state driver's license, if the issuing state participates in the REAL ID Act of 2005</li> <li>3. Must provide SSN on application</li> </ul>
When:	No minimum age. Applicants under 18 must present the signature of their parent or legal guardian either by notarized affidavit or in person.
Where:	Local Driver License Office, found <u>here</u> .
Fee:	\$20.00.
Expiration:	4 years from the month of issuance.



#### Who: Oregon Department of Motor Vehicles.

- 1. Proof of Legal Presence, Identity, and Date of Birth (must be original or certified copies)
  - a. Proof of lawful presence:
    - i. U.S. Government-issued birth document certified by a city, county, state or federal agency, including District of Columbia, U.S. Census Bureau or a U.S. Territory (American Samoa, Puerto Rico (issued on or after July 1, 2010), Guam, U.S. Virgin Islands, and North Mariana Islands), however:
      - 1. The document cannot be laminated
      - 2. DMV will not accept birth documents issued by a non-government agency, such as a hospital issued birth certificate, hospital issued birth card, hospital issued birth registration or a baptismal certificate
      - 3. Birth documents from the Canal Zone are only acceptable if the birth was prior to 1980;
      - 4. U.S. Government-issued birth documents issued with the notation "FOREIGN BORN" AND "THIS IS NOT EVIDENCE OF UNITED STATES CITIZENSHIP" is not acceptable proof of U.S. citizenship. To use this document additional immigration and/or court documentation will be required;
    - ii. A U.S. Consular Report of Birth Abroad (FS-240);
    - iii. A Request for Verification of Birth (DD372) that must include date/signature of recruiting officer, and signature, date and official seal or stamp of the issuing Vital record agency;
    - iv. Report of Child Born Abroad of American Parent(s);
    - v. A valid U.S. Passport, Passport Card, Emergency Passport or Territorial Passport, expired no more than 5 years (the passport cannot be hole-punched, have clipped corners or be marked "canceled"); or
    - vi. A tribal ID card issued by one of the following:
      - 1. Confederated Tribe of Warm Springs Reservation of Oregon
      - 2. Confederated Tribes of Siletz Indians
      - 3. Confederated Tribes of Umatilla Indian Reservation
      - 4. Burns Paiute Reservation
      - 5. Cow Creek Band of Umpqua Indians
      - 6. Official Tribal Identification of the Klamath Tribes
      - 7. Confederated Tribes of Grande Ronde Oregon
      - 8. Confederated Tribes of Coos, Lower Umpqua, and Siuslaw Indians
      - 9. Coquille Indian Tribe Enrollment Identification Card
    - vii. A valid Federated States of Micronesia (FSM) or Republic of the Marshall Islands (RMI) or Republic of Palau Passport expired no more than 5 years (the passport cannot be hole-punched, have clipped corners or be marked "canceled"), must include Arrival/Departure Record (I-94);
    - viii. A valid foreign passport **not** expired (the passport cannot be hole-punched, have clipped corners or be marked "canceled") and includes one of the following:
      - 1. Arrival/Departure Record (I-94, CBP I-94A)
      - 2. A page within the passport stamped "Processed for I-551"
      - 3. Notice of Action (I-797A), (Note: The I-797 is the receipt received showing that you have applied for a change or extension of your legal presence. DMV will only accept the I-797**A** approving the change requested as proof of your legal presence)
      - 4. I-94 or CBP I-94A stamped "Refugee" or "Asylee" or "Paroled Until" or "Parolee";



- ix. I-94 with attached photo stamped "Upon endorsement serves as Temporary I-551 evidencing permanent residency for one year"; or
- x. One of the following U.S. Department of Homeland Security documents, **not** expired:
  - 1. Employment Authorization Card (I-766)
  - 2. Certificate of Citizenship
  - 3. Resident Alien Card or Permanent Resident Card
  - 4. Certificate of Naturalization
  - 5. Permit to Re-enter (I-327)
  - 6. Refugee Travel Document (I-571)
  - 7. Identification Card of Resident Citizens in the United States (I-179)
  - 8. U.S. Citizen Identification Card (I-197)

#### b. Proof of Full legal name:

- i. An official government issued marriage certificate/license (signed by a government official and including a filed date, stamp, seal or other notation showing that the document has been filed with a government agency);
- ii. A record of Domestic Partnership issued by Oregon Vital Statistics signed by a government official with a stamp or seal showing the document has been recorded with the State Registrar;
- iii. An out-of-state government issued record of Domestic Partnership signed by a government official with a stamp or seal showing the document was filed with the city, county or state agency responsible for registering Domestic Partnerships in that state;
- iv. A U.S. city, county or state court-issued divorce decree, judgment of dissolution of marriage, annulment of marriage decree, judgment of dissolution of domestic partnership, or annulment of domestic partnership;
- v. A government-issued death certificate of spouse, that includes a connection to your current full legal name (signed by a government official and including a stamp to show that the document has been filed);
- vi. A U.S. city, county or state court-issued adoption decree;
- vii. A U.S. city, county or state court-issued legal name change decree;
- viii. A U.S. city, county or state court-issued custody decree or guardianship decree;
- ix. Oregon Driver's License, Instruction Permit or ID Card;
- x. Canadian government issued birth certificate;
- xi. Military ID card, Common Access card and Uniform Services ID and Privilege card (including all branches of military personnel and dependents, not including Merchant Marines);
- xii. Other U.S. state, U.S. territory, District of Columbia, Canadian or U.S. Department of State driver's license, instruction permit or identification card;
- xiii. Oregon Concealed Weapon permit/Concealed Handgun license;
- xiv. Tribal identification card issued by a federally recognized tribe located in Oregon or with an Oregon affiliation, approved by DMV; or
- xv. Oregon County Community Corrections, U.S. Pretrial, U.S. District Court Probation Office, or Oregon Youth Authority proof of identification letter, approved by DMV.
- 2. Social Security number:
  - i. You must provide your SSN on your application;
  - ii. If you are not eligible for an SSN, you must present proof that you are not eligible for an SSN every;



time you apply for a driving privilege or an ID card, which can include:

- i. Document issued by Social Security Administration;
- ii. A document issued by a Federal agency or Federal court which demonstrates the customer is ineligible for an SSN;
- iii. An I-94, CBP I-94, CBP I-94A without the stamp noting Employment Authorized; or
- iv. IRS Individual Tax Identification Number (ITIN). You may not use an ITIN in lieu of an SSN. If you are a lawful permanent resident of the United States or authorized for employment in the United States, you are eligible for an SSN. If you do not have an SSN, you will be required to get one before DMV will issue a driving privilege or ID card.
- 3. One Proof of Residence Address (Residence Address if the actual address where you physically reside. Your proof must be original, contain both your name and address, in ink, typed, or computer/printer generated, and contain no alterations)
  - a. Any document DMV accepts as proof of legal presence or identity, such as, a U.S. Passport or Passport Card or County Corrections Proof of Identity/Date of Birth letter, an Oregon Concealed Weapon Permit/Concealed Handgun License or military documents not expired over one year
  - b. A verbal statement from any person residing at the same residence address you listed on your application. The person making the statement must accompany you and present one acceptable proof of residence address
  - c. Oregon Driver's License, Instruction Permit or ID Card-- not expired for more than one year. The driver's license, permit or ID card can not contain an address change sticker with a mailing address that is different from your residence address
  - d. Oregon Interim Driver's License, Instruction Permit or ID card, not expired
  - e. Oregon Temporary Driver's License/ID/Permit (LP) not expired
  - f. Oregon vehicle title or registration card. The title or registration card cannot contain a mailing address that is different from your residence address. You must be the primary owner on record
  - g. Utility hook up order or utility statement issued by the service provider
  - h. Any document issued by a financial institution that includes your residence address, such as, a bank statement, loan statement, student loan statement, dividend statement, credit card bill, mortgage document, closing paperwork, property tax statement, a statement for a retirement account, etc.
  - i. Any item delivered by the United States Postal Service, FedEx, or UPS sent by a verifiable business or government agency. The item must contain your first and last name and is acceptable with or without the envelope. Personal mail, such as mail from family, friends, yourself or neighbors is not acceptable. Mail from DMV cannot include a mailing address that is different from your residence address. Mail forwarded by the U.S. postal service such as yellow forwarding sticker, computer printed address change, or stamped address change is not acceptable
  - j. Address change sticker from Oregon DMV cannot contain a mailing address that is different from your residence address
  - k. Any document issued by an insurance company or agent, such as, an insurance card, binder, bill, etc. containing your residence address
  - l. Any document issued by an educational institution, such as, transcripts, report cards, enrollment confirmation, etc. (does not include DMV Statement of Enrollment, form 735-7185)
  - m. A U.S. government-issued marriage certificate or license signed by a government official. The document must be an original or certified copy from the issuing agency



- n. Rental/Lease Agreement that includes the original signature of the lessor or landlord. If you present a photocopy the copy must include the original signature of the lessor or landlord:
- o. A loan agreement, payment booklet/voucher, or loan statement
- p. Paycheck, pay stub, W-2 or 1099 tax form
- q. An Oregon Department of Consumer and Business Services (D.C.BS) issued manufactured structure ownership document that includes a site address that is the same as your residence address;
- r. Oregon voter notification card or voter profile report An application or certified registration to vote is not acceptable
- s. Selective Service card
- t. Medical or health benefits card (this does not include the CDL Medical card)
- u. Unexpired professional license issued by an agency in the U.S.;
- v. Current Certificate of Eligibility for Exchange Visitor (J-1) status (DS2019) must include immigration stamp and signature;
- w. Approved letter from Oregon State Hospital, homeless shelter, transitional service provider or halfway house dated within 60 days of your application certifying your residence address. Must include a business card from the representative signing the letter
- x. Letter from Department of Veterans Affairs Rehabilitation Center and Clinics certifying your address if you reside at the facility. Must be dated the same date as application. Must include a business card from the representative signing the letter; or
- y. Letter on company letterhead from an employer certifying that you live at a non-business residence address owned by the business or corporation. The letter must be signed by the human resources division or by your manager or supervisor and must include a business card of the person who signed the letter. The letter must be dated within 60 days of the application and must be the original letter with original signature (photocopies are not acceptable). A letter certifying that you live at the business address is not acceptable
- z. Homeless residents may use a descriptive address, but must also provide a mailing address (where you can receive mail) and proof that you are a resident of and/or domiciled in Oregon by completing a <u>Certification of Oregon Residency or Domicile</u>.

When:	No minimum age.
Where:	Any DMV Office.
Fee:	\$44.50; \$40.50 to renew; \$39.50 to replace.
Expiration:	8 years.

# Pennsylvania PA



Who:	Pennsylvania Department of Transportation.
What:	<ol> <li>Proof of Identity and Legal Status:         <ul> <li>U.S. Citizens:</li> <li>Birth Certificate with raised seal (U.S. issued by an authorized government agency, including U.S. territories or Puerto Rico. Non-U.S. Birth Certificates will not be accepted.);</li> <li>Certificate of U.S. Citizenship (INS Form N-560);</li> <li>Certificate of Naturalization (INS Form N-550 or N-570);</li> <li>Valid U.S. Passport.</li> </ul> </li> <li>Non-U.S. Citizens:         <ul> <li>I-551 Permanent Resident Card;</li> <li>Passport with the 1-551 stamp;</li> <li>Machine readable immigrant Visa;</li> <li>Re-Entry permit I-327;</li> <li>Employment Authorization Card I-766;</li> <li>Refugee travel document I-571</li> <li>Reception and placement assurance form;</li> <li>Iwii. Valid or expired passport with I-94 refugee status;</li> <li>I-797 Receipt.</li> </ul> </li> <li>Social Security card or letter from the Social Security Administration indicating ineligibility for an SSN</li> <li>Two Proofs of Residency (if under 18, must be presented by parent or guardian or individual acting in loco parentis)</li> <li>Tax records</li> <li>Lease agreements</li> <li>Mortgage documents</li> <li>W-2 form</li> <li>Current weapons permit</li> <li>Current weapons permit</li> <li>Current weapons permit</li> <li>Current weapons permit</li> <li>Current of the Social Security of the person with whom you reside along with their Driver's License or Photo ID to the Driver's License Center. You will also need to provide a second proof of residency such as official mail (bank statement, tax notice, magazine) that has your name and address on it. The address must match that of the person with whom you reside.)</li> </ol>
When:	Ten years of age and older (by statute).
Where:	Any Driver License Center, found <u>here</u> .
Fee:	\$29.50 (payable by check or money order only).
Expiration:	4 years from the date of validation on the last day of the month or upon restoration of the suspended driver's license of the card holder.

# Rhode Island



Who:	Department of Revenue, Division of Motor Vehicles.
What:	<ol> <li>Department of Revenue, Division of Motor Vehicles</li> <li>One proof of identity:         <ul> <li>Valid U.S. Territory or Canadian Driver's License with photograph, signature, and date of birth (may not be expired for more than one year);</li> <li>Birth certificate (must be original or certified copy, have a seal, and be issued by an authorized government agency such as the Bureau of Vital Statistics; hospital issued certificates are not acceptable);</li> <li>U.S. or foreign passport (B1, B2 and expired passports are not acceptable);</li> <li>U.S. Naturalization Certificate;</li> <li>INS form I-94 (document showing entry into U.S.);</li> <li>INS form I-688 (Temporary Resident ID Card);</li> <li>INS form I-688B, I-766 (Employment Authorization Card);</li> <li>U.S. Active Service, Retiree, or Reservist Military ID Card.</li> </ul> </li> <li>Social Security card or denial letter from the Social Security Administration containing applicant's name and date of birth</li> <li>Proof of Residency:         <ul> <li>Valid Voter Registration Card.</li> <li>Utility bill (gas, electric, telephone, cable, oil) in your name or in the name of an immediate family member with the same last name, issued within 60 days</li> <li>Personal check or bank statement with your name and address (no P.O. box) issued within 60 days;</li> <li>Payroll check stub with your name and address, issued within 60 days</li> <li>Insurance policy for your home/apartment with your name and address, current</li> <li>Property tax bill for your residence</li> <li>If a minor, school records, which include the student's address and are for the current school year (or past year if during summer vacation). Acceptable records include a report card, diploma, transcript or ID card, together with parent's license/ID with same address.</li></ul></li></ol>
When:	No minimum age.
Where:	Any DMV location, listed <u>here</u> .
Fee:	\$26.50 (59 and older: no fee).
Expiration:	5 years.

## South Carolina



Who:	Bureau of Motor Vehicles.
	South Carolina Department of Motor Vehicles
	1. Proof of Identity and Legal Status (name and date of birth; if not in English, the translation
	must be made by a qualifying translator on DMV Form 4030)  a. Birth Certificate with birth/file, book, volume, page or tracking number and registrar's
	signature issued by the county or Bureau of Vital Statistics.
	b. Birth Certificate from U.S. Territory (Must be translated if not in English) – American
	Samoa, Guam, Northern Mariana Islands, Puerto Rico (issued after 6/30/10), and the U.S. Virgin Islands.
	c. Delayed birth certificate – If birth certificate is not issued at time of birth, customer can
	apply for birth certificate from Bureau of Vital Statistics.
	d. Current U.S. Passport or current U.S. Passport Card.
	e. Certificate of Naturalization – U.S. CIS Form (N-550 or N-570).
	f. U.S. government issued Consular Report of Birth Abroad. g. Certificate of Citizenship (N-560 or N-561).
	h. Unexpired Form I-551 or valid passport stamped "I-551 approved" or "processed for I-551"
	i. Social Security card
	j. Customer must also provide proof of place of birth, if not displayed on Permanent
	Resident Card k. I-551 must display fingerprint for all applicants 14 years of age or older
	l. I-94 stamped "refugee" + Letter from sponsoring organization approved by the U.S.
	Department of State to resettle refugees or Social Security card
What:	m. I-94 stamped "Asylee" + Current passport
TTTGC	n. Passport with unexpired Visa
	<ul><li>o. Unexpired Employment Authorization Card I-766</li><li>2. Proof of Social Security number</li></ul>
	a. Social Security rumber
	b. Social Security Administration-1099 – "Survivor Benefit Form".
	c. U.S. Military Photo ID Card when SSN is present on card (active, retired or reservist
	military status with DOD). d. U.S. Military Photo ID Card along with DD-214 when SSN is not present on card.
	e. Current military dependent I.D. card.
	f. U.S. Uniform Services Identification and Privilege Card (DD 1173) must include photograph.
	g. Medicare letter from SSA
	<ul><li>h. Medicare Card</li><li>i. Payroll Stub must include employer's name and applicant's name.</li></ul>
	j. W-2 Form must include employer's name, address, and applicant's name.
	k. State or Federal income tax return as long as applicant is listed on return with SSN.
	3. Proof of SC Residency:
	a. School Records – Records must be from S.C. school, college or university (current or prior
	school year).  i. Student ID or Report Card (address not required)
	ii. Letter or contract from Home Schooling Association
	iii. Official letter from individual's school or school district on school or district letterhead

(must indicate enrollment period)

## **South Carolina**



- iv. Letter from an out-of-state Boarding School or a Professional Career Development Institute indicating that the applicant resides in S.C. and attends school out-of-state
- v. Certified transcript
- vi. S.C. high school diploma (child has graduated within the last school year address not required).
- vii. Out-of-state or in-state tuition bill with applicant's S.C. physical address
- b. Current letter of employment or payroll stub/statement (no more than 90 days old). Stub must be from S.C. employer or indicate S.C. address for applicant from an out of state employer
- c. Current utility bill no more than 90 days old. A utility bill is specific to services for your residence. Examples are electric, water, sewage, cable, and land line phone. Cell phone, Internet and satellite bills are not acceptable because they can be mobile instead of permanent.
- d. Parolee Card or letter from parole officer (no more than 90 days old)
- e. Home mortgage monthly statement (no more than 90 days old), or deed
- f. County Tax Bill for home (not vehicle) or Property Tax Receipt for home, not vehicle (current or preceding calendar year)
- g. State or Federal Tax records. Income tax returns for current or prior year are acceptable including electronic tax file or W-2. If applicant listed as dependent on SC tax return that is presented as proof of residency, proof applies to dependent also
- h. Current Military Orders detailing active duty assignment in S.C. along with military ID
- i. Current letter from Military Base with the commander verifying duty station in S.C.
- j. Bank statement or signed letter (must be on bank letterhead) showing name of applicant/account holder and S.C. physical address (no more than 90 days old).
- k. Social Security check or annual statement showing name and S.C. physical address of applicant (no more than 90 days old)
- l. Insurance documentation from company licensed to do business in S.C.:
  - i. Current automobile or life insurance bill (no more than 90 days old cards or policies are not accepted).
  - ii. Current homeowners insurance policy or bill (no more than 90 days old)
  - iii. Current health insurance statement (no more than 90 days old cards or policies are not accepted).
- m. Letter from director of S.C. social welfare institution (homeless shelter, battered women's shelter, halfway house, group home, orphanage, etc.) stating applicant is resident of facility (no more than 90 days old)
- n. U.S. Postal Service change of address confirmation letter or postmarked U.S. mail with forwarding address label (no more than 90 days old) must contain first and last name, state and zip code.
- 4. If under 18, you must have a parent or legally appointed guardian sign your application to accept responsibility for you. If you are an emancipated minor, you must submit proof of emancipation with a court order, marriage certificate, or active military orders

When:	Age 5 and up.
Where:	DMV Offices, located <u>here</u> .
Fee:	\$5.00 between age 5 and 16; 17 and older - FREE.
Expiration:	5 years from the date of issuance.

# South Dakota



<ol> <li>One document proving date of birth, identity, and lawful status or presence:         <ul> <li>Valid, unexpired U.S. Passport or U.S. Passport Card</li> <li>Certified copy of a birth certificate issued by a state of the United States. It must be certified copy and have the stamp or raised seal of the issuing authority. A hospital-issue certificate is not acceptable. A certified birth certificate issued by Puerto Rico must be certified as being issued on or after July 1, 2010</li> <li>Consular Report of Birth Abroad issued by the U.S. Department of State (Form FS-24 DS-1350 or FS-545)</li> <li>Certificate of Naturalization (Form N-550, N-570 or N-578)</li> <li>Certificate of Citizenship (Form N-560, N-561 or N-645)</li> <li>Unexpired Permanent Resident Card (Form I-551)</li> </ul> </li> </ol>	Who:
g. Unexpired Employment Authorization Document (Form I-766) h. Record of Arrival and Departure (I-94) with attached photo and stamped "Tempora Proof of Lawful Permanent Resident," i. Record of Arrival and Departure (I-94) stamped "Refugee," "Parolee" or "Asylee" j. Unexpired foreign passport accompanied by the approved I-94 documenting applicant most recent admittance into the United States k. Valid foreign passport stamped "Processed for I-551" l. Permit to Reenter the United States (I-327) m. Refugee Travel Document (I-571) 2. Proof of Social Security number: a. Social Security card (the Social Security card stub or metal cards are not acceptable) b. W-2 form c. Social Security Administration 1099 form d. Non-Social Security Administration 1099 form e. Pay stub or statement with your name and full Social Security number on it f. If you are a temporary foreign national not authorized for employment, you do not have to document a SSN, but South Dakota will verify your U.S. CIS number. Make sure you a not authorized for employment. If you are eligible for employment but do not have a SS you are required to obtain and present one 3. Two documents proving your residential address (less than one year old). a. A parent's proof of address is acceptable for a minor child b. Utility bill c. Pay stub or earnings statement d. Rent receipt e. Phone bill f. Transcript or report card from accredited school g. Bank statement h. Mortgage document i. Tax document j. Homeowners/rent's insurance policy k. Other items with your address can be reviewed by the examine	

# South Dakota



	<ul> <li>I. Mail with post office box addresses is acceptable in areas not assigned a street or 911 address</li> <li>m. If you are unable to provide proof of residency, call 605.773.6883</li> </ul>
When:	No minimum age. The application of any person under the age of eighteen years for a driver's license or non-driver identification card shall be signed by the father, mother, or guardian, or, if there is no parent or guardian, then by another responsible adult and verified before a designee of the Department of Public Safety or a person authorized to administer oaths.
Where:	Any Driver License Office, listed <u>here</u> .
Fee:	\$28.00.
Expiration:	Expires on the applicant's birthday in the fifth year following issuance.

### **Tennessee**



#### Who: Tennessee Department of Safety and Homeland Security.

Two types of identification can be obtained, either an "expiring identification license," for someone not currently holding a valid driver's license, or a "permanent identification license" for those who are intellectually or physically disabled. Both require the same proof of identity, legal presence, and residency.

- 1. Proof of U.S. Citizenship, lawful permanent resident status, or proof of authorized stay in the U.S.:
  - a. Official Birth Certificate issued by a U.S. state, jurisdiction or territory (Puerto Rico, U.S. Virgin Islands, Northern Mariana Islands, American Samoa, Swain's Island, Guam)
  - b. IMPORTANT: Puerto Rican birth certificates issued before July 1, 2010 will not be recognized as proof of Lawful U.S. Citizenship beginning November 1, 2010.
  - c. The government of Puerto Rico has provided information for citizens to apply for new birth certificates.
  - d. U.S. Government-issued Certified Birth Certificate
  - e. U.S. Certificate of Birth Abroad (DS-1350 or FS-545)
  - f. Report of Birth Abroad of a Citizen of the U.S. (FS-240)
  - g. Valid, unexpired U.S. Passport
  - h. Certificate of Citizenship (N560 or N561)
  - i. Certificate of Naturalization (N550, N570 or N578)
  - j. U.S. Citizen Identification Card (I-197, I-179)
  - k. Permanent Resident Alien Card (I-551)
  - l. Foreign passport stamped by the U.S. Government indicating that the holder has been "Processed for I-551"
  - m. Permanent resident Re-Entry Permit (I-327)
  - n. Arrival Departure Form I-94 with "Temporary I-551" stamp and holder's photograph affixed
  - o. Travel Document issued to Permanent Residents (I-327)
  - p. Travel Document issued to Refugees (I-571)
  - q. Form I-94 stamped with one of the following statuses: Asylee, Parolee or Parole, Refugee, Asylum, HP-humanitarian parolee or PIP-public interest parolee
- 2. Primary Proof of Identity:
  - a. U.S. photo driver's license or photo ID card or license from another country
  - b. Original or certified birth certificate (Puerto Rican birth certificates must be issued after November 2010; foreign birth certificates must be translated and accompanied by a certificate of accurate translation)
  - c. Military identification (active duty, retiree, or reservist military ID, DD form 2 or 2A; discharge papers, DD-214; military dependent ID card)
  - d. Valid, unexpired U.S. Passport or foreign passport + valid U.S. Visa or I-94
  - e. U.S. CIS documentation
    - i. Certificate of Naturalization N-550, N-570, N-578;
    - ii. Certificate of Citizenship N-560, N-561, N-645;
    - iii. Employment Authorization Card (I-766);
    - iv. Northern Mariana Card;
    - v. American Department of Indian Affairs Tribal Card;
    - vi. U.S. Citizen Identification Card (I-179, I-197);
    - vii. Temporary Resident Identification Card (I-688);
    - viii. Travel Documents Record of Arrival and Departure (I-94);



## **Tennessee**



- ix. Border Crossing Identification (I-586);
- x. Non-immigrant Visa/Border Crossing Card (DSP-150);
- xi. U.S. Re-Entry Permit (I-327);
- xii. Refugee I-94 Record of Arrival and Departure stamped "Refugee";
- xiii. Refugee Travel Document (I-571);
- xiv. Canadian Immigration Record and Visa or Record of Landing (IMM 100);
- xv. Canadian Department of Indian Affairs issued ID card.
- f. Marriage license/certificate
- g. Federal census record
- h. Applicant's own child's birth certificate
- i. Adoptive decree
- j. Legal change of name or divorce decree
- k. Any confirmation of date of birth in court of law with judge's original signature and/or official court seal
- 3. Secondary Proof of Identity:
  - a. Computerized check stubs
  - b. Union membership cards
  - c. Work IDs
  - d. Financial institution documents (bank statements, savings account statements, loan documents, etc)
  - e. Social Security documents (Social Security cards, printouts or benefit statements, checks, or direct deposit verification of check)
  - f. Health insurance card
  - g. IRS/state tax form
  - h. Military records
  - i. School records
  - j. Vehicle documents
- 4. Two Proofs of Tennessee Residency (must be current and dated within the last 4 months); two documents from List A or one document from List A and one document from List B
  - a. List A:
    - i. Current utility bill including landline telephone, electric, water, gas, cable, etc. (Wireless telephone bills cannot be accepted);
    - ii. Current bank statement (Internet bank statements are acceptable only if taken to the local bank, stamped and dated by teller as an active account. Checks and checkbook information are not acceptable);
    - iii. Current rental/Mortgage contract or receipt including deed of sale for property;
    - iv. Current employer verification of residence address or letter from employer as long as it is on company letterhead with original signature. If employer does not have letterhead, then signature of employer must be notarized;
    - v. Current paycheck/check stub, work ID or badge, if address is included;
    - vi. Current automobile, life or health insurance policy (Wallet Cards cannot be accepted);
    - vii. Current driver's license/ID issued by the Tennessee Department of Safety to a parent, legal guardian or spouse of applicant;

## Tennessee



What:	<ul> <li>viii. Current Tennessee motor vehicle registration or title;</li> <li>ix. Current Tennessee voter registration;</li> <li>x. Current Internal Revenue Service tax reporting W-2 form within last 12 months;</li> <li>xi. Receipt for personal property or real estate taxes paid within past last year;</li> <li>xii. In case of a student enrolled in public or private school in this state, student may provide a photo student ID and acceptable documentation from the Dean or Bursar Office that the student lives on campus.</li> <li>b. List B (may not be from the same source):</li> <li>i. Individual Taxpayer Identification Number (ITIN) issued by the Internal Revenue Service;</li> <li>ii. Form I-94 issued to the applicant by the United States Citizenship and Immigration Service;</li> <li>iii. Employment Authorization Card (I-766) issued to the applicant by the United States Citizenship and Immigration Service;</li> <li>iv. I-551 issued to the applicant by the United States Citizenship and Immigration Service.</li> <li>5. Social Security number or sworn affidavit if no SSN has been issued</li> </ul>
When:	No minimum age, but those under 18 must prove they are enrolled in school and provide a minor/ teenage affidavit signed by a parent, step-parent living at the same address, legal guardian, or a grandparent authorized by parent, step-parent or guardian. It can be signed in front of a driver's license examiner or notarized and returned to the Driver Services Center.
Where:	Driver Services Centers, located <u>here</u> .
Fee:	\$17.50.
Expiration:	5 years, expiring on the applicant's next birthday forward from the date of application. Permanent identification licenses do not expire.



#### Who: Texas Department of Public Safety.

- 1. Proof of Identity either one "primary document," two "secondary documents," or one item in the "secondary documents" and two items in the "supporting documents" category:
  - a. Primary documents:
    - i. Texas driver's license or Texas identification card not expired more than 2 years;
    - ii. Unexpired U.S. Passport book or card;
    - iii. U.S. Certificate of Citizenship or Certificate of Naturalization (N-560, N-561, N-645, N-550, N-55G, N-570 or N-578);
    - iv. Unexpired Department of Homeland Security or U.S. Citizenship and Immigration Services document with verifiable data and identifiable photo, such as one of the following:
      - 1. U.S. Citizen Identification Card (I-179 or I-197)
      - 2. Permanent Resident Card (I-551)
      - 3. Foreign passport with attached temporary I-551 (immigrant Visa endorsed with ADIT stamp)
      - 4. Temporary Resident Identification Card (I-688)
      - 5. Employment Authorization Card (I-766)
      - 6. U.S. Travel Document (I-327 or I-571)
      - 7. Advance Parole Document (I-512 or I-512L)
      - 8. I-94 stamped Sec. 208 Asylee with photo
      - 9. I-94 stamped Sec. 207 Refugee with photo
      - 10. Refugee Travel Letter with photo, stamped by Customs and Border Protection
      - 11. American Indian Card (I-872)
      - 12. Northern Mariana Card (I-873)
    - v. Foreign passport with attached Visa and Form I-94;
    - vi. Unexpired U.S. military ID card for active duty, reserve or retired personnel with identifiable photo
  - b. Secondary Documents:
    - i. Original or certified copy of a birth certificate issued by a State Bureau of Vital Statistics or equivalent agency from a U.S. state, U.S. territory, the District of Columbia or a Canadian province
      - 1. **NOTE**: Because Puerto Rican statute provides that Puerto Rican birth certificates issued before July 1, 2010 are no longer valid, the Department cannot recognize these birth certificates as proof of identification or lawful presence.
      - 2. For U.S. citizens born abroad—Certificate of Report of Birth (DS-1350 or FS-545) or Consular Report of Birth (FS-240) issued by the U.S. Department of State
    - ii. Original or certified copy of a court order with name and date of birth indicating a name and/or gender change from a U.S. state, U.S. territory, the District of Columbia or a Canadian province
  - c. Supporting Documents:
    - i. Social Security card;
    - ii. Form W-2 or 1099;
    - iii. Driver's License or ID card issued by another U.S. state, U.S. territory, the District of Columbia or Canadian province (unexpired or expired less than two years);
    - iv. Texas driver's license or ID card that has been expired more than two years;
    - v. Temporary receipt for a Texas driver's license or ID card;
    - vi. School records (e.g., report cards, photo ID cards);
    - vii. Unexpired U.S. military dependent identification card;



- viii. Original or certified copy of marriage license or divorce decree (if the document is not in English,
  - a certified translation must accompany it);
- ix. Voter registration card;
- x. Pilot license;
- xi. Concealed handgun license or License to Carry;
- xii. Professional license issued by a Texas state agency;
- xiii.ID card issued by a government agency;
- xiv. Consular document issued by a state or national government;
- xv. Texas Inmate ID card or similar form of ID issued by Texas Department of Criminal Justice;
- xvi. Texas Department of Criminal Justice parole or mandatory release certificate;
- xvii. Federal inmate identification card;
- xviii. Federal parole or release certificate;
- xix. Medicare or Medicaid card;
- xx. Selective Service card:
- xxi. Immunization records;
- xxii. Tribal membership card from federally-recognized tribe;
- xxiii. Certificate of Degree of Indian Blood;
- xxiv. Unexpired foreign passport;
- xxv. Unexpired insurance policy valid for the past two years (e.g., auto, home or life insurance):
- xxvi. Current Texas vehicle registration or title;
- xxvii. Current Texas boat registration or title;
- xxviii. Veteran's Health Identification Card (VHIC) and Proof of Service/Verification of Honorable;
- xxix. Service Card from U.S. Department of Veteran Affairs;
- xxx. Hospital-issued birth record;
- xxxi. Military records (e.g., Form DD-214).
- 2. Proof of Citizenship or Lawful Presence:
  - a. U.S. Passport book or card
  - b. Birth certificate issued by a U.S. state, U.S. territory or District of Columbia
    - i. **NOTE**: Because Puerto Rican statute provides that Puerto Rican birth certificates issued before July 1, 2010 are no longer valid, the Department cannot recognize these birth certificates as proof of identification or lawful presence.
  - c. For U.S. citizens born abroad—Certificate of Report of Birth (DS-1350 or FS-545) or Consular Report of Birth (FS-240) issued by the U.S. Department of State
  - d. U.S. Certificate of Citizenship or Certificate of Naturalization (N-560, N-561, N-645, N-550, N-55G, N-570 or N-578)
  - e. U.S. Department of Justice Immigration and Naturalization Service U.S. Citizen ID Card (Form I-197 or I-179)
  - f. U.S. Passport that reads, "THE BEARER IS A UNITED STATES NATIONAL AND NOT A UNITED STATES CITIZEN" on the last page
  - g. Permanent Resident Card (Form I-551)
  - h. Foreign passport with attached temporary I-551 (immigrant Visa endorsed with ADIT stamp)
  - i. Passport or I-94 stamped "Approved I-551"
  - j. Passport or I-94 stamped "Processed for I-551"



- k. Permit to Reenter the United States (Form I-327)
- l. I-94 or passport with annotation "Section 207" or "refugee"
- m. Refugee Travel Document (Form I-571)
- n. I-688B coded 274a.12(a)(3)
- o. I-766 with category A3 or A03
- p. I-94 or passport with annotation "Section 208" or "Asylee"
- q. I-688B coded 274a.12(a)(5)
- r. I-766 with category A5 or A05
- s. Refugee Travel Letter with photo, stamped by Customs and Border Protection
- t. Or a document or combination of documents issued by the U.S. DOJ, DOS, DHS, or U.S. CIS that shows lawful temporary admission to the U.S.
- 3. Social Security number:
  - a. Social Security card
  - b. Pilot license
  - c. Military identification (active, reserve or dependent status)
  - d. Texas Commission on Law Enforcement (TCOLE).
  - e. DD-214
  - f. Medicare or Medicaid card
  - g. Health insurance card
  - h. Certified college or university transcript
  - i. IRS form W-2 Wage and Tax Statement
  - i. Form 1099-MISC
- What: k. Pay stub (stub must include name and SSN)
  - l. Individuals who do not have a SSN, have never been issued a SSN, or are not eligible for a SSN can visit any driver's license office and complete an affidavit attesting to such. Providing a false statement in connection with this affidavit will result in the cancellation of the driver's license and may result in criminal charges. An affidavit is not acceptable for the issuance of a CDL.
  - 4. Two Proofs of Texas Residency:
    - a. Current deed, mortgage, monthly mortgage statement, mortgage payment booklet or a residential rental/lease agreement
    - b. Valid, unexpired Texas voter registration card
    - c. Texas motor vehicle registration or title
    - d. Texas boat registration or title
    - e. Concealed Handgun License (CHL) or License to Carry (LTC)
    - f. Utility statement (including electric, water, natural gas, satellite TV, cable TV or non-cellular phone bill) dated within 90 days of the date of application
    - g. Selective Service card
    - h. Medical or health card
    - i. Current homeowners or renter's insurance policy or homeowners or renter's insurance statement
    - j. Current automobile insurance policy or an automobile insurance statement
    - k. Texas high school, college or university report card or transcript for the current school year
    - l. W-2 or 1099 tax form from the current tax year



m.	Mail from financial institutions; including checking, savings, investment account and
	credit card statements dated within 90 days of the date of application
n.	Mail from a federal, state, county or city government agency dated within 90 days of the
	date of application
0.	Current automobile payment booklet

- p. Preprinted paycheck or payment stub dated within 90 days of the date of application
- q. Current documents issued by the U.S. military indicating residence address
- r. Document from the Texas Department of Criminal Justice indicating the applicant's recent release or parole
- s. Current Form DS2019, I-20 or a document issued by U.S. Citizenship and Immigration
- t. The residency requirement will be waived for individuals who are authorized to use an alternative address under the following circumstances:
  - i. Individuals subject to the Address Confidentiality Program (ACP) administered by the Attorney General of Texas;
  - ii. Judges or spouses of judges;
  - iii. Individuals currently incarcerated in a Texas Department of Criminal Justice facility;
- u. Individuals who are unable to provide two acceptable documents may be eligible to oloto a Toyas Posidonov Affidavit

	complete a Texas Residency Amuavit.
When:	No minimum age.
Where:	Driver License Offices, listed <u>here</u> .
Fee:	\$16.00; \$11.00 for a replacement ID.
Expiration:	Expires 6 years after issuance, on the applicant's birthday.

## Utah



Utah Driver's License Division.
<ol> <li>Identity and Legal/Lawful Status Verification:         <ul> <li>Valid, unexpired U.S. Passport or Passport Card</li> <li>Certified copy of a birth certificate filed with the State Office of Vital Statistics or equivalent agency in the individual's state of birth (small laminated birth certificates or hospital certificates will not be accepted)</li> <li>Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350, or FS-545</li> <li>Valid, unexpired Permanent Resident Card, Form I-551</li> <li>Certificate of Naturalization issued by DHS, Form N-550 or Form N-570</li> <li>Certificate of Citizenship, Form N-560 or Form N-551, issued by DHS</li> <li>Any name variation from your identity document must be accompanied by legal documentation authorizing the name change (marriage, divorce or court order)</li> <li>Huexpired Employment Authorization Document (EAD) issued by DHS, Form I-766 or Form I-688B; verified by the Systematic Alien Verification for Entitlements system (S.AV.E)</li> <li>Unexpired foreign passport with documentary evidence of the applicant's most recent admittance into the United States verified through S.A.V.E</li> <li>A document issued by the U.S. Federal Government that establishes proof of one of the below statuses providing evidence of lawful entrance into the United States of America verified through S.A.V.E:</li></ul></li></ol>

## Utah



- v. Property tax notice (statement or receipt dated within one year);
- vi. School transcript (dated within 90 days);
- vii. Utility bill (billing date within 60 days), (cell phone bills will not be accepted); viii. Vehicle title.
- b. Other documents acceptable to the Division upon review, except that only one document printed from the Internet will be accepted.
- 4. Undocumented immigrants must submit:
  - a. Identity verification:
    - i. Foreign birth certificate or unexpired foreign passport including a certified translation if the document is not in English, AND
    - ii. Church records, court records, driver's license, employee ID, insurance ID card, Matricular Consular Card (issued in Utah), Mexican Voter Registration card, school records, Utah DPC, other evidence considered acceptable by the Division Director or designee.
  - b. Social Security Verification OR Individual Tax Identification Number:
    - i. Social Security card issued by the U.S. government that has been signed;
    - ii. If the Social Security card is not available, the applicant may present one of the following documents which contain the applicant's name and full Social Security number:
      - 1. W-2 form
      - 2. Social Security Administration-1099
      - 3. Non Social Security Administration-1099
      - 4. Pay stub showing the applicant's name and Social Security number
    - iii. Individual Tax Identification Number (ITIN) issued by the Internal Revenue Service (IRS):
    - iv. Document or letter from the IRS verifying the ITIN.
  - a. Two Proofs of Utah Residency
    - i. Must display the applicant's name and principal Utah residence address which may include:
      - 1. Bank statement dated within 60 days
      - 2. Court documents
      - 3. Current mortgage or rental contract
      - 4. Major credit card bill dated within 60 days
      - 5. Property tax notice statement or receipt dated within one year
      - 6. School transcript dated within 90 days
      - 7. Utility bill date within 60 days (cell phone bills will not be accepted)
      - 8. Vehicle title
      - 9. Other documents acceptable to the Division upon review (only one document printed from the Internet will be accepted)
    - ii. Fingerprint card and photo (additional fee)

When:	No minimum age. Those under 16 must have parent or legal guardian present.
Where:	Any Driver License Division Offices, located <u>here</u> . Some accept appointments.
Fee:	\$18.00.
Expiration:	5 years after issuance on the date of the applicant's birthday.

# Vermont



Who:	Vermont Agency of Transportation, Department of Motor Vehicles.			
What:	<ul> <li>I. Identity, Date of Birth, and Proof of Lawful Presence:</li> <li>a. Valid, unexpired U.S. Passport.</li> <li>b. Certified copy of a birth certificate filed with a State Office of Vital Statistics or equivalent agency in the individual's State of birth.</li> <li>c. Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545.</li> <li>d. Valid, unexpired Permanent Resident Card (Form I-551) issued by DHS or U.S. CIS.</li> <li>e. Unexpired employment authorization document (EAD) issued by DHS, Form I-766 or Form I-688B.</li> <li>f. Unexpired foreign passport with a valid, unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States.</li> <li>g. Certificate of Naturalization issued by DHS, Form N-550 or Form N-570.</li> <li>h. Certificate of Citizenship, Form N-560 or Form N-550, issued by DHS.</li> <li>i. Driver's license or identification card issued in compliance with the standards established by Real ID (cannot be expired more than one year).</li> <li>j. If fname on license is/will be other than the name that appears on a primary source document (for example, through marriage, adoption, court order, or other mechanism permitted by State law or regulation), evidence of the name change through the presentation of documents issued by a court, governmental body or other entity as determined by the Commissioner is required. DMV will maintain copies of the documentation presented, and maintain a record of both the recorded name and the name on the primary source documents.</li> <li>2. Social Security Administration 1099 form</li> <li>c. Social Security Administration 1099 form</li> <li>d. Non-Social Security Administration 1099 form</li> <li>d. Pay the will your name and Social Security number on it</li> <li>3. Proof of Residency Requirements for a Vermont ID:</li> <li>a. Two pieces of mail with current name and address</li> <li>b. Two proofs of address on bills:</li> <li>i. Util</li></ul>			
When:	No minimum age.			
Where:	Any DMV Office, located here.			
Fee:	\$24.00; an individual on SSI or SSD is eligible for a reduced fee for a non-driver ID (\$10.00).			
Expiration:	4 years from issue on the applicant's birthday.			
expiration:	4 years from issue on the applicant's birthuay.			

# Virginia



1. Two from a.	o Proofs of Identity, either two from the primary list, or one from the primary list and one m the secondary list.  Primary Documents: i. Official birth document issued by a U.S. state, jurisdiction, or territory; ii. Unexpired or expired U.S. Passport or U.S. Passport Card; iii. Unexpired employment authorization document (I-766); iv. Unexpired foreign passport plus: 1. Unexpired or expired I-94W or Visa waiver stamp 2. Unexpired or expired U.S. immigrant Visa 3. Unexpired or expired I-551 stamp
from a.	m the secondary list.  Primary Documents:  i. Official birth document issued by a U.S. state, jurisdiction, or territory;  ii. Unexpired or expired U.S. Passport or U.S. Passport Card;  iii. Unexpired employment authorization document (I-766);  iv. Unexpired foreign passport plus:  1. Unexpired or expired I-94W or Visa waiver stamp  2. Unexpired or expired U.S. immigrant Visa  3. Unexpired or expired I-551 stamp
What:	<ul> <li>v. Unexpired passport from Canada or Micronesia with an unexpired or expired I-94 or entry stamp;</li> <li>vi. Resident alien card, Permanent Resident Card or Northern Marianas card (I-551) unexpired or expired for not more than one year;</li> <li>vii. Unexpired Permanent Resident Card (I-551) valid for two years issued to a conditional resident alien;</li> <li>viii. Consular report of birth abroad;</li> <li>ix. Certificate or birth abroad;</li> <li>x. Certification of report of birth of a U.S. citizen;</li> <li>xi. Canal Zone Government Certificate of Live Birth;</li> <li>xiii. U.S. Certificate of Naturalization or Citizenship;</li> <li>xiiii. U.S. Citizen Identification Card (I-179 or I-197);</li> <li>xiv. VA DMV-issued driver's license, CDL, or learner's permit unexpired or expired for not more than one year;</li> <li>xv. VA DMV-issued ID card, unexpired or expired for not more than one year;</li> <li>xvi. Unexpired U.S. issued or Canadian driver's license, CDL, or learner's permit with photo, at least 60 days old;</li> <li>xvii. Unexpired photo ID card, at least 60 days old, issued by a U.S. state, jurisdiction, or territory</li> <li>xviiii. Unexpired U.S. active duty, retiree, or reservist military ID card;</li> <li>xix. Unexpired Refugee Travel Document (I-571);</li> <li>xx. Unexpired transportation worker's identification credential;</li> <li>xxi. Asylee documentation from U.S. CIS.</li> <li>Secondary Documents: <ol> <li>Any primary document marked with that is unexpired or expired not more than 5 years;</li> <li>Marriage certificate issued by U.S. state, jurisdiction, or territory;</li> <li>Medicare/Medicaid card;</li> <li>Unexpired military dependent ID with photo;</li> <li>U.S. military discharge papers;</li> </ol> </li> </ul>
	vi. U.S. Selective Service Card; vii. Veterans Universal Access ID Card; viii. Social Security card; ix. Certified copy of school records/transcript issued by a school accredited by a U.S.
What:	entry stamp;  vi. Resident alien card, Permanent Resident Card or Northern Marianas card (I unexpired or expired for not more than one year;  vii. Unexpired Permanent Resident Card (I-551) valid for two years issued to a condit resident alien;  viii. Consular report of birth abroad;  ix. Certificate or birth abroad;  x. Certification of report of birth of a U.S. citizen;  xii. Canal Zone Government Certificate of Live Birth;  xiii. U.S. Certificate of Naturalization or Citizenship;  xiii.U.S. Citizen Identification Card (I-179 or I-197);  xiv. VA DMV-issued driver's license, CDL, or learner's permit unexpired or expired for more than one year;  xv. VA DMV-issued ID card, unexpired or expired for not more than one year;  xvi. Unexpired U.S. issued or Canadian driver's license, CDL, or learner's permit photo, at least 60 days old;  xviii. Unexpired photo ID card, at least 60 days old, issued by a U.S. state, jurisdic or territory  xviiii. Unexpired U.S. active duty, retiree, or reservist military ID card;  xix. Unexpired Refugee Travel Document (I-571);  xx. Unexpired transportation worker's identification credential;  xxi. Asylee documentation from U.S. CIS.  Secondary Documents:  i. Any primary document marked with that is unexpired or expired not more th years;  ii. Marriage certificate issued by U.S. state, jurisdiction, or territory;  iii. Medicare/Medicaid card;

state, jurisdiction, or territory (report card is not acceptable);

# Virginia



- i. VA DOE certificate of enrollment form;
- ii. U.S. CIS for I-797 displaying applicant's name;
- iii. U.S. Department of State form DS-2019
- iv. U.S. CIS student or dependent SEVIS I-20 with or without U.S. CIS stamp;
- v. U.S. Federal Agency Employer ID Card with applicant's ID and photo;
- vi. VA Department of Corrections Offender Info Report;
- vii. U.S. Probation Offender Info Form;
- viii. Court order for adoption, name change, or gender change from U.S. state, jurisdiction, or territory, with court seal;
- ix. VA-issued court order;
- x. Unexpired weapons or gun permit issued by federal, state, or municipal government;
- xi. Unexpired U.S. pilot's license;
- xii. Unexpired welfare/social services ID card with photo, issued by municipality;
- xiii. Unexpired U.S. Customs and Border Protection FAST Card.
- 2. Proof of Legal Presence:
  - i. Official birth document issued by a U.S. state, jurisdiction, or territory;
  - ii. Unexpired or expired U.S. Passport or U.S. Passport Card;
  - iii. Unexpired employment authorization document (I-766);
  - iv. Unexpired foreign passport plus:
    - 1. Unexpired or expired I-94W or Visa waiver stamp
    - 2. Unexpired or expired U.S. immigrant Visa
    - 3. Unexpired or expired I-551 stamp
  - v. Unexpired passport from Canada or Micronesia with an unexpired or expired I-94 or entry stamp
  - vi. Resident alien card, Permanent Resident Card or Northern Marianas card (I-551) unexpired or expired for not more than one year;
  - vii. Unexpired Permanent Resident Card (I-551) valid for two years issued to a conditional resident alien;
  - viii. Alien registration receipt card (I-151);
  - ix. Consular report of birth abroad;
  - x. Certificate or birth abroad;
  - xi. Certification of report of birth of a U.S. citizen;
  - xii. Canal Zone Government Certificate of Live Birth;
  - xiii. U.S. Certificate of Naturalization or Citizenship;
  - xiv. U.S. Citizen Identification Card (I-179 or I-197);
  - xv. VA DMV-issued driver's license, CDL, or learner's permit unexpired or expired for not more than one year;
  - xvi. VA DMV-issued ID card, unexpired or expired for not more than one year;
  - xvii. Unexpired U.S. issued or Canadian driver's license, CDL, or learner's permit with photo, at least 60 days old;
  - xviii. Unexpired photo ID card, at least 60 days old, issued by a U.S. state, jurisdiction, or territory;
  - xix. Unexpired U.S. active duty, retiree, or reservist military ID card;
  - xx. Unexpired Refugee Travel Document (I-571);
  - xxi. Unexpired transportation worker's identification credential;

# Virginia



	xxii. Asylee documentation from U.S. CIS;			
	xxiii. Unexpired Re-Entry Permit (I-327);			
	xxiv.U.S. CIS for I-797 displaying applicant's name;			
	xxv. U.S. Department of State form DS-2019;			
	xxvi. U.S. CIS student or dependent SEVIS I-20 with or without U.S. CIS stamp.			
	3. Proof of Virginia Residency:			
	a. Applicants under age 19 can have a parent or legal guardian certify their VA residency by			
	appearing in person with the applicant and providing an ID card and proof of VA residency			
	with a document from this list.  b. Deed, mortgage, monthly mortgage statement or residential rental/lease agreement			
	c. U.S. or VA income tax return form from the previous year along with evidence of acceptance			
	of the return by the appropriate tax agency			
	d. Utility bill, not more than two months old, issued to applicant (cell/pager bills not			
	accepted)			
	e. USPS change of address confirmation form or postmarked U.S. mail with forwarding			
	address label			
	f. VA voter registration card or VA voter information card			
What:	g. VA driver's license, CDL, learner's permit, or DMV-issued ID card displaying current address			
	h. Monthly bank statement not more than two months old issued by a bank			
	i. Payroll check stub issued by an employer within the last two months			
	j. U.S. IRS tax reporting W-2 form or 1099 form not more than 18 months old			
	k. Receipt for personal property or real estate taxes paid within the last year to VA or a locality			
	l. Current homeowners insurance policy or bill			
	m. Current automobile or life insurance bill (not a card or policy)			
	n. Annual Social Security Statement for current or preceding calendar year			
	o. Certified copy of school records/transcript issued by a school in which the applicant is			
	currently enrolled and is accredited by a U.S. state, jurisdiction, or territory			
	p. VA DOE certificate of enrollment form			
	4. Proof of SSN			
	a. Social Security card			
	b. Annual Social Security statement			
	c. U.S. IRS tax reporting W-2 form or 1099 form			
	d. Payroll check stub issued by employer			
	e. Unexpired U.S. Active Duty/Retiree/Reservist Military ID Card (not military dependent ID)			
When:	Children under 15 may be issued a Child ID; those 15 and up will be issued an ID Card. Those under 18, parent or custodial guardian must provide written consent by signing the application.			
wiieii:	A court order showing that you are an emancipated minor is acceptable in lieu of written consent.			
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Where:	Any DMV location, found <u>here</u> .			
Fee:	\$10.00.			
Expiration:	Expires on the last day of your birth month when you reach an age divisible by five (e.g. 20, 25,			
	30, etc).			



Who: Washington State Department of Licensing.

#### 1. Proof of Identity

- a. Under 18 years old:
  - i. Parent or guardian must accompany youth to the office, bring a proof of identity and proof of parent/guardianship (certified birth certificate, adoption papers, school transcript, divorce decree, or marriage certificate) and sign an affidavit;
  - ii. If parent/guardian is not able to accompany you, you must bring documents from one of these groups:
    - 1. One stand-alone document
    - 2. Two A-List documents
    - 3. One A-List item and two B-List items
    - 4. At least 4 items from the B-List
      - a. One items that shows name and birth date, and
      - b. Two items showing name and signature
- b. 18-25 years old:
  - i. One stand-alone document;
  - ii. Two A-List documents;
  - iii. One A-List document and two B-List documents;
  - iv. At least 4 B-List documents, including:
    - 1. One showing name and date of birth
    - 2. One showing name and signature
  - v. One B-List document with name and photo (or parent/guardian affidavit); one B-List document with name and DOB, certified birth certificate, adoption papers, or ward of the court decree/order of dependency; SSN or another B-List document with name and signature. Parent or guardian must prove identity with a document such as passport or driver's license and proof of parenthood or guardianship.
- c. 25 years or older:
  - i. One stand-alone document:
  - ii. Two A-List documents;
  - iii. One A-List item and two B-List items:
  - iv. At least 4 items from the B-List;
  - v. One items that shows name and birth date, and;
  - vi. Two items showing name and signature.
- d. Stand-alone documents:
  - i. WA State driver's license, ID card, or instruction permit Valid or expired within 1 year, has your signature, date of birth and photo;
  - ii. Out-of-state driver's license, ID card, or instruction permit (if you have a Social Security number) Valid or expired within 60 days, has your photo and give us your Social Security number;
  - iii. U.S. armed services ID card with photo Valid;
  - iv. U.S. Passport Valid, has your signature and photo (an emergency passport isn't acceptable).
  - v. Immigration ID with signature Valid, from the United States Citizenship and Immigration Service, with:

#### What:



- 1. Your signature and photo and are identifiable (I-327, I-551, I-571, I-766) or
- 2. A "Signature Waived" notation or encrypted signature on the back of the card
- vi. U.S. Certificate of Citizenship or Naturalization An original with your signature and photo;
- vii. Department of Social and Health Services Children's Administration (DSHS CA) ID letter —

#### viii. If you're in:

- 1. Court-ordered foster care with DSHS, or
- 2. Another supervising Washington agency as your legal custodian, then
- 3. You may prove your identity with an ID letter from DSHS CA

#### e A-List Documents

- i. Out-of-state driver's license, ID card or instruction permit (if you don't have a Social Security number) Valid or expired within 60 days and has your photo;
- ii. Driver's License from a foreign country Valid or expired within 60 days, has security features and is verifiable;
- iii. Federal or state employee ID card Valid, shows your signature and photo;
- iv. Foreign passport Valid and stamped U.S. Customs and Border Protection (U.S.CBP) entry form I-94/I94W or Temporary I-551 ADIT stamp;
- v. Tribal enrollment ID card:
  - 1. Must be federally-recognized Indian tribal enrollment card, or U.S. Bureau of Indian Affairs ID card
  - 2. Must have your signature and photo.
- vi. Original U.S. Certificate of Citizenship or Naturalization Where your signature and photo aren't identifiable;
- vii. Verification letter If you're on work release, or supervised by an agency and we have an agreement with, provide a verification letter from them. We currently have agreements with:
  - 1. Washington State Department of Corrections electronic version only.
  - 2. U.S. Federal correction authorities (FDOC).
  - 3. Department of Social and Health Services Juvenile Rehabilitation Administration (DSHS JRA) electronic version only.
  - 4. DSHS Children's Administration (CA) for foster youth only.
  - 5. Western State Hospital (WSH).
- viii.Washington city or county police employee ID card Valid, has your signature and photo;
- ix. U.S. Passport Card has your name and photo.

#### f. *B-List Documents*

#### i. Documents that establish your name and date of birth

- 1. Certified birth certificate (Puerto Rico birth certificates must have an issue date of July 1, 2010 or later to be accepted.)
- 2. Certified Washington birth registration card
- 3. A valid concealed weapons permit issued by a Washington county.
- 4. Consular report of birth abroad
- 5. Court-issued adoption papers
- 6. Military DD 214
- 7. U.S. driver's license, photo instruction permit, or ID card (invalidated or expired within the



past 5 years).

- 8 U.S. Passport (expired within the past 5 years).
- 9. Valid U.S. Visa.
- 10. Veteran Administration ID with your name, photo, and date of birth.
- 11. Ward of the Court decree/Order of Dependency.
- 12. Washington State driver's license, photo instruction permit, or ID card (invalidated or expired within the past 5 years).
- ii. Other acceptable "B-List Documents" with your name and date of birth, signature, photo, or current WA address:
  - 1. Divorce decree that has your name and signature (filed with the county)
  - 2. Driving record from another state issued within the past 30 days
  - 3. Foreign passport that has expired within 5 years, or without an I-94/I-94W form or temporary I-551 ADIT stamp, or a valid U.S. Visa that has the legend "Upon endorsement serves as Temporary I-551 evidencing permanent residence for 1 year" and a valid DH Admission stamp
  - 4. Foreign driver's license expired not more than 5 years. The license must have security features and be verifiable
  - 5. Valid Guatemala Consulate ID card
  - 6. Valid El Salvador National ID card
  - 7. Marriage license or certificate (filed with the county)
  - 8. Medicare card
  - 9. Valid Mexican Matricula Consular ID card
  - 10. Mexican Federal Electoral Card issued 1991 or later. (Your photo must be readily identifiable.)
  - 11. Mexican school record with a seal and your photo at the age when issued.
  - 12. Mortgage document or mortgage coupon payment book.
  - 13. Nexus, Sentri, or Fast Border Crossing card
  - 14. Professional license (nurse, physician, engineer, etc.)
  - 15. Property deed or title (filed)
  - 16. Property tax bill or statement issued within the last 12 months.
  - 17. Selective Service card
  - 18. Veteran Administration ID with your name and photo
  - 19. School transcript includes your date of birth
  - 20. Form I-20 or DS-2019 for foreign exchange students
  - 21. School yearbook with your recognizable photo (or copy certified by the school).
  - 22. Social Security card with your signature. We'll verify it.
  - 23. Transportation Worker Credential (TWIC).
  - 24. U.S. Merchant Mariner's card (valid or expired within the past 5 years).
  - 25. WA vehicle title with your current residence address (not a Quick Title with a tamper-proof tape over the VIN and title number).

#### 2. Show SSN

a. If you do not have an SSN, you must make an appointment with the WA Driver Licensing Office to present proof of WA residence documents, which can be any of the following:

#### What:



- i. Home utility bills: Gas, electric, water, garbage, land-line phone;
  - 1. Not acceptable: Cable, Internet or satellite TV bills.
- ii. A college or university document;
  - 1. Off-campus students can use the SEVIS database. Make sure it's printed by the "Designated School Official" or "Responsible Officer."
- iii. Selective Service card;
- iv. Vehicle title (not a Quick Title with tamper proof tape over VIN and Title number);
- v. Bank documents showing your name and transaction history. Examples:
  - 1. Account statement
  - 2. Credit card statement
  - 3. Mortgage statement
- vi. Individual Tax Identification Number (ITIN) letter from the IRS;
- vii. WA school transcript records, report cards, or other documents;
- viii. DSHS benefits eligibility documents;
- ix. Recent WA marriage certificate or child's birth certificate;
- x. If you've recently moved, bring current and previous proof that you were living in WA;
- xi. Other documents not listed above may be accepted if they show you currently live in WA;
- 3. To receive an enhanced ID card, you must provide the following:
  - a. Identity:
    - i. U.S. Passport Valid and has your signature and photo;
    - ii. Driver's License, enhanced driver's license, or state-issued ID card Valid and has your signature, date of birth, and photo;
    - iii. U.S. Military ID Valid and has your signature and photo;
    - iv. Government ID Valid city, federal, or state ID card that has your signature and photo;
    - v. Indian Tribal ID Federally recognized enrollment card or U.S. Bureau of Indian Affairs ID card that has your signature and photo;
    - vi. If you are under 18 years old, you may establish your identity with a Parental Authorization Affidavit. When you apply, your parent or legal guardian must:
      - 1. Come with you to the licensing office.
      - 2. Sign the affidavit.
      - 3. Show us all of the following:
        - a. At least 1 document to prove his or her identity.
        - b. 1 other document to prove he or she is your parent or legal guardian.
      - 4. (If your parent or legal guardian's proof of identification is an out-of-state driver's license, or if your last name is different than your parent's or legal guardian's, we will require more documents.)
  - b. Proof of WA residence:
    - i. One document from this list:
      - 1. A valid WA driver's license or ID card
      - 2. Concealed weapons permit
      - 3. Homeowners insurance policy or invoice showing the address of the insured property or residence
      - 4. Home utility bill (such as gas, electricity, water, garbage, landline telephone, or cable) or



hook-up work order dated within the past 60 days. A utility bill or work order isn't acceptable if

2 unrelated people are listed.

- 5. Mortgage documents
- 6. Property tax bill or statement dated within the past 12 months
- 7. Your name and address in a current phone book made by a telephone book publisher
- 8. Moorage bill or contract showing you live on a boat in a marina
- 9. Federal or state government agency-issued check
- 10. Tribal ID that contains your current residential address
- 11. A filed property deed or title for your current residence
- ii. OR two documents from this list:
- 1. Auto insurance policy (not the proof of insurance card)
  - 2. Washington State business license
  - 3. Business mail dated within the past 60 days. Mail must include your first and last name, and must be from state or federal revenue Departments, the Social Security Administration, the U.S. Treasury, or the IRS. It cannot be addressed "in care of," "for," or "parent of."
  - 4. Current Washington State voter card
  - 5. Home utility bill (such as gas, electricity, water, garbage, landline telephone, or cable) or hook-up work order dated within the past 60 days. Two or more unrelated people may be named on the bill or work order.
  - 6. Medical record paid by insurance or a medical bill
  - 7. Medicaid card or DSHS medical coupon
  - 8. Pay stub that contains your name, your current residence address, your employer's name, and your employer' phone number or address
  - 9. Professional license (nurse, physician, engineer, etc.)
  - 10. Selective service card showing a Washington State address
  - 11. Professionally-filed tax return or filed copy sent to you by the IRS for the most recent tax filing year
  - 12. Transcript or report card for the current school year from an educational institution in Washington State
  - 13. W-2 form for the previous year
- c. Social Security number

When:	No minimum age.	
Where:	Any Driver Licensing Office, located <u>here</u> .	
Fee:	\$54.00; Enhanced ID Card: \$108.00	
Expiration:	6 years.	

What:

### **West Virginia**



#### Who:

West Virginia Division of Motor Vehicles.

West Virginia Residents can obtain either a "not for federal identification" card, or a federally compliant REAL ID card. There is no difference between the documents required to obtain either ID, but a REAL ID costs \$10.00 more.

- 1. One Proof of Identity:
  - a. An original or certified copy of a United States-issued birth certificate (U.S. Department of State and U.S. Military birth certificates ARE acceptable, hospital birth certificates and Bureau of Census records are NOT acceptable)
    - i. To obtain a birth certificate, if you were born in West Virginia, contact the Office of Vital Statistics or the County Clerk at the courthouse of the county in which you were born. If you were born in another state, the National Center for Health Statistics has information on how to obtain a birth certificate.
  - b. Valid, unexpired U.S. Passport or official U.S. Passport Card
  - c. If foreign born, valid, unexpired Department of Homeland Security (DHS) document(s) or acceptable alternatives as outlined below:
    - i. Permanent Resident Card (Form I-551) issued by DHS (or INS);
    - ii. Employment authorization document (EAD) issued by DHS, Form I-766 or Form I-688B;
    - iii. Certificate of Naturalization issued by DHS, Form N-550 or Form N-570;
    - iv. Certificate of Citizenship, Form N-560 or Form N-561, issued by DHS;
    - v. Consular Report of Birth Abroad (CRBA) issued by the U.S. Department of State, Form FS-240, DS-1350 or FS-545;
    - vi. Foreign passport with a valid, unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States.

#### What:

- 2. One Proof of SSN:.
  - a. Social Security card;
  - b. Original Wage and Tax Statement (W-2) or payroll stub with the applicant's employer name and employer ID number, as well as the applicant's name, address, and Social Security number (a photocopy of a W-2 is not acceptable) (You may use the same W-2 as one proof of WV residency, provided it is not more than 18 months old);
  - c. 1099 form with applicant's full Social Security number and name;
  - d. If an applicant is not eligible for a Social Security card, then the applicant must submit a denial letter from the Social Security Administration. The Division checks every Social Security card with the Social Security Administration. If you have a problem with the Social Security Administration, such as name or date of birth does not match with records of the DMV, and Social Security Administration then you must have the problem corrected before you can be issued a permit, license, or identification card.
- 3. Two proofs of West Virginia Residency:
  - a. You may use two documents from LIST 1 or one from LIST 1 and one from LIST 2
  - b. Documents with a PO Box are not acceptable.
  - c. Any recurring document cannot be more than 60 days old (such as a utility bill or bank statement).
  - d. A termination notice from a utility company cannot be used as a proof of residency document.
  - e. You may not use more than one proof of WV residency document issued by the same company.
  - f. Married applicants may provide residency documents from LIST 1 or LIST 2 in their spouse's name when accompanied with a Certified Marriage Certificate.

### **West Virginia**



#### LIST 1

- i. WV utility bills (not more than 60 days old, cannot be a termination notice, and cannot be two bills issued by the same company);
- ii. Tax records with a WV street address;
- iii. WV mortgage documents, WV homeowner insurance documents for a WV residence, or proof of WV home ownership;
- iv. WV W-2 form that is not more than 18 months old (you may use the same W-2 as your proof of Social Security number);
- v. WV Weapons Permit;
- vi. A valid WV vehicle registration card;
- vii. WV Voter's Registration card;
- viii. Driver's Eligibility Certificate (required for all applicants who are under the age of 18 that do not present a diploma or other certificate of graduation issued by a secondary high school when applying, can only be used as proof of residency if it has a WV street address);
- ix. WV Homestead Tax exemption;
- x. Proof of WV public assistance:
- xi. Residential rental or lease agreement;
- xii. WV DMV Affidavit of West Virginia Residency.

#### LIST 2

- i. College admissions letter that shows the applicant is an in-state resident;
- ii. Letter from a WV homeless shelter, hotel, senior citizen's home, rehabilitation center, nursing home, children's home, orphanage, shelter, battered women's shelter, or Job Corps, including the facility's physical address, that explains that the applicant is a resident at their facility (letterhead is preferred, but not required);
- iii. Pay check stub from any WV employer that shows a current physical address (cannot be handwritten);
- iv. Social Security benefits letter;
- v. WV Professional License;
- vi. United States Selective Service card;
- vii. WV Dealer temporary registration card;
- viii. Letter from the applicant's employer stating that all utility and house arrangements are provided by the employer;
- ix. Letter from the U.S. Post Office that shows a new, physical, WV address assigned by the Post Office for the applicant;
- x. WV bank statement;
- xi. WV auto insurance card;

Any Driver Licensing Office, located <u>here</u>.

- xii. WV hunting license;
- xiii. License plate or Driver's License Renewal form;
- xiv. 911 letter.

when.	Minimum age to obtain an ID card is 2 years old. A parent or guardian must sign the application of youth from ages 2-15.	

National Network for Youth. All rights reserved 2016

Where:

# West Virginia



Fee:	Youth ID cards for ages 2-15, 19, and 20 cost \$5.00; at age 16, the ID cost becomes \$12.00.50; at age 17 the cost of ID becomes \$10.00; at age 18 the cost of ID is \$7.00.50. ID Cards issued to those over 21 cost \$5.00. There is no fee for an ID issued to an individual who is legally blind or who has no other form of ID. There is an additional \$10.00 fee to issue a REAL ID.
Evniration:	All ID cards expire 2 years from the date of issuance



### Wisconsin



#### Who: Wisconsin Department of Transportation.

- 1. Proof of Name and Date of Birth:
  - a. Valid U.S. Passport or Passport Card.
  - b. Certified birth certificate or equivalent document from the state, territory, or certificate of birth abroad issued by U.S. Department of State (federal forms FS-545 or DS-1350). Canada birth certificates are not acceptable.
  - c. Consular report of birth abroad.
  - d. Valid I-551, Permanent Resident Card (issued by the Department of Homeland Security/ U.S. Citizenship and Immigration Services). Non-expiring I-551 (issued 1977-1989) cards are acceptable.
  - e. U.S. Certificate of Naturalization (federal form N-550).
  - f. Certificate of U.S. citizenship (federal form N-560).
  - g. Employment Authorization Document.
  - h. Unexpired foreign passport with a valid unexpired U.S., Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the U.S.
- 2. Proof of Identity:
  - a. A valid (or expired eight years or less) photo driver's license or photo identification card issued by Wisconsin or another jurisdiction, except a province of the Dominion of Canada
  - b. U.S. Passport or Passport Card valid or expired 5 years or less and issued at age 16 or older
  - c. Military discharge papers (including certified copy of federal form DD-214)
  - d. U.S. government and military dependent identification card
  - e. Marriage certificate or certified copy of judgment of divorce
  - f. Documents permitted under proof of name and date of birth, if it bears a photograph
  - g. A parent or guardian having legal custody identifies person under the age of 18 and the parent or guardian shows a valid Wisconsin operator's license or ID card
  - h. Transportation Worker Identification Credential (TWIC Card), issued by the Department of Homeland Security/Transportation Security Administration
  - i. A valid photo college ID card from any U.S. university, college or technical college (Must contain student name and photograph)
  - j. Unexpired temporary driving license or ID card receipt, including receipts from other jurisdictions
  - k. Social Security card issued by the Social Security Administration
  - l. W-2 form including the customer's name, address and SSN
  - m. Social Security Administration 1099 form
  - n. Non Social Security Administration-1099 form
  - o. Pay stub with the applicant's name and entire Social Security number listed
  - p. Or provide **BOTH** of the requirements below:
  - q. An unexpired foreign passport with a valid unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States
  - r. A document to demonstrate a non-work authorized status
- 3. Proof of Wisconsin Residency:
  - a. Printed electronic copies are acceptable for the following items:
  - b. Paycheck, stub or earning statement with your employer's name and address issued within the last 90 days.

#### What:

### Wisconsin



- i. A utility bill for water, gas, electricity or land-line telephone service issued within the last 90 days. Includes cable and Internet services;
- ii. Mobile phone bills issued in the last 90 days;
- iii. An account statement from a bank/financial institution or brokerage house issued within the last 90 days. Includes savings, checking, money market and brokerage accounts;
- a. The following documents must be originals (no electronic copies):
  - i. Deed/title, mortgage, rental/lease agreement for Wisconsin property (lease must include landlord's name and phone number);
  - ii. Current valid homeowners, renter's or motor vehicle insurance policy dated within one year of application;
  - iii. Government-issued correspondence or product issued from a federal, state, county or city agency (original or certified copy issued within the last year). Not acceptable are the Quest and Forward card;
  - iv. Valid Wisconsin hunting or fishing license;
  - v. Department of Corrections documentation: Letters from probation/parole agents on letterhead issued within the last 90 days;
  - vi. Certified school record or transcript identifying the person by name and current address and issued within the last 90 days (and for most recent school period);
  - vii. College enrollment documentation or Form 2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status) with a current Wisconsin address;
  - viii. A photo identification card issued by a Wisconsin accredited university, college or technical college that contains the following:
    - 1. Date of issuance
    - 2. Photo and address of student
    - 3. Expiration date no later than two years after date of issuance
  - ix. Employee photo ID card issued by current employer;
  - x. Homeless shelter documentation, found here;
  - xi. Wisconsin driver's license or ID card (can be expired) with current Wisconsin residence address printed on product;
  - xii. Parent or guardian may present their Wisconsin driver's license or ID. Address on record must match with the child's current address on record for people under age 26.
- 4. Proof of U.S. citizenship, legal permanent resident status, legal conditional resident status, or legal visitor status:
  - a. Valid U.S. Passport or Passport Card
  - b. U.S. State or local government issued Certificate of Birth. (Wisconsin will not accept Puerto Rican birth certificates issued before July 1, 2010, in line with Puerto Rico's law as of October 30, 2010.)
  - c. Consular report of birth abroad
  - d. Valid I-551, Permanent Resident Card (issued by the Department of Homeland Security/ U.S. citizenship and immigration services). Non-expiring I-551 (issued 1977-1989) cards are acceptable
  - e. U.S. Certificate of Naturalization (federal form N-550)
  - f. Certificate of U.S. Citizenship (federal form N-560)
  - g. Unexpired foreign passport with a valid unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicants most recent admittance into the U.S. (Note: If you recently

# Wisconsin



What:	entered the U.S. and were not issued a paper I-94 form, visit cbp.gov/I94 to print your electronic I-94 before applying for immigration or public benefits, such as a driver's license, identification card or a Social Security number.)  5. Proof of Social Security number  a. Social Security card issued by the Social Security Administration  b. W-2 form including your name, address and SSN  c. Social Security Administration-1099 form  d. Non Social Security Administration-1099 form  e. Pay stub with your name and entire Social Security number listed  f. If not a U.S. citizen provide both:  i. An unexpired foreign passport with a valid unexpired U.S. Visa affixed accompanied by the approved I-94 form documenting the applicant's most recent admittance into the United States;  ii. A document to demonstrate a non-work authorized status.	
When:	Children under 15 may be issued a Child ID; those 15 and up will be issued an ID Card. Those under 18, parent or custodial guardian must provide written consent by signing the application. A court order showing that you are an emancipated minor is acceptable in lieu of written consent.	
Where:	Any DMV location, found <u>here</u> .	
Fee:	\$28.00. No fee if the applicant is a U.S. citizen who will be at least 18 years of age on the date of the next election and requests that the ID card be provided for the purposes of voting.	
Expiration:	4 years from the applicant's next birthday after the date of issuance, or on the date that the person's legal presence in the U.S. is no longer authorized.	

# Wyoming WY

Who:	Wyoming Department of Transportation.		
What:	<ol> <li>Proof of Identity         <ul> <li>Valid, unexpired U.S. Passport</li> <li>State-certified birth certificate</li> <li>Consular Report of Birth Abroad</li> <li>Certificate of Citizenship</li> <li>Certificate of Naturalization</li> <li>Valid Permanent Resident Card</li> <li>Valid Employment Authorization Document</li> <li>Valid foreign passport</li> </ul> </li> <li>Proof of SSN         <ul> <li>W-2 form</li> <li>IRS tax form</li> <li>SSN card</li> <li>Bank statement that includes full SSN</li> <li>Any official or government document that includes your name and full SSN</li> </ul> </li> <li>Two Proofs of Wyoming residency         <ul> <li>Current utility bill with your name and residential (not P.O. box) address on it</li> <li>Current rental or lease agreement with your name and residential (not P.O. box) address on it</li> <li>Certified voter registration certificate (containing your name and residential address not P.O. box) displaying the stamp of the current county clerk for that county; or</li> <li>Vehicle registration in your name with your Wyoming residential address (not P.O. box) on it</li> </ul> </li> </ol>		
When:	No minimum age. Minor's parent/guardian must be present to sign.		
Where:	Any Driver Exam Station, listed <u>here</u> .		
Fee:	\$10.00.		
Expiration:	8 years following application on the applicant's birthday.		

#### **Quick Reference Guide: Birth Certificates**

### State-by-State

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	Agency	How to Obtain	Fee
Alabama AL	Department of Public Health	<ol> <li>Must be 14 years or older to order a copy of birth certificate.</li> <li>Download Mail-In Application in (English) or (Spanish) and mail to Alabama Vital Records, PO Box 5625, Montgomery, AL 36103-5625.</li> <li>Visit any county health department to obtain a certified copy.</li> <li>Order the certificate online here.</li> </ol>	\$15.00 to apply to the Department of Public Health; \$30.00 to order online.
Alaska <mark>AK</mark>	Department of Health and Social Services, Division of Public Health	<ol> <li>Request in person at <u>Juneau or Anchorage offices</u>.</li> <li>Mail in <u>application</u> - you must include a copy of government-issued photo ID (driver's license, official ID card issued by another U.S. jurisdiction, unexpired or expired not more than one year, unexpired U.S. or foreign passport; U.S. military or military dependent ID, veteran ID, or tribal ID from Alaska) of the person requesting the birth record.</li> <li>Call 907-465-3391.</li> </ol>	\$30.00
Arizona AZ	Department of Health Services	<ol> <li>Send an application by mail (English) (Spanish), including a copy of the front and back of the valid government-issued picture ID, a self-addressed stamped envelope, and the appropriate fee.</li> <li>County offices may offer walk-in services.</li> <li>Only people 18+ can obtain a certified copy of a birth certificate, or a proxy on this list.</li> </ol>	\$20.00 Payable by cash, check, or money order. Check fee schedule for the county here.
Arkansas AR	Department of Health	<ol> <li>Send application by mail, along with fee, and government-issued photo ID</li> <li>Call 866-209-9482</li> <li>Visit the office at 4815 West Markham St, Little Rock, AR 72205.</li> <li>Visit www.vitalcheck.com and order online.</li> </ol>	\$12.00 Payable by cash, check, money order, or credit card. Do not send cash by mail.
California CA	Department of Public Health	<ol> <li>Apply by mail using the <u>application</u> to California Department of Public Health, Vital Records - MS 5103, PO Box 997410, Sacramento, CA 95899-7410. The sworn statement part of the application must be notarized to obtain an official copy.</li> <li>Contact the <u>County Registrars</u> for information about obtaining records in person. (May not need photo ID)</li> </ol>	\$25.00, by check or money order. Individuals qualifying as a "homeless person," as verified by a homeless services provider, may obtain a no fee birth certificate.
Colorado	Department of Public Health and Environment	<ol> <li>Order online at www.vitalchek.com.</li> <li>Order by phone at 1-866-300-8540.</li> <li>Complete a birth certificate request (English) (Spanish) and submit by mail to Vital Records Section HSVR-VR-A1, 4300 Cherry Creek Drive South, Denver, CO 802461530, or in person.</li> <li>You must present a copy of current driver's license, passport, or state ID listed on the application.</li> </ol>	\$17.75
Connecticut	Department of Public Health	<ol> <li>Must be 18 years or older to obtain birth records, or proxy, listed here.</li> <li>You may obtain records from the Vital Records office in the town where the birth occurred. Contact information for these offices is found here.</li> <li>Order online at www.vitalchek.com.</li> <li>By phone between noon and 4pm at 860-509-7700.</li> </ol>	\$20.00 - city/town issued \$30.00 - state issued

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Connecticut	Department of Public Health	<ol> <li>By phone between noon and 4pm at 860-509-7700.</li> <li>Mail application to State of Connecticut Department of Public Health, Vital Records Section, Customer Services, 410 Capitol Avenue, MS #11VRS, PO Box 340308, Hartford, CT 06134-0308. Include a copy of either government-issued photo ID or passport OR two of the following: Social Security card, pay stub or W-2 showing SSN, current school or college ID, auto registration, copy of utility bill or bank statement showing name and address; and money order payable to "Treasurer, State of CT."</li> </ol>	\$20.00 - city/town issued \$30.00 - state issued
Delaware DE	Division of Public Health, Office of Vital Statistics	<ol> <li>Visit one of three locations of the Office of Vital Statistics.</li> <li>Mail a written request to the Office of Vital Statistics, 417         Federal Street, Dover, DE 19901, along with check or money order payable to the Office of Vital Statistics, driver's license, state ID, or work ID, or parent's ID for children.</li> <li>Order online through <a href="https://www.vitachek.com">www.vitachek.com</a>.</li> <li>Call 1-877-888-0248.</li> </ol>	\$25.00
District of Columbia  DC	Department of Health, Vital Records Division	<ol> <li>Visit the Department of Health, Vital Records Division at 899         North Capitol St NE, First Floor, Washington, D.C. 20002, from         8:30am-3:30pm, Monday-Friday.</li> <li>Order online at www.vitachek.com.</li> <li>Mail completed application, copies of ID(either one primary -         valid, unexpired state-issued driver's license, ID, or passport;         or three secondary documents - W-2 or current, filed tax         form, current pay stub, work ID with photo, signed Social         Security card, voter registration card, court order, military         ID or selective service card, current utility bill with full name         and address, veteran ID, school ID and transcript, veteran ID,         notarized letter from parent listed on certificate, valid DOC         ID card with photo, plus probation documents or discharge         papers, car registration or title, federal government census         record) and fee to Department of Health, Vital Records         Division, ATTN: New Applications Department., 899 North         Capitol St., NE, 1st Floor, Washington, D.C. 20002.</li> <li>Call 877-572-6332.</li> </ol>	\$23.00 Payable by credit card, check, or money order
Florida FL	Department of Health, Bureau of Vital Statistics	<ol> <li>Must be 18 years of age or older, the parent, guardian, or legal representative of the person named on the certificate, or have a court order.</li> <li>Order online through www.vitalchek.com or call 877-550-7330.</li> <li>Submit an application (English) (Spanish) (Creole) that includes a copy of valid, current, photo ID (driver's license, state ID card, passport, and/or military ID card), fee in check or money order payable to "Vital Statistics," Bureau of Vital Statistics, ATTN: Vital Records Section, PO Box 210, Jacksonville, Florida 32231-0042.</li> <li>Visit the Bureau of Vital Statistics at 1217 N Pearl St, Jacksonville, Florida 32202, Monday to Friday, 8:00a-4:30p.</li> </ol>	

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Georgia GA	Department of Public Health	<ol> <li>Send in a completed, signed request form to Vital Records, 2600 Skyland Drive, NE, Atlanta, Georgia 30319 along with copy of photo ID and check or money order.</li> <li>Walk in to the local county vital records office. Call 404-679-4702 to find the county office and hours.</li> <li>Order online.</li> </ol>	\$25.00 Payable by check, money order, or credit card (in office).
Hawai'i	Department of Health	<ol> <li>Order online.</li> <li>Apply in person at the Health Department building, 1250         Punchbowl Street, Room 103, Honolulu, Hawai'i; 7:45a-2:30p.</li> <li>Send an application by mail to the State Department of         Health, Office of Health Status Monitoring, Issuance/Vital         Statistics Section, PO Box 3378, Honolulu, Hawai'i 96801,         including a photocopy of your government-issued photo ID.</li> </ol>	\$10.00 Payable by credit card, cash (except by mail), money order, certified check, or cashier's check made out to State Department of Health.
Idaho ID	Department of Health and Welfare	<ol> <li>Order by mail by sending a request form, a photocopy of acceptable identification, and fee to Idaho Bureau of Vital Records and Health Statistics, PO Box 83720-0036</li> <li>Order online at www.vitalchek.com.</li> </ol>	\$16.00, by check or money order payable to Idaho Vital Records, or credit card, if paying online.
Illinois IL	Department of Public Health	<ol> <li>Must be 18 or older to apply, or apply through parent, guardian, or proxy.</li> <li>Send an application by mail to Illinois Department of Public Health Division of Vital Records, 925 E. Ridgely Ave, Springfield, IL 62702-2737. Government-issued photo ID required.</li> <li>Fax the application and copy of ID to 217-523-2648</li> <li>Order online at www.vitalchek.com.</li> <li>In person at the Illinois Department of Public Health Division of Vital Records, 925 E. Ridgely Ave, Springfield, IL 62702-2737, Monday to Friday from 10a-3p.</li> </ol>	\$19.00 Payable by cash, check or money order payable to IDPH, or credit card.
Indiana IN	Department of Health	<ol> <li>Order online.</li> <li>Mail application, fee, and copy of acceptable ID to Vital Records, Indiana State Department of Health, PO Box 7125, Indianapolis, IN 46206-7125.</li> <li>Contact the local health department to determine whether walk in services are available.</li> </ol>	\$10.00 Payable by check or money order made out to the Indiana Department of Health.
IA	Department of Public Health	<ol> <li>Must be 18 or older, or proxy listed on the application form.</li> <li>Call 515-281-4944.</li> <li>Send an application, a copy of a current government-issued photo ID, and notarized signature to the Bureau of Health Statistics, Lucas State Office Building, 1st Floor, 321 E. 12th Street, Des Moines, IA 50319-0075.</li> <li>Visit the Office of Bureau of Health Statistics at the Lucas State Office Building, 1st Floor, 321 E. 12th Street, Des Moines, IA 50319-0075, from 7a-4:45p, Monday through Friday.</li> <li>Order online at www.vitalchek.com.</li> </ol>	Iowa Department of

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KS	Department of Health and Environment	<ol> <li>Must be 18 or older to obtain the record, or be a parent, grandparent, sibling, aunt/uncle, niece or nephew.</li> <li>Visit the Curtis State Office Building at 1000 SW Jackson, Ste. 120, Topeka, KS 66612; Mon-Fri 9a-4p.</li> <li>Order online at www.vitalchek.com (additional \$12.50 service fee).</li> <li>Call 1-877-305-8315 (additional \$12.00.50 service fee).</li> <li>Send an application (English) (Spanish) to the Kansas Office of Vital Statistics at 100 SW Jackson, Suite 120, Topeka, KS 66612-2221 along with a photocopy of the front and back of either primary photo ID (government-issued driver's license, military ID, state ID card, valid passport, or Visa, Permanent Resident Card, alien registration receipt card, Employment Authorization Card, re-entry permit, Refugee Travel Document, VA card, foreign voter registration card, Certificate of Naturalization, resident alien card, concealed carry license), or two secondary documents (temporary driver's license, Social Security card (signed), bank statement with current address, utility bill with current address, current pay stub with SSN, valid insurance card or policy, parole document, BIA tribal ID card, inmate ID card, filed income tax of requestor, letter to requestor from social service or government agency, hospital or health agency bill, court document, W-2 from employer, letter from employer, U.S. voter registration card), and fee in the form of check or money order.</li> </ol>	\$15.00 for each certified copy, pay by cash, check, money order or credit card.  Kansas does allow citizens to obtain a free birth certificate for the purpose of obtaining a non-driver ID card by completing an additional form, found here.
Kentucky KY	Cabinet for Health and Family Services, Department of Public Health	<ol> <li>Visit the Office of Vital Statistics at 275 E. Main St. 1E-A, Frankfort, New York 40621, from Mon-Fri, 8a-3:30p; or call 502-564-4212.</li> <li>Order online at <a href="https://www.vitalchek.com">www.vitalchek.com</a>.</li> <li>Mail application (English) (Spanish) to Office of Vital Statistics, 275 E. Main St. 1E-A, Frankfort, KY 40621 along with fee by check or money order payable to Kentucky State Treasurer.</li> </ol>	\$10.00 Payable by check or money order (mail), cash (in office) or credit card (in office or online).
Louisiana LA	Department of Health and Hospitals	<ol> <li>Visit the Vital Records Central Office to complete an application at 1450 Poydras Street, Suite 400, New Orleans, Louisiana 70112.</li> <li>Visit a Vital Records Kiosk with appropriate identification. Locations are found here.</li> <li>Call and visit a local Clerk of Court for a long or short form birth certificate for an additional fee (varies).</li> <li>Send an application by mail to Center for Records and Statistics, PO Box 60630, New Orleans, Louisiana 70160 along with check or money order made payable to Louisiana Vital Records and copy of federal or state photo ID. Acceptable ID is found here.</li> <li>Order online at www.vitalchek.com or by calling 1-877-605-8562.</li> </ol>	\$15.00 Payable by check or money order. Online orders may be paid by credit card.

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Maine ME	Department of Health and Human Services	<ol> <li>Applications for a certified copy of birth records can be obtained by calling the Vital Records Office at 1-207-287-3181.         Government issued photo ID is necessary to obtain a certified copy.     </li> <li>Order online at <a href="https://www.vitalchek.com">www.vitalchek.com</a>.</li> </ol>	\$15.00 Payable by check or money order made out to Treasurer-State of Maine, or credit card if paying online.
Maryland MD	Department of Health and Mental Hygiene	<ol> <li>Send an application by mail (English) (Spanish) to Division of Vital Records, PO Box 68760, Baltimore, MD 21215-0036, along with application fee in the form of a check or money order made payable to the Division of Vital Records, and photocopy of front and back of valid government-issued photo ID. If you do not have photo ID, you may use two documents that include your full name and mailing address - a pay stub, current car registration, bank statement, letter from government agency requesting a vital record, lease/rental agreement, utility bill with current address, or copy of income tax return/W-2.</li> <li>Apply in person at the Division of Vital Records in Baltimore at 6550 Reisterstown Road, Baltimore, MD 21215.</li> <li>Order online through www.vitalchek.com (additional fee of \$9.75).</li> </ol>	\$10.00 Payable by cash, check, or money order in office; check or money order by mail; or credit card online.
Massachusetts MA	Health and Human Services	<ol> <li>Send an application through the mail to the Registry of Vital Records and Statistics, 150 Mt. Vernon Street, 1st Floor, Dorchester, MA 02125-3105, including a check or money order payable to the Commonwealth of Massachusetts, a self-addressed, stamped envelope, and a copy of proof of identification.</li> <li>Visit the Registry office at 150 Mt. Vernon St., 1st Fl., Dorchester, MA 02125, Mon-Fri, 8:45a-4:45p.</li> <li>Order online at www.vitalchek.com.</li> <li>Call 617-740-2606 and pay by credit card.</li> </ol>	\$32.00 Payable by mail (check or money order), \$20.00 in person (cash or check); \$5.000 by Internet or phone (credit card).
Michigan MI	Department of Health and Human Services		\$34.00
Minnesota MN	Department of Health	<ol> <li>Visit any local issuance office in any Minnesota county (state office does not have in person service).</li> <li>Mail the Birth Certificate Application to the Minnesota</li> </ol>	\$26.00

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Minnesota MN	Department of Health	Department of Health, Central Cashiering - Vital Records, PO Box 64499, St. Paul, MN 55164-0499. The application must be signed and dated by a notary public (which requires photo ID) and accompanied by payment by credit card, check, or money order payable to Minnesota Department of Health.  2. Fax the application to 651-201-5740 (if paying by credit card)  3. Email the application to health.issuance@state.mn.us.	\$26.00
Mississippi MS	Department of Health	<ol> <li>Submit an application to the Mississippi Vital Records, PO Box 1700, Jackson, MS 39215-1700. Include a copy of valid photo ID (photo driver's license, state-issued photo ID, employment ID, school ID, military ID, tribal ID, alien registration/permanent residence card, temporary resident card, U.S. Passport) and payment in the form of check or money order made payable to Mississippi Vital Records.</li> <li>Visit the Vital Records office at 222 Marketridge Drive, Ridgeland, MS, Mon-Fri 8a-5p.</li> <li>Call 601-206-8200 (pay by credit card).</li> <li>Order online at www.vitalchek.com (additional \$7.00.50 fee).</li> </ol>	\$15.00
Missouri MO	Department of Health and Senior Services	<ol> <li>Mail in to Missouri Department of Health and Senior Services, Bureau of Vital Records, PO Box 570, Jefferson City, MO 65102-0570. Include fee by check or money order payable to Missouri Department of Health and Senior Services and a self-addressed stamped envelope. The application must be notarized (requires ID).</li> <li>Visit the local health department to request the record in person.</li> <li>Order online at www.vitalchek.com (additional fee).</li> </ol>	\$12.00
Montana MT	Department of Public Health and Human Services	<ol> <li>Must be 14 years or older.</li> <li>Mail application to the Office of Vital Records, Department of Public Health and Human Services, 111 N. Sanders, Rm 6, PO Box 4210, Helena, MT 59604 along with copy of identification listed on the application, and fee in the form of check or money order payable to Montana Vital Records.</li> <li>Call 888-877-1946 to place an order by phone with a credit card.</li> <li>Order online at www.vitalchek.com (additional fee).</li> </ol>	\$12.00
Nebraska NE	Department of Health and Human Services	Send an application by mail to Nebraska Department of Health and Human Services, Division of Public	\$17.00

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Nebraska <mark>NE</mark>	Department of Health and Human Services	<ul> <li>Health, Vital Records, PO Box 95065, Lincoln, NE 68509-5065 along with a check or money order made out to "Vital Records," a self-addressed, stamped envelope, and a photocopy of the front and back of valid, government-issued photo ID.</li> <li>Bring an application to the office of Vital Records, 1033 O Street, Suite 130, Lincoln, NE 68508-3621. (Cal 402-471-2871 for hours.)</li> <li>Complete the application on the Internet here and email a copy of ID to DHHS.VitalRecords@nebraska.gov or fax to 402-742-2385.</li> </ul>	\$17.00 Payable by cash, check, or money order in person; check or money order by mail, or credit card online.
Nevada NV	Division of Public and Behavioral Health	<ol> <li>Send an application (English) (Spanish) by mail to the Office of Vital Records, 4150 Technology Way, Suite 104, Carson City, Nevada 89706 along with copy of photo ID and full payment in the form of check or money order made out to Office of Vital Records, or credit card, using credit card authorization form.</li> <li>Order online at www.vitalchek.com.</li> <li>Call the Office of Vital Records at 775-684-4242.</li> </ol>	\$20.00
New Hampshire NH	Department of State, Division of Vital Records Administration	<ol> <li>Submit an application by mail to the NH Department of State, Division of Vital Records Administration, 71 South Fruit Street, Concord, NH 03301-2410, along with legible copy of government-issued photo ID or alternative ID as required by the application, a self-addressed, stamped envelope, and check or money order payable to Treasurer-State of New Hampshire</li> <li>Visit the city or town clerk to obtain a certified copy in person.</li> </ol>	\$15.00
New Jersey	Department of Health, Vital Statistics and Registry	<ol> <li>Mail application to New Jersey Department of Health, Vital Statistics and Registry, PO Box 370, Trenton, NJ 08625-0370 and include copy of photo ID or alternate ID as determined in instructions (English) (Spanish) and payment by money order or check made out to "State Treasurer."</li> <li>Visit a Local Records Office to obtain records in person.</li> <li>Order online here (additional fees apply).</li> </ol>	\$25.00 Payable by cash, check, or money order in person, or check or money order by mail; credit card for online orders.
New Mexico	Department of Health	<ol> <li>Submit an application (English) (Spanish) through the mail to New Mexico Department of Health, Bureau of Vital Records and Health Statistics, PO Box 25767, Albuquerque, NM 87125, and include check or money order payable to New Mexico Vital Records and photocopy of government issued picture ID.</li> <li>Visit a Public Health Office or the Bureau of Vital Records and Health Statistics, 1105 S. St. Francis Drive, Santa Fe, NM 87505, Mon-Fri, 8a-4p.</li> <li>Order online at www.vitalchek.com (additional fees apply).</li> </ol>	\$10.00

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New York NY	Department of Health	<ol> <li>Submit an application through the mail to Certification Unit, Vital Records Section, New York State Department of Health, PO Box 2602, Albany, New York 12220-2602, include check or money order payable to New York State Department of Health and a copy of either a valid photo ID (driver's license, state-issued non-driver photo ID, passport, U.S. military photo ID) or two documents showing applicant's name and address (utility or telephone bills or letter from government agency dated within the last 6 months).</li> <li>Order online at www.vitalchek.com (additional fee applies).</li> <li>Call 1-877-854-4481.</li> </ol>	\$30.00 Payable by check or money order by mail; credit card for online orders.
••••• New York City	Department of Health and Mental Hygiene	<ol> <li>Must be 18 years or older to apply.</li> <li>Order online at www.vitalchek.com (Additional fee of \$8.30).</li> <li>Visit the office at 125 Worth Street in Manhattan, Mon-Fri, 9a-3:30p. Additional fee of \$2.75 for identity verification applies. Identity documents include: identity documents (driver's license or non-driver ID, public benefit card, U.S. or foreign passport, U.S. Certificate of Naturalization, military ID card, employee ID with photo and recent pay stub, MTA reduced-fare MetroCard, student ID and current transcript from accredited and verifiable institution, inmate photo ID with release papers) or proof of address (two documents either utility bills or letter from a government agency).</li> <li>Mail an application to the Office of Vital Records, 125 Worth Street, CN-4, Room 133, New York, New York 10013-4090. Must be notarized (requires photo ID) and include check or money order made payable to the NYC Department of Health and Mental Hygiene, and a self-addressed, stamped envelope.</li> </ol>	\$15.00 Payable by check or money order by mail; check, money order, or credit card in person; credit card for online orders.
North Carolina	Health and Human Services	<ol> <li>Visit the Raleigh Vital Records office at 225 North McDowell St., Raleigh, North Carolina 27603-1382, Mon-Fri, 8a-3p.</li> <li>Visit the Register of Deeds office in the county where the applicant was born.</li> <li>Mail an application to the North Carolina Department of Health and Human Services, Division of Public Health - North Carolina Vital Records, 1903 Mail Service Center, Raleigh, North Carolina 27699-1903. Include photocopy of acceptable photo ID or other identity documents listed on the application and certified check or money order payable to North Carolina Vital Records.</li> </ol>	\$24.00 Payable by credit card, certified check, money order, or cash accepted in person; certified check or money order accepted by mail; credit card accepted online.
North Carolina	Health and Human Services	4. Order online at <u>ww.vitalchek.com</u> ((additional fee of \$2.50).	

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North Dakota	Department of Health	<ol> <li>Must be at least 16 years old or another individual must request.</li> <li>Mail an application to Division of Vital Records, 600 E. Boulevard Ave - Department 301, Bismarck, ND 58505-0200. Include check or money order payable to ND Department of Health, or credit card information, and either copy of acceptable ID listed on application or notarized application.</li> <li>Fax completed application and photocopy of ID to 701-328-1850. Pay by credit card only.</li> <li>Order online here. (Pay by credit card only.)</li> <li>Visit the office at the State Capitol Building, Judicial Wing, Room 118, 600 E. Boulevard Ave, Bismarck, ND 58505.</li> </ol>	\$7.00 Payable by credit card only online and by fax; pay by check or money order by mail.
Ohio OH	Department of Health	<ol> <li>Visit the local <u>vital statistics office</u>.</li> <li>Visit the Ohio Department of Health, Office of Vital Statistics, 225 Neilston St., Columbus, OH 43215, Mon-Fri, 8a-5p.</li> <li>Mail <u>application</u> to Ohio Department of Health, Vital Statistics, PO Box 15098, Columbus, OH 43215-0098 along with fee in the form of check or money order made payable to Treasurer, State of Ohio. (Spanish instructions found <u>here</u>.)</li> <li>Order online <u>here</u>.</li> </ol>	\$21.50 Payable by cash, check, credit card, or money order in person; pay by credit card online; pay by check or money order by mail.
Oklahoma <mark>OK</mark>	Department of Health	<ol> <li>Mail an application to Vital Records Service, Oklahoma State Department of Health, PO Box 53551, Oklahoma City, OK 73152. Include a photocopy of an acceptable ID and fee by check or money order payable to OSDH.</li> <li>Visit the Vital Records Office in Oklahoma City (Oklahoma State Department of Health, 1000 Northeast 10th), Tulsa (James O. Goodwin Health Center, 5051 S. 129th East Ave), or McAlester (Pittsburg County Health Department, 1400 East College Ave), Mon-Fri, 8:30a-4p.</li> <li>Order online at www.vitalchek.com (additional fee applies).</li> </ol>	\$15.00 Payable by check or money order; credit card if paying online.
Oregon OR	Health Authority	<ol> <li>Must be 15 years or older, or a child, parent, step-parent, sibling, grandparent, legal guardian, legal representative, authorized representative, or government agency acting in conduct of official duties.</li> <li>Send application by mail to Oregon Vital Records, PO Box 14050, Portland, OR 97293. Include photocopy of acceptable ID and fee in the form of money order or check, payable to OHA/Vital Records.</li> <li>Visit the Oregon Vital Records at 800 NE Oregon Street, Room 205, Portland, OR 97232, Mon-Fri, 9a-4p (additional fee of \$3.25).</li> <li>Order online at www.vitalchek.com (additional fees apply).</li> <li>Call 1-888-896-4988.</li> </ol>	\$25.00 Payable by cash, credit card, money order and check accepted in person; credit card accepted online; check or money order accepted by mail)

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Pennsylvania PA		<ol> <li>Must be 18 years of age or older, or spouse, parent, siblings, half-siblings, step-siblings, grandparents, grandchild, or legal representative.</li> <li>Order online at www.vitalchek.com.</li> <li>Order by phone at 866-712-8238.</li> <li>Mail application to Division of Vital Records, 101 South Mercer St., New Castle, PA 16101. Include photocopy of valid government-issued ID that includes current mailing address OR two proofs of address and check or money order made out to Vital Records.</li> <li>Visit any Vital Records Public Office, Mon-Fri, 8a-4p.</li> </ol>	\$20.00 Payable by check or money order made payable to Vital Records for in-person service or mail in applications. Credit cards required for online or phone purchases.
Puerto Rico PR	Departamento de Salud	<ol> <li>Must be 18 years or older or parent, legal guardian, heir, or court authorized.</li> <li>Send an application (English) (Spanish) by mail to Puerto Rico Vital Statistics Record Office, PO Box 11854, San Juan, PR 00910. Include a photocopy of a valid government-issued photo ID, and a \$5.00 money order payable to the Secretary of the Treasury of Puerto Rico.</li> <li>Order online at www.vitalchek.com (additional fees apply).</li> <li>Call 866-842-6765.</li> </ol>	\$5.00 Payable by credit card online, or money order by mail or in person.
Rhode Island RI	Department of Health	<ol> <li>Visit the state Office of Vital Records at 3 Capitol Hill,         Providence, RI 02908, Mon - Fri, 12:30p-4p, or Town or City         Clerk Offices.</li> <li>Mail application to RI Department of Health, Office of Vital         Records, 3 Capitol Hill, Rm. 101, Providence, RI 02908. Include         photocopy of photo ID, including driver's license, passport,         military ID, Certificate of Naturalization alien registration card         or two other documents that contain the name and current         address of the applicant (such as utility bill, bank statement,         car registration, copy of income tax return) and fee in the form         of check or money order payable to General Treasurer, State         of Rhode Island.</li> </ol>	\$20.00 Payable by cash, check or money order accepted in person; check or money order accepted by mail.
South Carolina	Department of Health and Environmental Control	<ol> <li>Must be at least 18 years old, parent, legal guardian, or legal representative.</li> <li>Visit the DHEC State Vital Records Office at 2600 Bull St, Columbia, D.C. 29201, Mon - Fri, 8:30a-4p.</li> </ol>	\$12.00
South Carolina	Department of Health and Environmental Control	<ol> <li>Visit a Regional Vital Records Office, check website for hours.</li> <li>Mail an application (English) (Spanish) to DHEC Vital Records, 2600 Bull St., Columbia, SC 29201. Include a photocopy of a valid government, school, or employer-issued photo ID and a cashier's check or money order made payable to SC DHEC.</li> <li>Call 1-877-284-1008 (additional fees apply)</li> <li>Order online through www.vitalchek.com.</li> </ol>	\$12.00 Payable by credit card accepted online and by phone; cashier's check or money order accepted by mail; cash, credit, cashier's check, or money order accepted in person.

	Agency	How to Obtain	Fee
South Dakota	Department of Health	<ol> <li>Visit the State Office of Vital Records at 207 E. Missouri, Suite 1-A, Pierre, SD 57501, Mon-Fri, 8a-5p.</li> <li>Visit a Register of Deeds office.</li> <li>Call 1-605-773-4961 to order by phone and pay by credit card (additional fee of \$11.50)</li> <li>Order online at www.vitalchek.com (additional \$11.50 fee applies).</li> <li>Mail application to Office of Vital Records, 207 E. Missouri Ave, Suite 1A, Pierre, SD 57501. Include photocopy of acceptable ID (driver's license, state ID card, tribal ID, passport or Visa, military ID, or two of the following: Social Security card, utility bill with current address, bank statement with current address, pay stub with name, SSN, and name and address of business, car registration or title with current address) or have the application notarized (requires ID) and a fee in the form of check or money order payable to Vital Records.</li> </ol>	\$15.00 Payable by credit card accepted for online orders, check or money order accepted for mailin orders.  Fee waivers may be obtained for those on public assistance, for those with a child in HeadStart, for those who need documentation to enroll in school or for those looking to participate in organized sports.
Tennessee TN	Department of Health	<ol> <li>Visit the Tennessee Office of Vital Records at 710 James Robertson Pkwy, 1st Floor, Nashville, TN 37243, Mon, Wed, Fri, 8a-4p; Tue, Thu, 8a-6p. Pay by cash, check, credit or debit at a kiosk.</li> <li>Visit a county health department.</li> <li>Submit an application by mail to Tennessee Vital Records, 1st Floor, Andrew Johnson Tower, 710 James Robertson Parkway, Nashville, TN 37243. Include a photocopy of a government- issued ID, a notarized application (requires ID), or alternative ID, and a check or money order payable to Tennessee Vital Records.</li> <li>Order online at www.vitalchek.com (additional fee applies).</li> </ol>	\$15.00 Payable by credit card online; cash, check, money order, or credit card accepted in person; check or money order accepted by mail.
Texas  TX	Department of State Health Services	<ol> <li>Visit the office at 1100 W. 49th St., Austin, TX 78756, Mon-Fri, 8a-5p.</li> <li>Send application to Texas Vital Records Department of State Health Services, PO Box 12040, Austin, TX 78711-2040. Include photocopy of check or money order payable to DSHS - Vital Statistics.</li> <li>Order online at www.texas.gov.</li> </ol>	\$22.00 Payable by cash, check, money order, or credit card
Utah UT	Department of Health	<ol> <li>Order online at http://silver.health.utah.gov.</li> <li>Order online at www.vitalchek.com.</li> <li>Visit the Department of Health at the Cannon Health Building, 288 North 1460 West, Salt Lake City, Utah, 8a-5p.</li> <li>Mail to Utah Department of Health, Office of Vital Records and Statistics, PO Box 141012, Salt Lake City, UT 84114-1012. Include photocopy of acceptable ID listed on application and payment in the form of check or money order payable to Vital Records.</li> </ol>	\$20.00 Payable by credit card, cash, check, or money order accepted in person; credit accepted online; check or money order accepted by mail.

	Agency	How to Obtain	Fee
Vermont VT	Department of Health	<ol> <li>Visit a Vermont Town Clerk.</li> <li>Order online at https://secure.vermont.gov/VSARA/vitalrecords/.</li> <li>Send an application by mail to the Vermont State Archives and Records Administration, Office of Secretary of State, 1078 U.S. Rte. 2, Middlesex, Montpelier, VT 05633-7701. Include fee in the form of check or money order payable to the Vermont Secretary of State and a self-addressed stamped envelope.</li> </ol>	\$10.00 Payable by cash, check, money order accepted in person; check or money order accepted by mail; credit card accepted online.
Virginia VA	Department of Health	<ol> <li>Mail an application to the Virginia Department of Health,         Office of Vital Records, PO Box 1000, Richmond, VA 23218-         1000. Include photocopy of valid, acceptable ID listed on         application, and check or money order payable to State         Health Department.</li> <li>Visit the Office of Vital Records at 2001 Maywill Street,         Richmond, VA 23230, Mon - Fri, 8a-4p; call for Saturday hours:         804-662-6200.</li> <li>Order online via www.vitalchek.com (additional fee applies).</li> <li>Visit any full service DMV office.</li> </ol>	\$12.00 Payable by check or money order accepted in person; credit card accepted online; some locations may also accept cash or credit card.
Washington	Department of Health, Center for Health Statistics	<ol> <li>Order in person at the Washington State Department of Health, Center for Health Statistics, Town Center 1, 101 Israel Road SE, Tumwater, WA 98501, Mon - Fri, 8a-4p.</li> <li>Call 360-236-4313, Mon-Fri from 9a-4:30p.</li> <li>Order online at <a href="www.vitalchek.com">www.vitalchek.com</a> (additional fees apply).</li> <li>Submit an <a href="application">application</a> by mail to the Department of Health, PO Box 9709, Olympia, WA 98507-9709. Include check or money order payable to DOH.</li> </ol>	\$20.00 Payable by credit card accepted by phone and online; cash, check, money order, or credit accepted in person; check or money order accepted by mail.
West Virginia	Department of Health and Human Resources	<ol> <li>Visit the Department in person at 350 Capitol Street, Room 165, Charleston, WV 25301-3701, Mon -Fri, 8:30a-5p. ID is required in the form of state-issued driver's license, U.S. or foreign passport, military ID, government-issued photo ID card, or two of the following: major credit card, motor vehicle registration card, state social services program card, or a recent utility bill in your name. Exceptions may be granted.</li> <li>Send an application by mail to Vital Registration, Room 165, 350 Capitol Street, Charleston, WV 25301-3701. Include check or money order made out to Vital Registration.</li> <li>Order by phone by calling 877-448-3953</li> <li>Order online at www.vitalchek.com (additional fee applies).</li> </ol>	\$12.00 Payable by cash, check, money order accepted in person; check or money order accepted by mail; credit card accepted online, by phone, or by fax.
Wisconsin	Department of Health Services	<ol> <li>Visit the Wisconsin Vital Records Office at 1 West Wilson Street, Room 160, Madison, WI 53703, Mon-Fri, 8a-4:15p. Must show ID in the form of either driver's license or ID card or two of the following: U.S. government-issued photo ID, passport, checkbook, bank statement, health insurance card, current, dated, signed lease, utility bill or traffic ticket, paycheck or earnings statement.</li> <li>Send an application by mail to the Wisconsin Vital Records Office, PO Box 309, Madison, WI 53701. Include the fee in the form of cash, check, or money order made out to State of Wis. Vital Records and photocopy of acceptable ID, listed above.</li> <li>Order online at www.vitalchek.com.</li> </ol>	\$20.00 Payable by cash, check, or money order in person or by mail; payable by credit card online.

The mission of the National Network for Youth is to mobilize the collective power and expertise of our national community to influence public policy and strengthen effective responses to youth homelessness.



# NATAONAL NETWORK

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